

SOUTHERN INYO HEALTHCARE DISTRICT

Notice of a Regular Meeting of the Board of Directors

Date: Tuesday, January 8, 2019

Time: 4:30 p.m.

Location: RCA Church
550 East Post St
Lone Pine, CA 93545

Richard Fedchenko will be participating via phone.

1093 Shahr Ave.
Lone Pine, CA 93545

AGENDA

I. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. BUSINESS ITEMS

A. Discussion regarding future of Southern Inyo Hospital facilities. (President)

B. Consent Agenda: These items are considered routine and non-controversial and will be approved by one motion. If a member of the Board or public wishes to discuss an item, it will be removed from Consent and considered separately at the end of Business Items.

1. Approval of Minutes

- a. Regular Board Meeting Minutes of November 13, 2018.
- b. Special Board Meeting Minutes of December 3, 2018.
- c. Regular Board Meeting Minutes of December 18, 2018.

2. Contract Approvals/Renewals

- a. Altaware Wireless Access Contract (IT)
- b. Altaware Hardware Firewall Contract (IT)
- c. HIM/Compliance Consulting Contract (CEO)

Board of Directors:

Jaqueline Hickman
President

Mark Lacey
Vice President

Carma Roper
Secretary

Charles Carson
Treasurer

Richard Fedchenko
Director

3. Approval of Medical Staff Privileges

a. Erica Rotondo, D.O., Clinic Provider, One Year Medical Staff Privileges

C. SIHD Email addresses for Board Members (Legal Counsel)

D. Parcel Tax Appeal Hamblins Plumbing (Board Member)

III. REPORTS

A. Financial Report

B. CEO Report

C. Medical Staff Report

IV. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

V. BOARD OF DIRECTORS COMMENTS ON ITEMS NOT ON THE AGENDA

VI. CLOSED SESSION

A. Existing Litigation (Govt Code 54956.9): Chapter 9 Bankruptcy

B. Personnel Evaluation: CEO

VII. CLOSED SESSION REPORT

VIII. ADJOURNMENT

Board of Directors:

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NOTICE TO THE PUBLIC

PUBLIC COMMENT PERIOD FOR REGULAR MEETINGS

Members of the public may comment on any item on the agenda before the Board takes action on it. The public may also comment on items of interest to the public that are within the subject matter jurisdiction of the Board; provided, however, the Board may not take action on any item not appearing on the agenda unless the action is otherwise authorized by law. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak.

COPIES OF PUBLIC RECORDS

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SOUTHERN INYO HEALTHCARE DISTRICT

Regular Meeting of the Board of Directors Minutes

Date: Tuesday, November 13, 2018

Time: 4:30 p.m.

Location: RCA Church

550 East Post St

Lone Pine, CA 93545

PRESENT

Jaque Hickman, President

Richard Fedchenko, Director

Charles Carson, Treasurer

Carma Roper, Secretary

ABSENT

Mark Lacey, Vice President

OTHERS

Chet Beedle, Financial Consultant

Shannon Jimerson, CNO

Scott Nave, Attorney (via phone)

Ashley McDow, Attorney (via phone)

I. CALL TO ORDER

The meeting was called to order at 4:35 p.m.

Approval of Agenda-

Director Fedchenko does not feel comfortable approving Item III.3. Approval of Policy and Procedures under the "Consent Agenda". Director Fedchenko had questions and spelling corrections.

Secretary Roper requests that a matrix be included when Approval of Policy and Procedures Manuals are presented to the Board of Directors. This will assist on not having to review the voluminous material from page to page right away.

Shannon Jimerson, CNO stated that the policies need to be approved through two committees and the Board of Directors before they are official. Some of the policies that are on the agenda are urgent and the others can be put on hold. The

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policy and procedures manuals on the consent agenda have been reviewed by two committees already.

Director Fedchenko recommends not to include the Policy and Procedures Manuals at this time.

President Hickman asked Attorney Nave if the approval of the Policy and Procedures can be done by a Policies Committee (two board members). Attorney Nave stated the Board can delegate members with the understanding that the Board is ultimately responsible. What the Board cannot do, due to the Brown Act, is distribute the policies to all five board members and solicit the opinion of all five directors. If that is done, you have now engaged a quorum of the board on a business item outside of a noticed Board Meeting.

Attorney Nave stated that the idea is to have the policy and procedures under the consent agenda because the items come often in bulk and have already been approved by two committees.

Policies can always be pulled and presented as a Business Item if there are any questions or concerns.

Action: Secretary Roper moved to approve the agenda. Treasurer Carson seconded.

Roll Call-

Secretary Roper "AYE"

Treasurer Carson "AYE"

President Hickman "AYE"

Director Fedchenko "Abstain"

II. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

NONE

III. BUSINESS ITEMS

A. Discussion regarding future of Southern Inyo Hospital facilities.

Attorney McDow stated that she does not have anything to report.

Attorney Nave stated that he does not have anything to report.

Discussion on setting dates for future workshops for Strategic Planning.

Brian Cotter, CEO and Attorney Nave are to set possible dates.

B. Consent Agenda

1. Approval of Minutes

a. Regular Board Meeting Minutes of October 9, 2018.

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President

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Carma Roper
Secretary

Charles Carson
Treasurer

Richard Fedchenko
Director

Action: Director Fedchenko moved to approve the Regular Board Meeting Minutes of October 9, 2018. Treasurer Carson seconded. All approved.

2. Approval of the Medical Staff Privileges

- a. Erica Rotondo, DO, Clinic and/or ER Physician, 90 days Temporary Medical Staff Privileges
- b. Eric Bradfield, FNP, One-Year Provisional Medical Staff Privileges
- c. Robert S. Kollen, ER Physician, Extended Medical Staff Privileges

Action: Secretary Roper moved to approve the 90 days temporary medical staff privileges for Erica Rotondo, DO, Clinic and/or ER Physician, One-Year Provisional Medical Staff Privileges for Eric Bradfield, FNP and the extended medical staff privileges for Robert S. Kollen, ER Physician. Treasurer Carson seconded. All approved.

3. Approval of Policy and Procedures Manuals

- a. Policies and Procedures approved by Medical Staff, 01/15/2018
 - 1. Skilled Nursing Facility-History & Physical Exam, physician discharge summary, progress note, physicians orders, Notice of Transfer/discharge
 - 2. Nursing-Tuberculin Skin Test, Omnicell Automated drug dispensing unit usage and documentation, release of body to mortuary, cover pages
 - 3. Physical Therapy-MDS Tracking
 - 4. Medical Records-Credentialing and Cover page

- b. Policies and Procedures approved by Medical Staff, 05/30/2018
 - 1. Skilled Nursing Facility-Rapid Response Code, New P & P format and Antimicrobial Stewardship Program

- c. Policies and Procedures approved by Medical Staff, 07/30/2018.

- 1. Skilled Nursing-Supportive services SNF/Swing Bed, Discharge Summary SNF/Swing Bed, Swing Bed Chart Check, Generic Substitution, Controlled drug distribution, Controlled Substance reports, formulary, biological chemical indications for monitoring steam sterilization, admissions-social services concern/grievance procedure potassium replacement guidelines physical order, acute alcohol withdrawal orders, Elopement wandering prevention, safety devices, elopement incident search assignment, missing resident

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policy audit, bed-hold, transfer and discharge, medication error analysis tool, black box warning drug list 2018, Informed consent.

d. Policies and Procedures approved by Medical Staff, 10/26/2018.

1. Emergency Department
2. Disaster
3. Infection Control

Action: Treasurer Carson moved to approve the Policy and Procedures Manuals with the request of including a matrix with all future Policy and Procedures. Secretary Roper seconded. All approved except Director Fedchenko. Director Fedchenko abstains.

4. Approval of Contracts recommended by the Finance Committee.

- a. Lone Pine Communications Subscription for the Clinic
- b. ADP GLI Infolink
- c. Robert S. Kollen, MD, ER Physician Contract

Action: Secretary Roper moved to approve the contracts recommended by the Finance Committee, Lone Pine Communications, ADP GLI Infolink and Robert Kollen, MD, physician contract. Director Fedchenko seconded. All Approved.

C. CompHealth Contract

Attorney Nave requested to table Item III., C. CompHealth contract. No progress.

D. Tuition Assistance Agreement Template

Attorney Nave gave a brief description of the Tuition assistance agreement template (w/ S. Esparza). The Tuition assistance is an education opportunity for employees. This relates to the employee's job performance.

Brian Cotter, CEO will need to line out the details.

Need to determine the type of courses that qualify and the parameter on price.

Attorney Nave recommends a policy for tuition assistance.

Roxanne Culp, HR stated that there are employees requesting financial help.

Shannon Jimerson, CNO stated that most hospitals offer tuition assistance depending on financial availability.

President Hickman stated that the tuition assistance needs to be part of the budget.

Director Fedchenko stated that it will need to be approved only if it will help and better the hospital and employee. Also, that we need to remember that we are still in bankruptcy.

Secretary Roper suggested that SIHD budget beforehand, a year in advance.

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Treasurer Carson agrees with Secretary Roper and Director Fedchenko.

President Hickman mentioned Relias. Relias provided a CNA recertification program. SIHD no longer subscribed to Relias.

SIHD does not want to lose sight on overall managing of employees. Shannon Jimerson, CNO stated that we can do classes internally by our Director of Staff Development.

Action: Director Fedchenko moved to approve the Tuition Assistance agreement with Stephanie Esparza. Treasurer Carson seconded.

Roll Call-

Director Fedchenko "AYE"

Treasurer Carson "AYE"

President Hickman "AYE"

Secretary Roper "Abstain"

E. Hamblin's Plumbing Parcel Tax Appeal

Director Fedchenko stated that he recalls that the Parcel Tax appeal letter from October 2017. Director Fedchenko attempted to handle and believed that this was credited that year.

President Hickman stated that once a year SIHD needs to review the Parcel Tax rolls. President Hickman went through rolls with Inyo Co. and tried to confirm all on Parcel Tax Rolls (Pro or Con) were correct.

SIHD has to pay a fee when we need to make corrections with Inyo Co.

Attorney Nave reviewed the 2005 Resolution-

A. Upon every parcel of unimproved or improved real property for which the Inyo County Assessor has assigned an assessor's parcel number: Fifty Dollars (\$50.00).

B. Upon every such parcel which is improved with one (1) or more dwelling units: The additional sum of One Hundred Dollars (\$100.00) per dwelling unit.

C. Upon every such parcel upon which is located a commercial business, or which parcel is used for conducting a commercial business, or upon which is located commercial improvements, the additional sum of Five Hundred Dollars (\$500.00).

Action: The Board of Directors directed item III, E Hamblin's Plumbing Parcel Tax Appeal to the Finance Committee to review, make a decision and report it to the proper authorities at the County of Inyo.

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Director Fedchenko moved to approve that Item III, E. be directed to the Finance Committee to review, make decision and report it to the proper authorities at the County of Inyo. Treasurer Carson seconded. All approved.

F. HIM Consultant Contract

Attorney Nave review the HIM (Health Information Management) Consultant Contract with Sally Emery, RHIA. Nave removed info that did not relate to SIHD, nothing in terms of duties.

Chet Beedle stated that having HIM is a state requirement, at least 16 hours the minimum of services.

President Hickman inquired if this contract includes Compliance Officer duties. Mr. Beedle stated that the scope of work can be more detailed. At no additional charge. Mr. Beedle stated that Sally Emery has 20 years of experience and is extremely competent.

Action: Director Fedchenko moved to approve the HIM Consultant contract including approved Scope of Services by Attorney Nave. Secretary Roper seconded. All Approved.

G. Omnicare Pharmacy Contract

Shannon Jimerson, CNO provided a brief background of the need for Omnicare Pharmacy. Medications are not being filled on time. Current provider is unable to provide emergency kits. Omnicare carrier will be able to drop off the medications at no charge and can provide emergency kits. Omnicare provides 7 days a week service. There is no charge on carrier portion and Omnicare will bill the insurance direct. Outpatient Revenue would go down. Correctly, there has been med errors, there's timing issues and mileage involved.

Action: Secretary Roper moved to approve item III, G. Omnicare Pharmacy Contract. Treasurer Carson seconded. All approved.

H. Prepaid Credit Card (2) – Emergency and Skilled Nursing Transportation

At times the hospital has situations and skilled nursing transportations that a card is required/needed. For example-Background screening, emergency maintenance issues and fuel for out of town patient transportation.

Need to address who will be in control and who will be handling the card(s).

Mr. Beedle suggests a credit card not a "prepaid" card. The credit card will list all the charges.

Action: Treasurer Carson moved to have the Finance Committee finish out the details on the credit cards. Secretary Roper seconded. All approved.

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The Board also approved that Jeff Sheffield's Reimbursement Request be added to the next Finance Committee Agenda.

I. Discussion of Sale of Accounts Receivable

Chet Beedle reviewed and found that there has not been a collection agency for about 2 years. There's a lot of monies in the AR and no one will pay. Mr. Beedle recommends sale of accounts receivable and recommends anything over 120 or 180 days.

Hickman reintroduced Traci Gilmore who is working in the Business Office. Traci stated that the sale of accounts receivable will be a one-time deal. It would not be a help consultant.

Attorney Nave stated that he is not sure what will be involved in the sell.

Item III, I. was a discussion only. No action made by the Board of Directors.

J. Proposed Time Change to December 11, 2018 Regular Board Meeting

The Dow Villa Mixer is on December 11, 2018. Hickman proposed the Regular Board Meeting for December 11th be rescheduled for between 2:00 or 3:00 pm.

IV. REPORTS

A. Financial Report

Mr. Beedle, Financial Consultant reviewed the Financial Summary report for August 2018 and the Cash flow Budget.

B. CEO Report

C. Medical Staff Report

Shannon Jimerson, CNO reviewed the CEO reports and Medical Staff report. At this time, SIHD is not certified to have Swing Bed. Shannon has been in contact with Nathan with CDPH. Nathan with CDPH needs to determine if the state needs to do a survey. Shannon will continue to follow up on status.

Currently, the Clinic has Renown for Telemed. SIHD doesn't get anything for it. It also takes up staff time. Shannon Jimerson has reached out to UC Davis for Telemed. UC Davis will charge SIHD and SIHD can bill out for services.

Shannon Jimerson mentioned that SIHD will have a new RN in February 2019. There is a travel nurse who would like to join our staff after their contract is up.

V. COMMENTS FROM THE BOARD OF DIRECTORS

President Hickman gave thanks to all involved in the Open House.

President Hickman stated that the Inyo Co. Board of Supervisors approved the request to waive the election fees for Measure J. The total cost was \$12,621.00. SIHD will be sending a letter to the Board of Supervisors.

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Treasurer Carson gave thanks for all the hard work.
Secretary commented on the Open House, stating it was wonderful.

President Hickman stated that there was a hearing scheduled November 29th that was reset for December 19th in regards to taxes with Benzevi.
The next status conference is set for December 12th.

President Hickman mentioned that Boulder Creek will be hosting a Holiday Luncheon on December 13th. All monies benefit the SIH Foundation. Guest are ask to bring a gift for a Skilled Nursing Resident.

The Southern Inyo Hospital foundation received a donation which covered the fee for filing of their 501(C)(3).

VI. CLOSED SESSION

- A. Existing Litigation (Govt Code 54956.9): Chapter 9 Bankruptcy
- B. Personnel: CEO Evaluation

VII. CLOSED SESSION REPORT

The Council and the Board discussed the Chapter 9 Bankruptcy and CEO Evaluation. No action was made by the Board of Directors.

VIII. ADJOURNMENT

The meeting adjourned at 7:20 p.m.

President or Secretary of the Board

Date

Regular Board Meeting Minutes November 13, 2018

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BOARD OF DIRECTORS MEETING

November 13, 2018

Southern Inyo Healthcare District



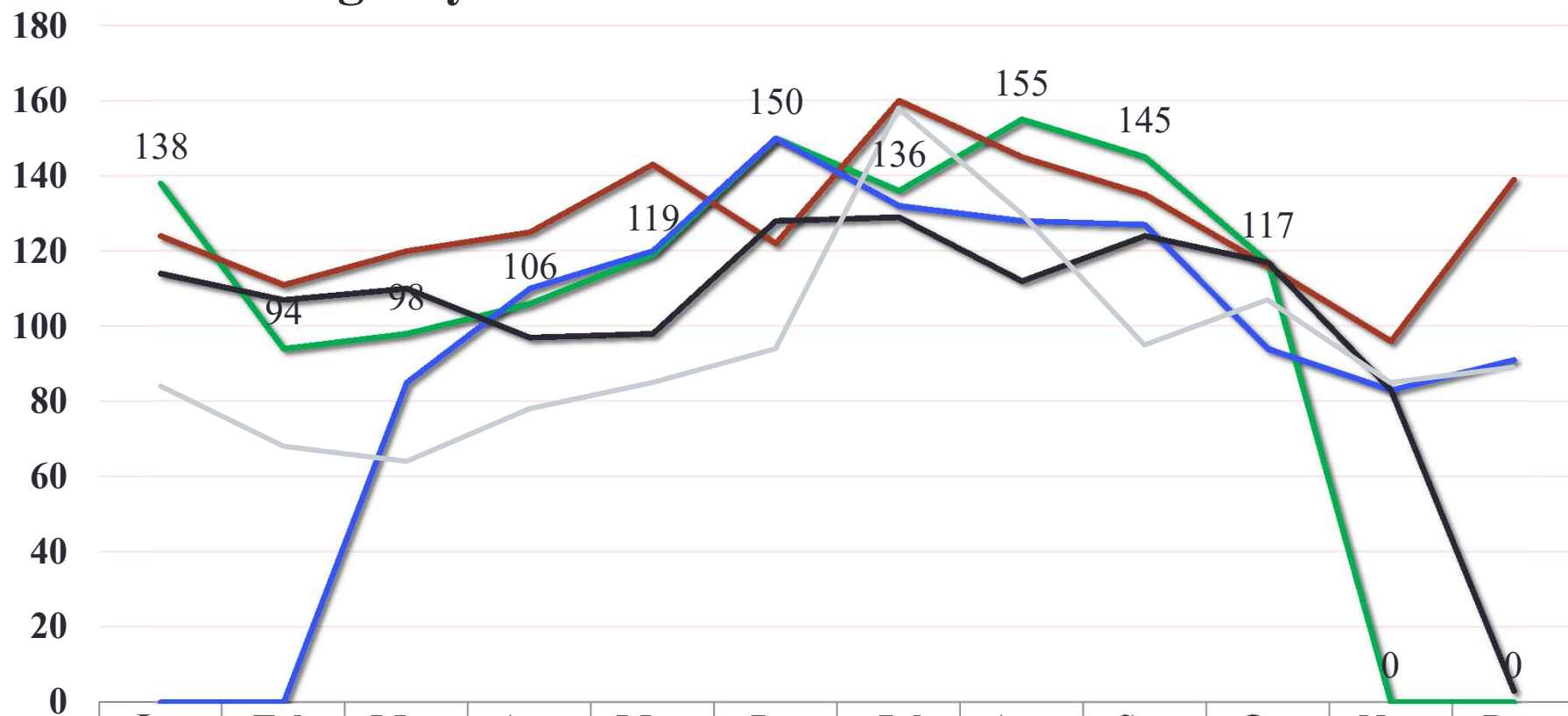
Emergency Room Volume

Average Visits Per Day

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-------------|-------------|-------------|-------------|-------------|-------------|----------|-------------|----------|-------------|-------------|-----|------|
| 2018 | 4.46 | 3.36 | 3.17 | 3.54 | 3.84 | 5 | 4.39 | 5 | 4.83 | 3.78 | | |
| 2017 | 4.4 | 3.9 | 3.8 | 4.2 | 4.6 | 4.1 | 5.2 | 4.7 | 4.5 | 3.7 | 3.2 | 4.49 |
| 2016 | - | - | 2.7 | 3.7 | 3.9 | 5.0 | 4.3 | 4.1 | 4.1 | 3.0 | 2.8 | 2.9 |
| 2015 | 3.7 | 3.8 | 3.5 | 3.2 | 3.2 | 4.3 | 4.2 | 3.6 | 4.1 | 3.8 | 2.8 | 0.1 |
| 2014 | 2.7 | 2.4 | 2.1 | 2.6 | 2.7 | 3.1 | 5.1 | 4.2 | 3.2 | 3.5 | 2.8 | 2.9 |
| 2013 | 2.9 | 2.4 | 2.5 | 2.2 | 2.8 | 3.3 | 3.4 | 3.0 | 3.3 | 2.0 | 2.3 | 2.1 |
| 2012 | 2.7 | 2.9 | 2.7 | 3.5 | 3.2 | 4.2 | 3.8 | 3.9 | 3.2 | 3.0 | 2.7 | 2.9 |



Emergency Room Volume – Visits Per Month

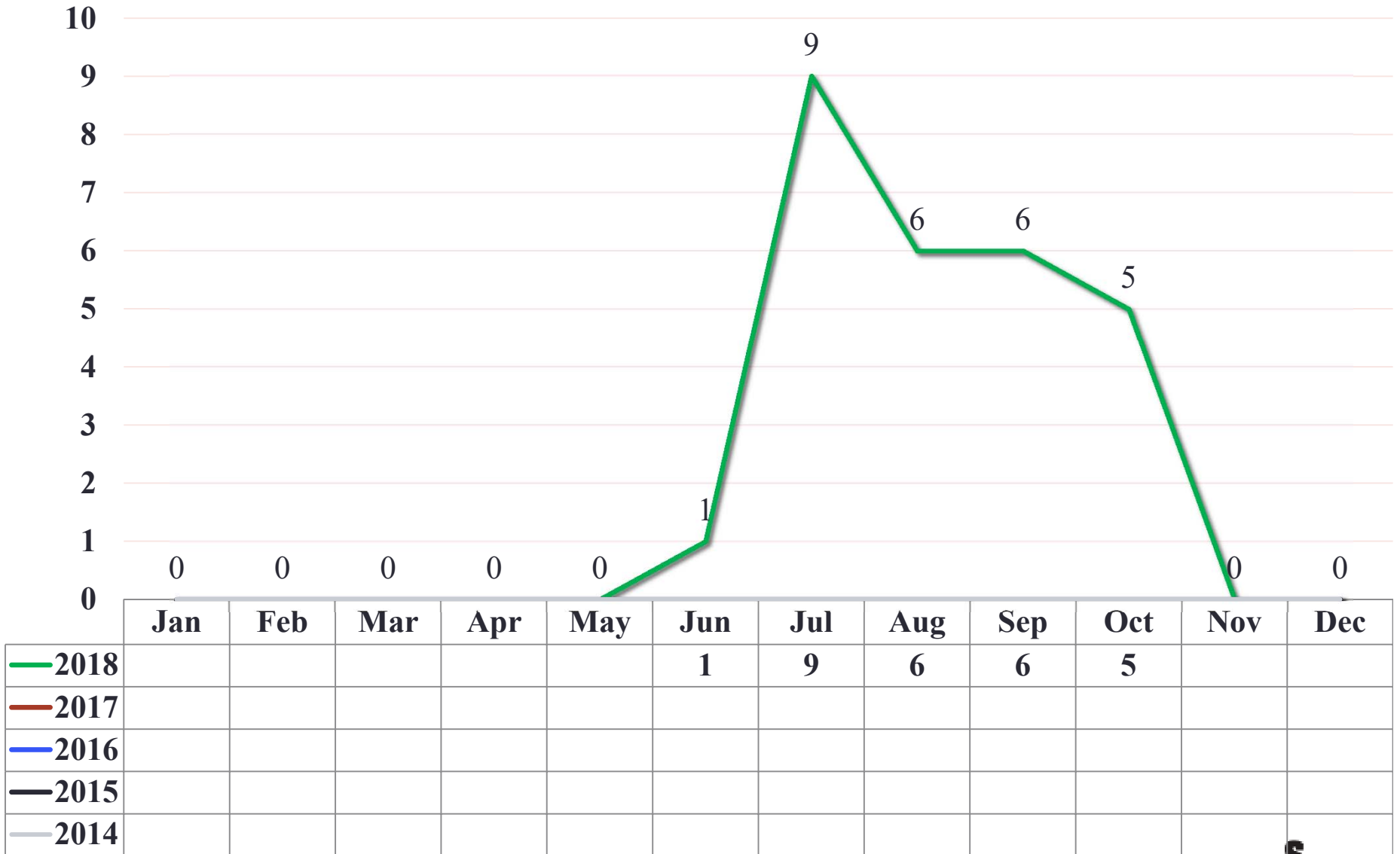


| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| —2018 | 138 | 94 | 98 | 106 | 119 | 150 | 136 | 155 | 145 | 117 | | |
| —2017 | 124 | 111 | 120 | 125 | 143 | 122 | 160 | 145 | 135 | 116 | 96 | 139 |
| —2016 | - | - | 85 | 110 | 120 | 150 | 132 | 128 | 127 | 94 | 83 | 91 |
| —2015 | 114 | 107 | 110 | 97 | 98 | 128 | 129 | 112 | 124 | 117 | 83 | 3 |
| —2014 | 84 | 68 | 64 | 78 | 85 | 94 | 158 | 130 | 95 | 107 | 85 | 89 |

—2018
 —2017
 —2016
 —2015
 —2014



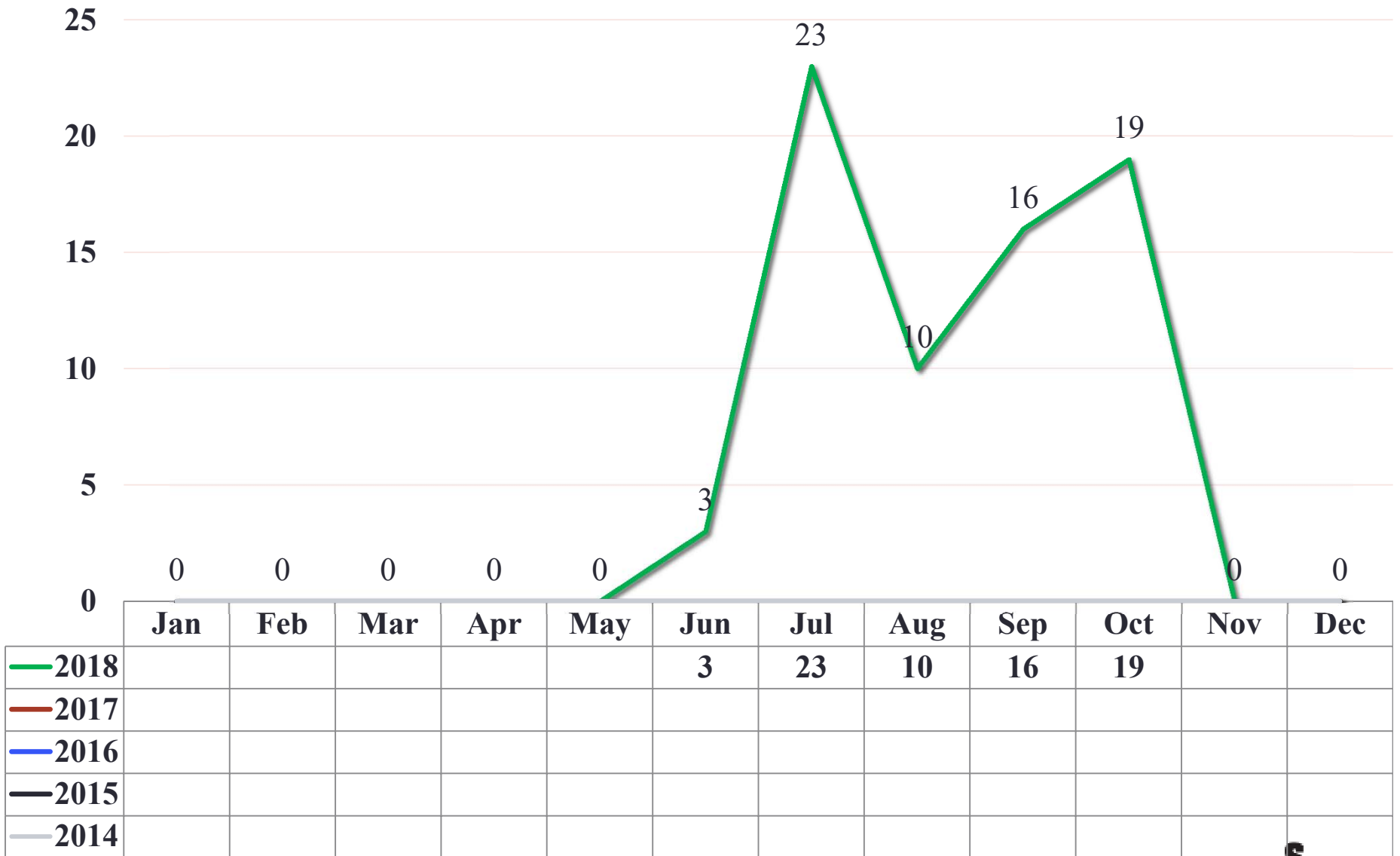
Acute & Swing Room – Patients Per Month



— 2018
 — 2017
 — 2016
 — 2015
 — 2014



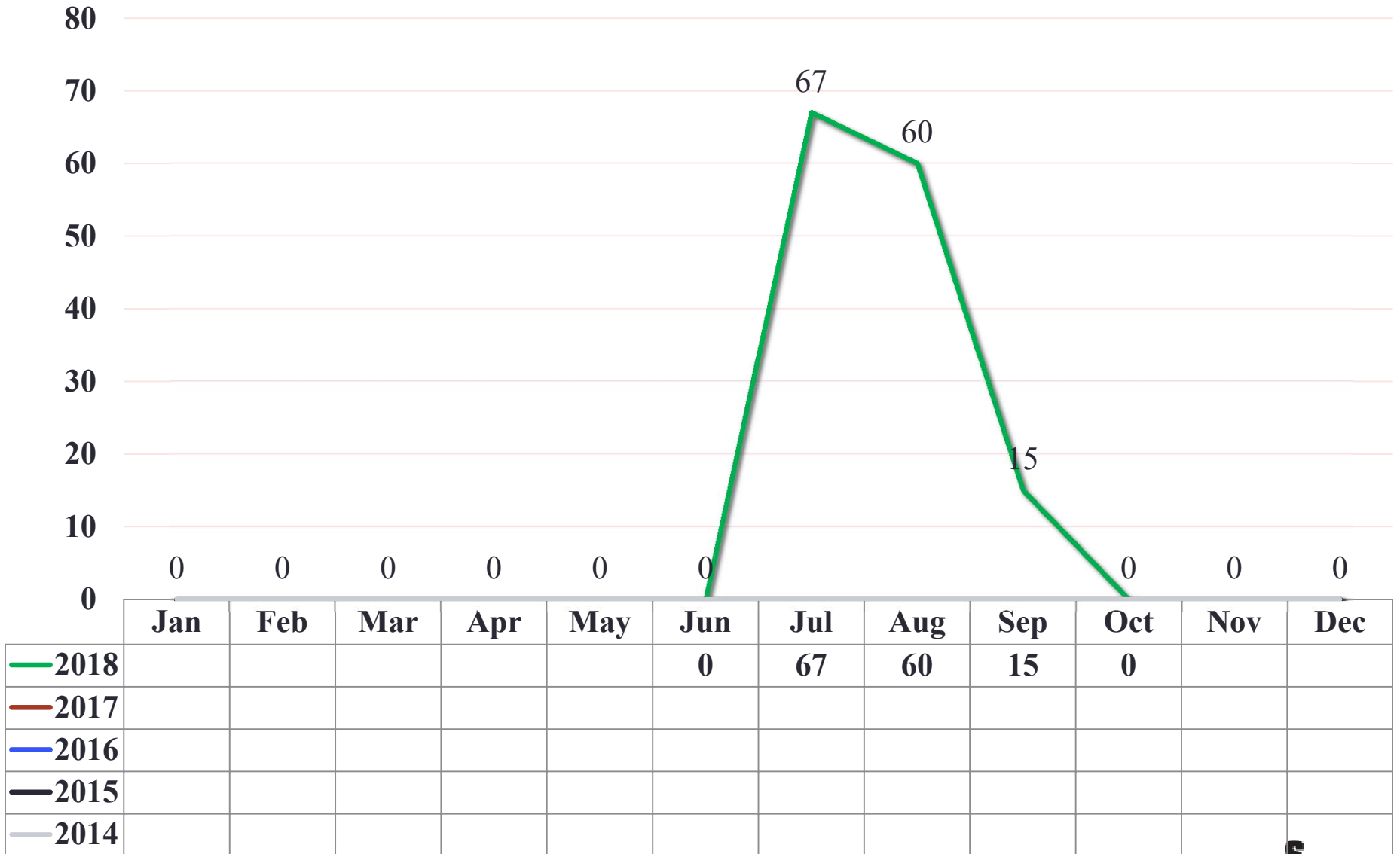
Acute Room – Total Days in Acute



— 2018
 — 2017
 — 2016
 — 2015
 — 2014



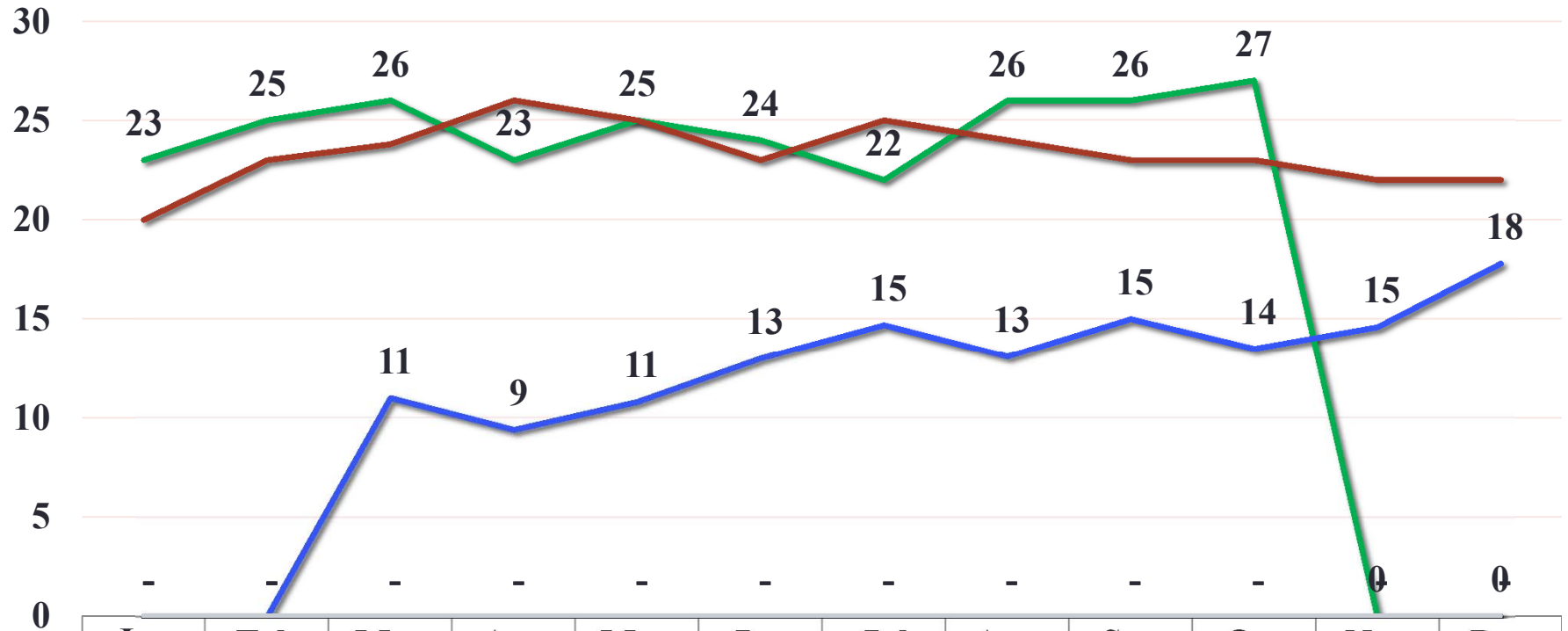
Swing Bed Room – Total Days in Swing Bed



— 2018
 — 2017
 — 2016
 — 2015
 — 2014



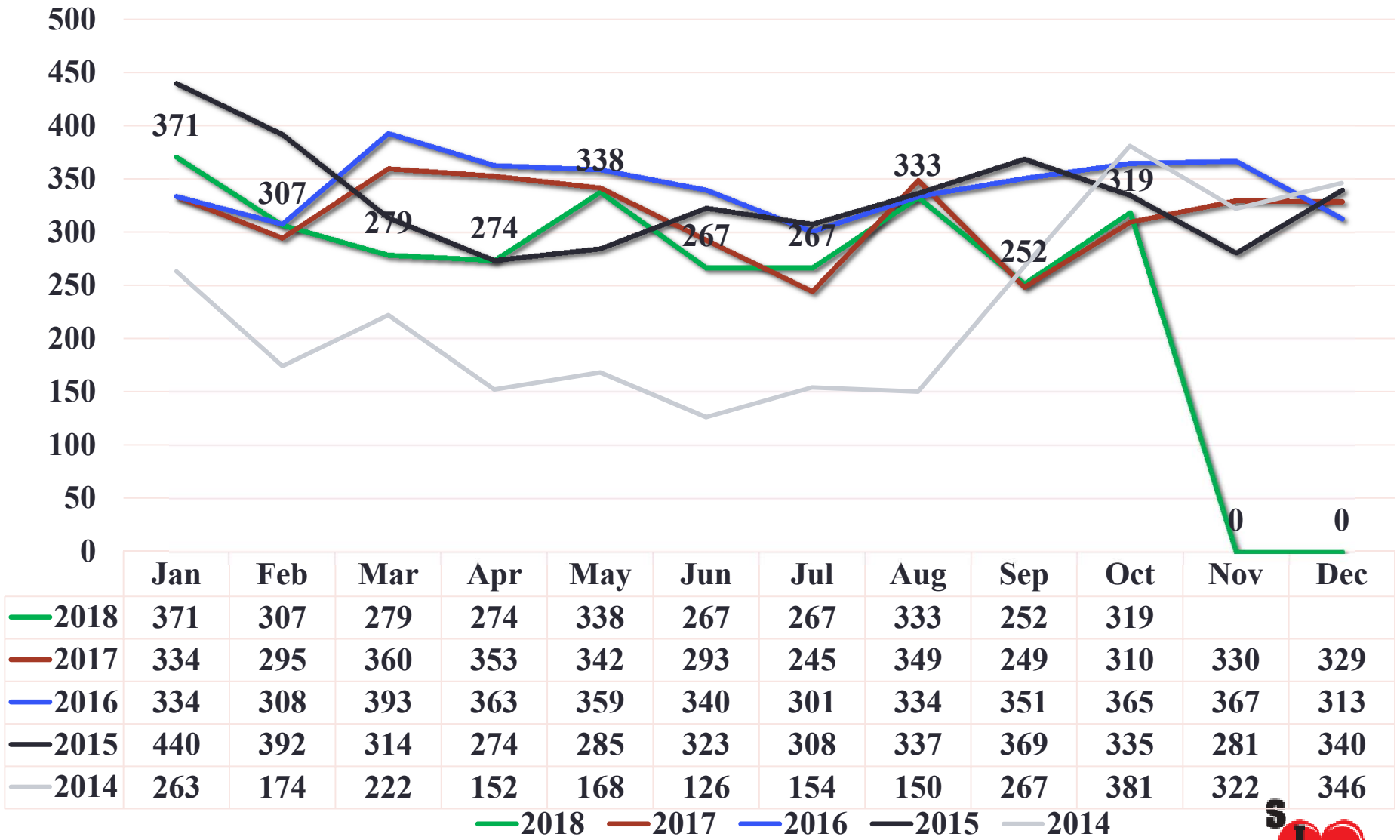
Skilled Nursing Facility Volumes – Monthly Census



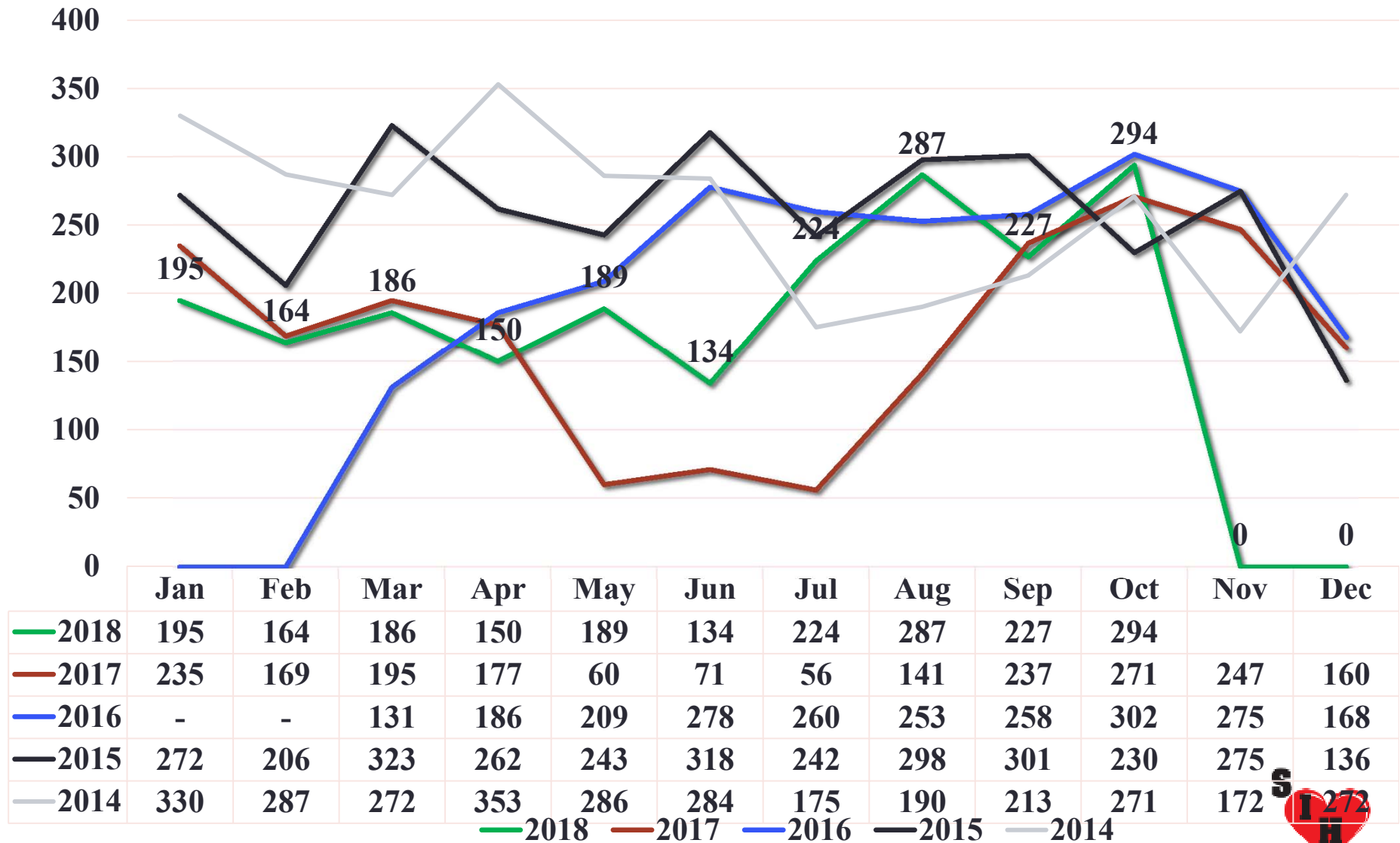
| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| —2018 | 23 | 25 | 26 | 23 | 25 | 24 | 22 | 26 | 26 | 27 | | |
| —2017 | 20 | 23 | 24 | 26 | 25 | 23 | 25 | 24 | 23 | 23 | 22 | 22 |
| —2016 | - | - | 11 | 9 | 11 | 13 | 15 | 13 | 15 | 14 | 15 | 18 |
| —2015 | - | - | - | - | - | - | - | - | - | - | - | - |
| —2014 | - | - | - | - | - | - | - | - | - | - | - | - |



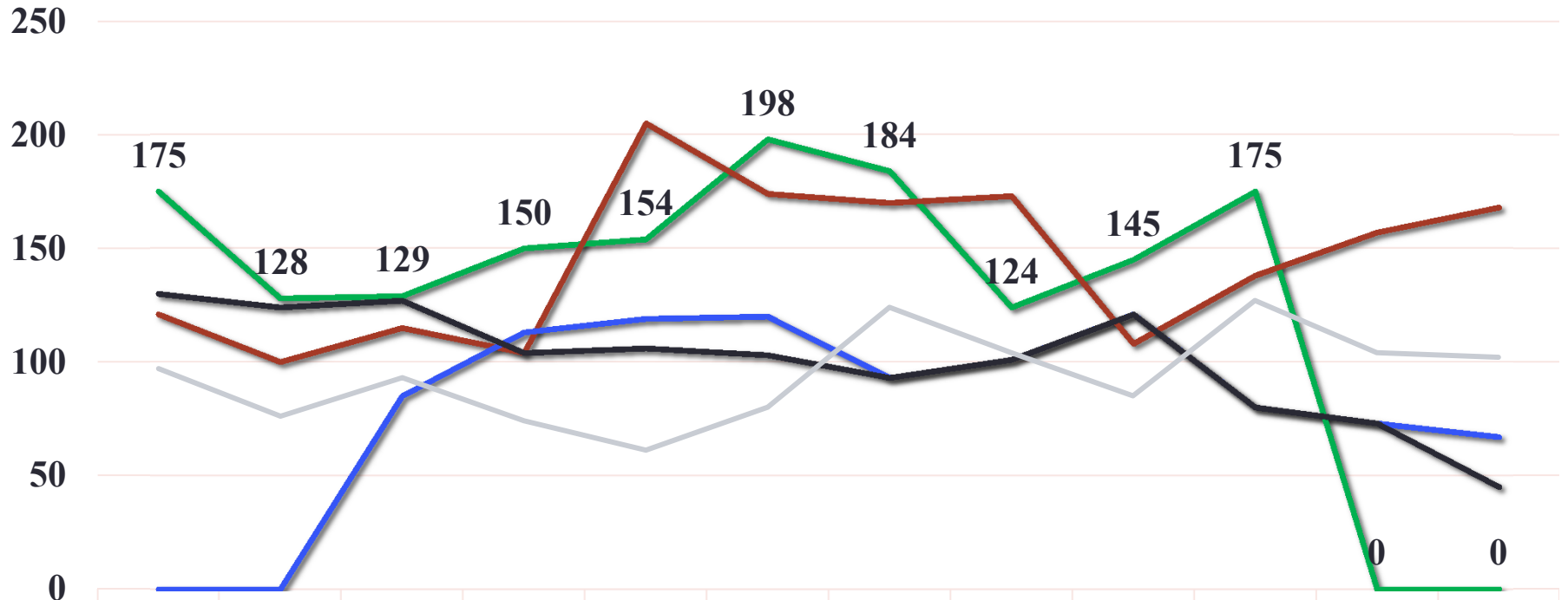
SIHD Rural Clinic Volumes – Visits Per Month



Physical Therapy Volumes



X Ray Volumes – Visits-Exams Per Month

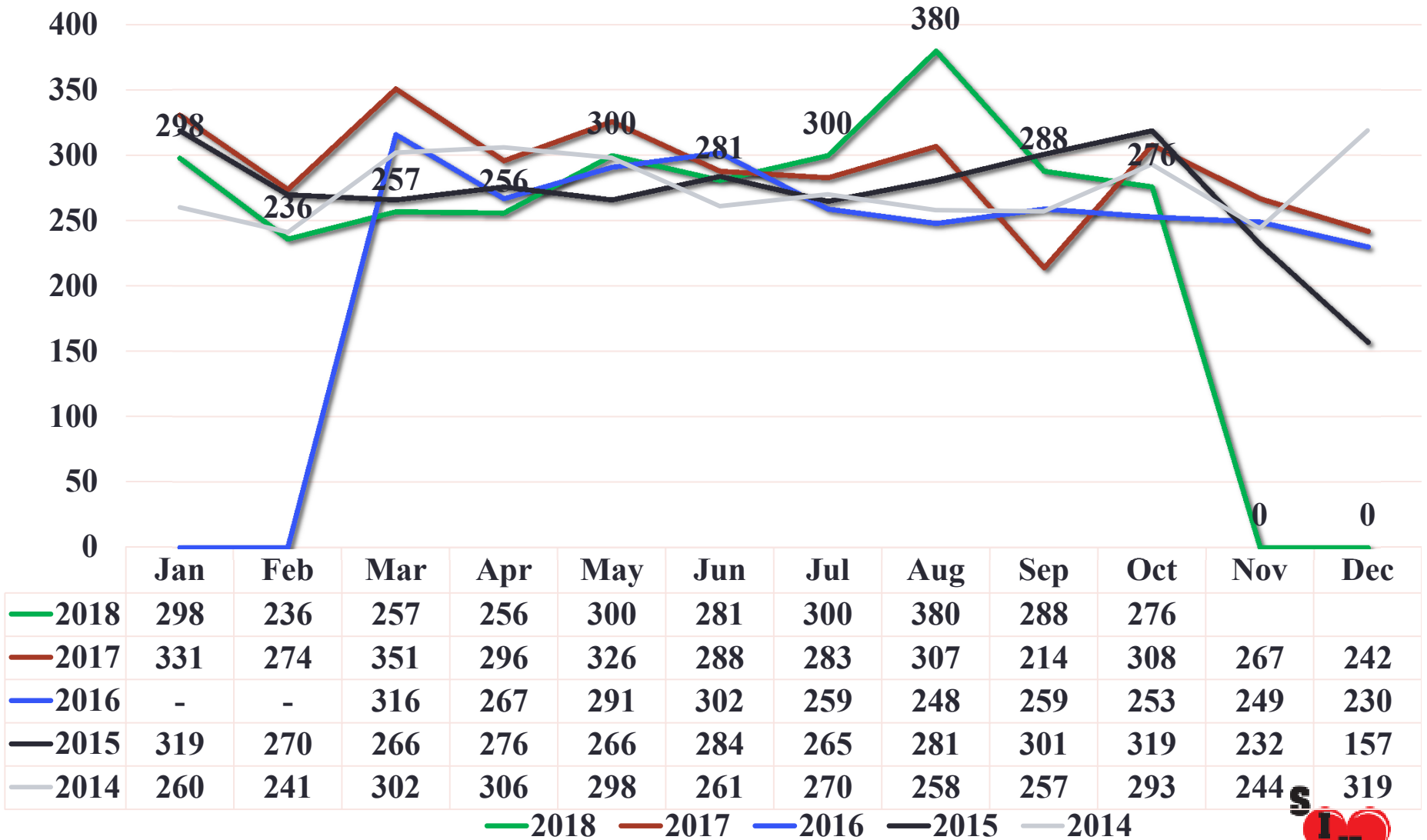


| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| —2018 | 175 | 128 | 129 | 150 | 154 | 198 | 184 | 124 | 145 | 175 | | |
| —2017 | 121 | 100 | 115 | 104 | 205 | 174 | 170 | 173 | 108 | 138 | 157 | 168 |
| —2016 | - | - | 85 | 113 | 119 | 120 | 93 | 101 | 121 | 80 | 73 | 67 |
| —2015 | 130 | 124 | 127 | 104 | 106 | 103 | 93 | 101 | 121 | 80 | 73 | 45 |
| —2014 | 97 | 76 | 93 | 74 | 61 | 80 | 124 | 104 | 85 | 127 | 104 | 102 |

—2018
 —2017
 —2016
 —2015
 —2014



Laboratory Volumes



SOUTHERN INYO HEALTHCARE DISTRICT

EXECUTIVE FINANCIAL SUMMARY

Two Months Ended August 31, 2018

BALANCE SHEET

| | 8/31/2018 | 6/30/2017 |
|---|--------------------|--------------------|
| ASSETS | | |
| Current Assets | \$5,085,683 | \$3,992,671 |
| Assets Whose Use is Limited | 17,783 | 19,256 |
| Property, Plant and Equipment (Net) | 0 | (0) |
| Other Assets | 0 | 0 |
| Total Unrestricted Assets | 5,103,466 | 4,011,927 |
| Restricted Assets | 0 | 0 |
| Total Assets | \$5,103,466 | \$4,011,927 |
| LIABILITIES AND NET ASSETS | | |
| Current Liabilities | \$3,490,840 | \$3,610,299 |
| Long-Term Debt | (0) | (15,800) |
| Other Long-Term Liabilities | 2,042,618 | 966,818 |
| Total Liabilities | 5,533,458 | 4,561,317 |
| Net Assets | (429,993) | 316,559 |
| Total Liabilities and Net Assets | \$5,103,465 | \$4,877,876 |

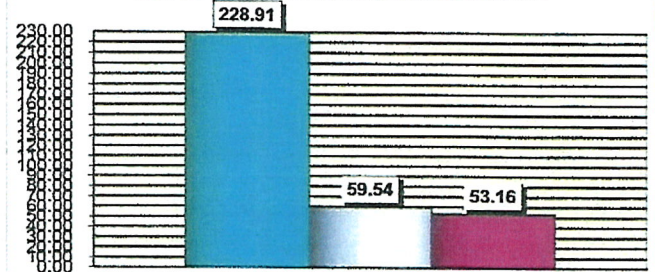
STATEMENT OF REVENUE AND EXPENSES - YTD

| | ACTUAL | BUDGET |
|-------------------------------------|------------------|-------------------|
| Revenue: | | |
| Gross Patient Revenues | \$2,098,046 | \$1,908,388 |
| Deductions From Revenue | (586,484) | (968,316) |
| Net Patient Revenues | 1,511,562 | 940,072 |
| Other Operating Revenue | 217,504 | 62,375 |
| Total Operating Revenues | 1,729,067 | 1,002,447 |
| Expenses: | | |
| Salaries, Benefits & Contract Labor | 896,086 | 770,869 |
| Purchased Services & Physician Fees | 254,821 | 103,122 |
| Supply Expenses | 22,421 | 13,259 |
| Other Operating Expenses | 561,471 | 139,261 |
| Bad Debt Expense | 0 | 0 |
| Depreciation & Interest Expense | 55,346 | 60,642 |
| Total Expenses | 1,790,145 | 1,087,153 |
| NET OPERATING SURPLUS | (61,078) | (84,707) |
| Non-Operating Revenue/(Expenses) | 119,985 | 52,113 |
| TOTAL NET SURPLUS | \$58,907 | (\$32,593) |

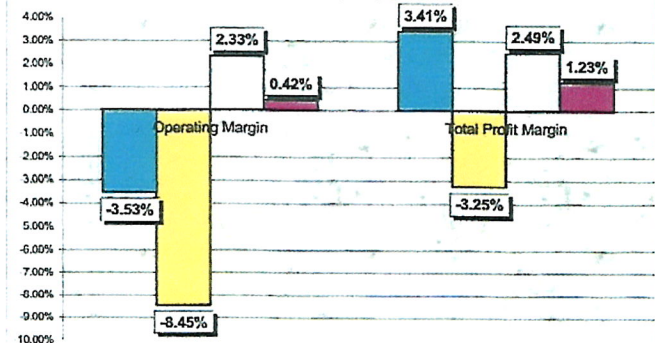
KEY STATISTICS AND RATIOS - YTD

| | ACTUAL | BUDGET |
|----------------------------------|--------|--------|
| Total Acute Patient Days | 23 | 4 |
| Average Acute Length of Stay | 2.6 | 0.7 |
| Total Emergency Room Visits | 264 | 302 |
| Outpatient Visits | 596 | 510 |
| Total Surgeries | 0 | 0 |
| Total Worked FTE's | 123.12 | 115.20 |
| Total Paid FTE's | 135.40 | 121.15 |
| Productivity Index | 0.9434 | 1.0000 |
| EBITDA - YTD | -0.95% | -3.42% |
| Current Ratio | 1.46 | |
| Days Expense in Accounts Payable | 360.27 | |

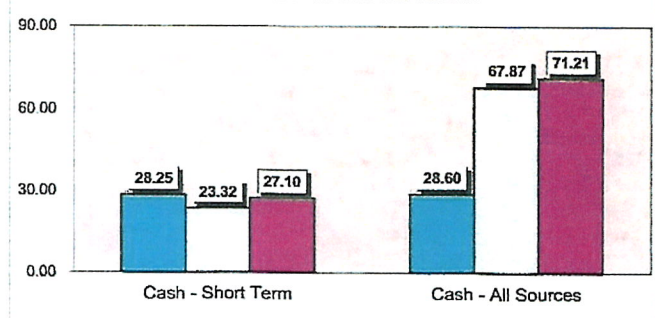
NET DAYS IN ACCOUNTS RECEIVABLE



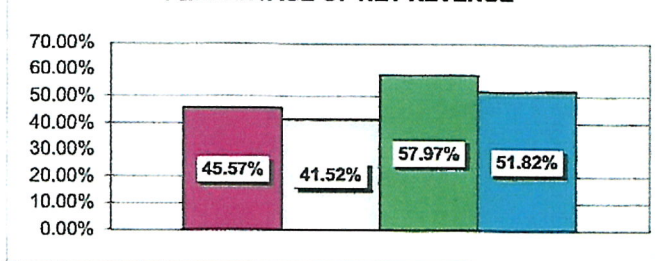
HOSPITAL MARGINS



DAYS CASH ON HAND



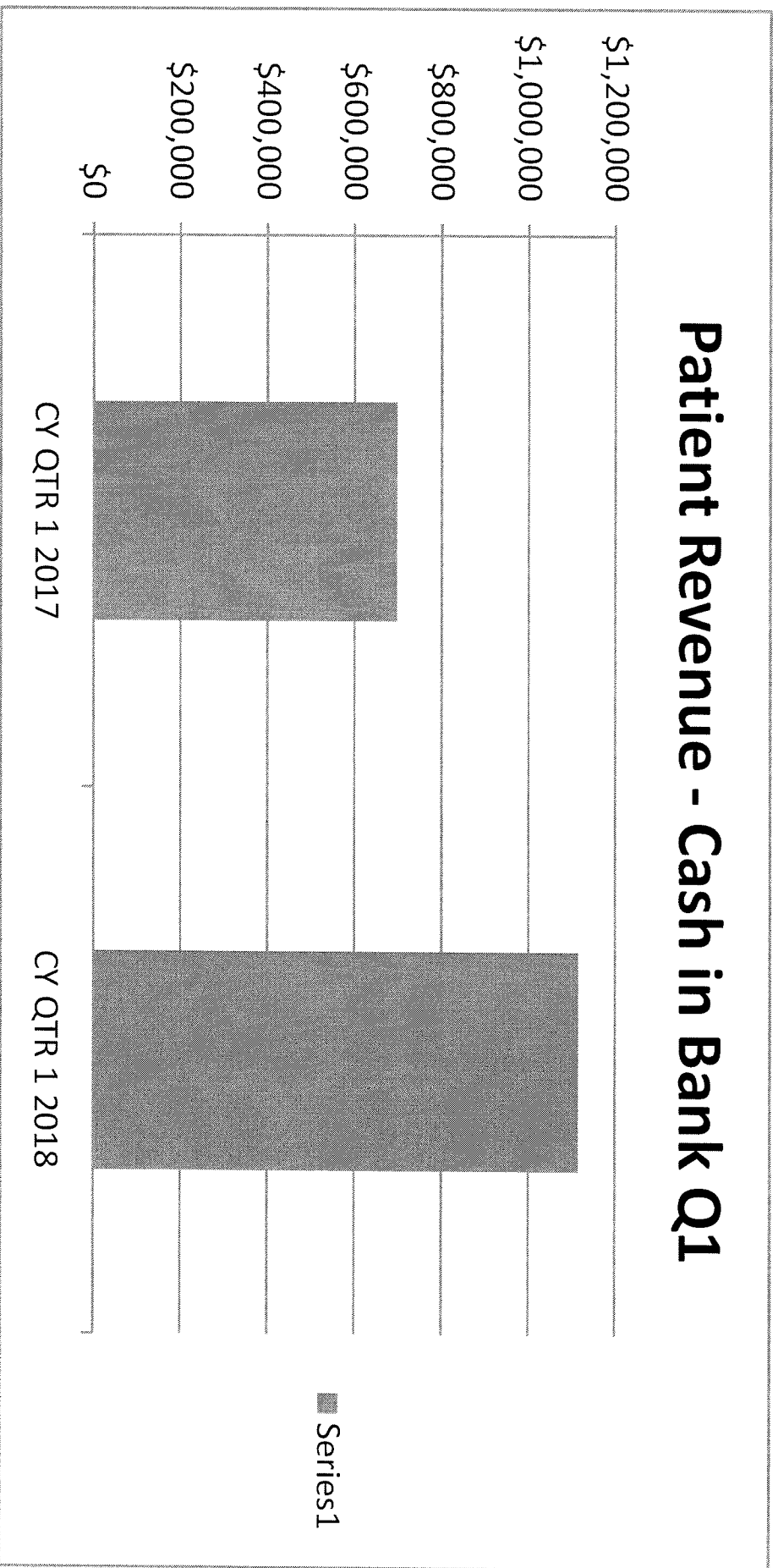
SALARY AND BENEFIT EXPENSE AS A PERCENTAGE OF NET REVENUE



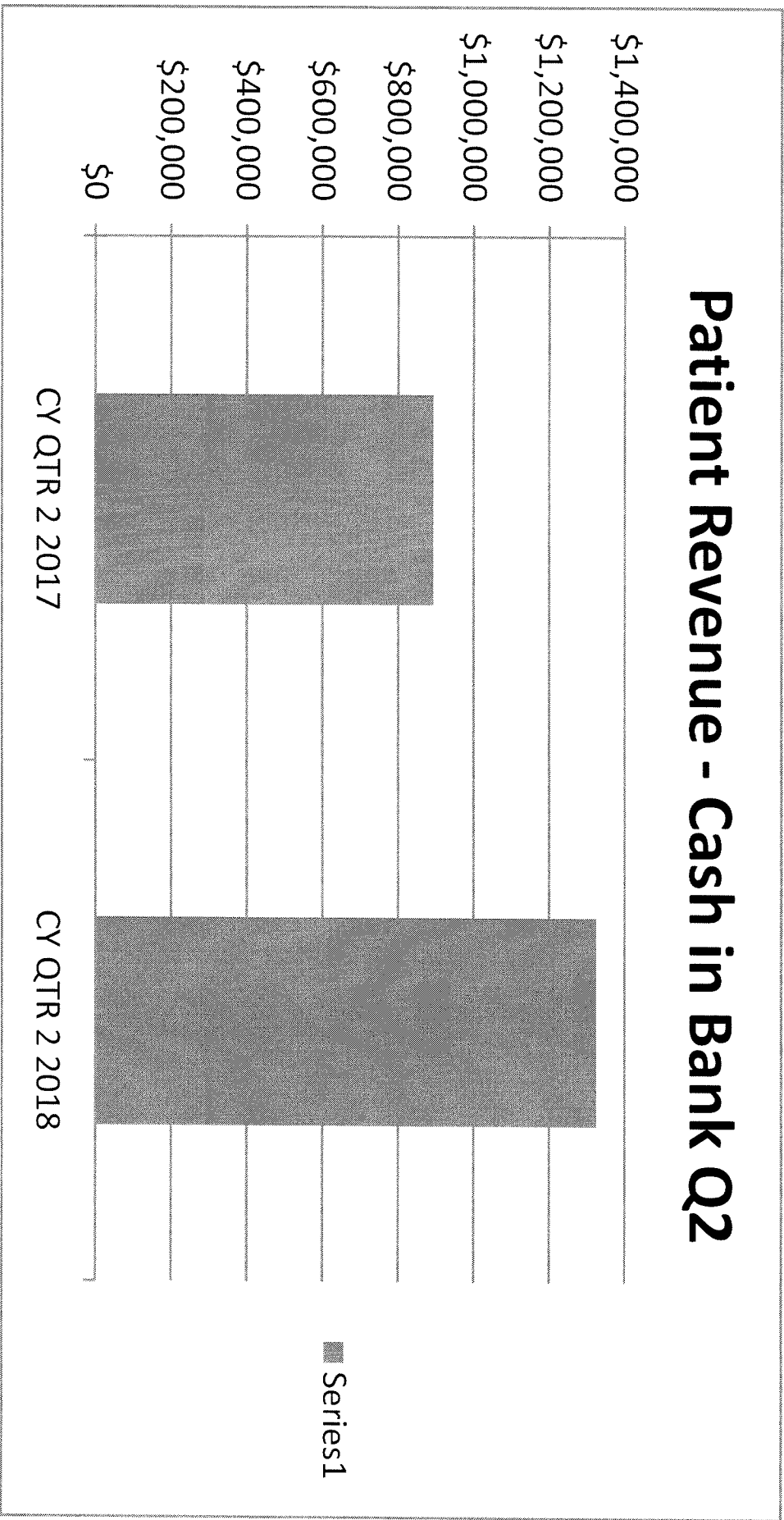
| | |
|--|-----------|
| SOUTHERN INYO HEALTHCARE DISTRICT | |
| Budget | 08/31/18 |
| California | Hospitals |
| CAH Hospitals | Rural |
| Prior Fiscal Year End | 06/30/17 |

| | | |
|-----------------------------------|------------------------|---------------|
| FINANCIAL STRENGTH INDEX - | | (0.12) |
| Excellent - Greater than 3.0 | Good - 3.0 to 0.0 | |
| Fair - 0.0 to (2.0) | Poor - Less than (2.0) | |

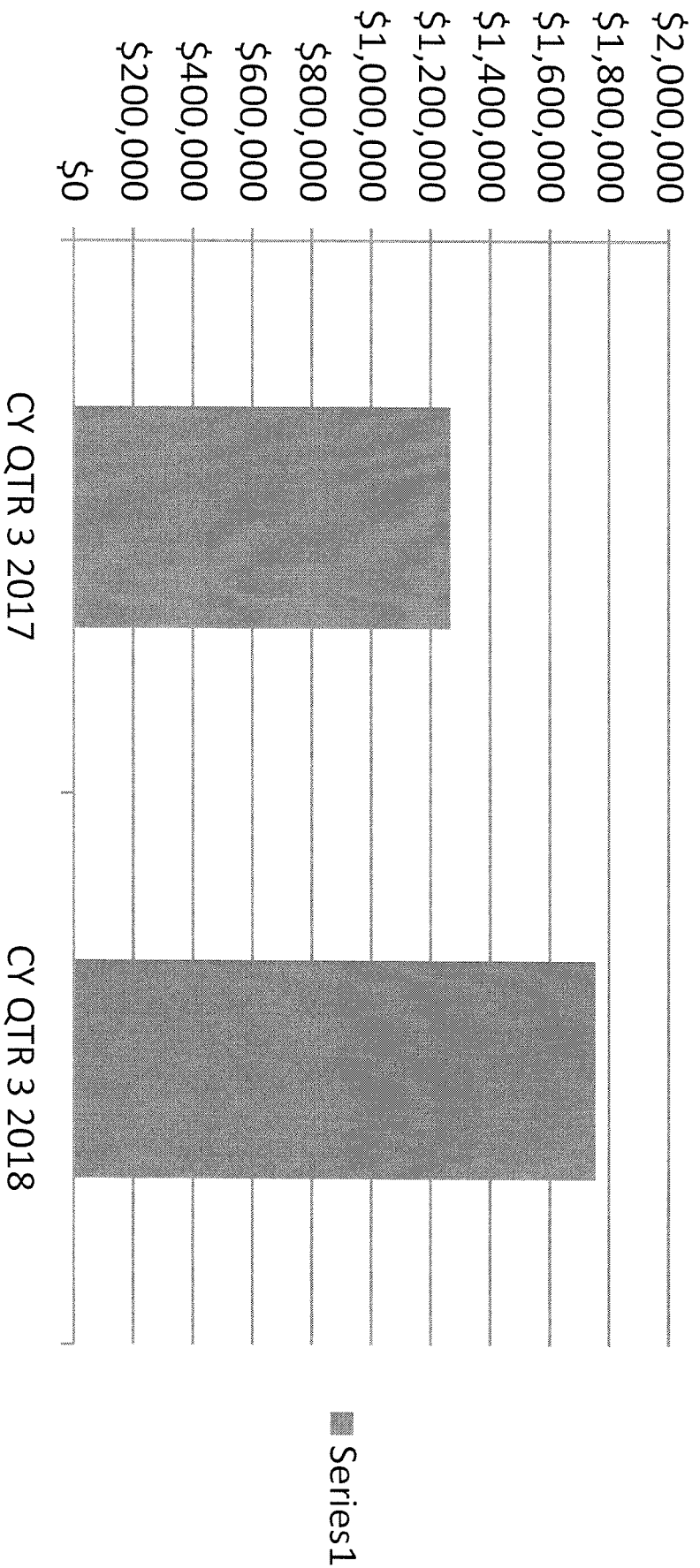
Patient Revenue - Cash in Bank Q1



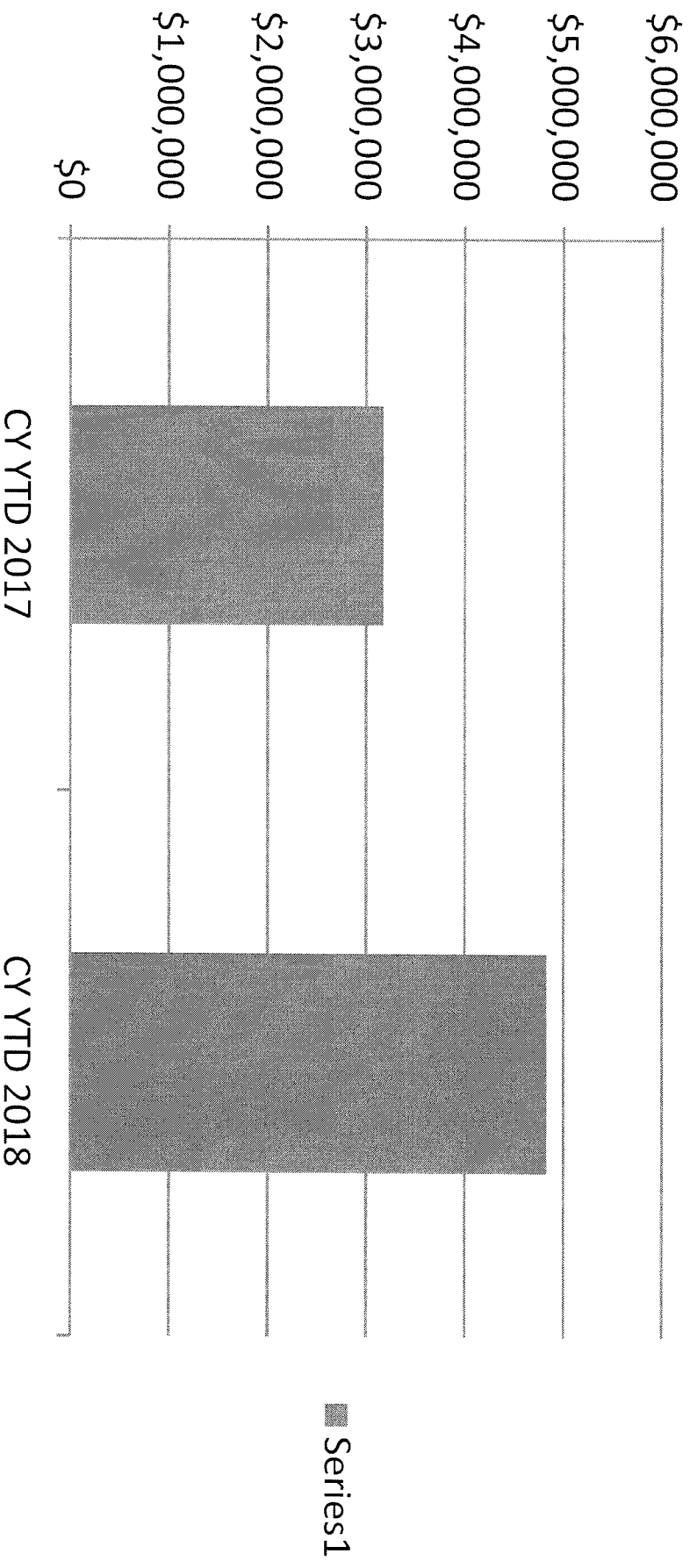
Patient Revenue - Cash in Bank Q2



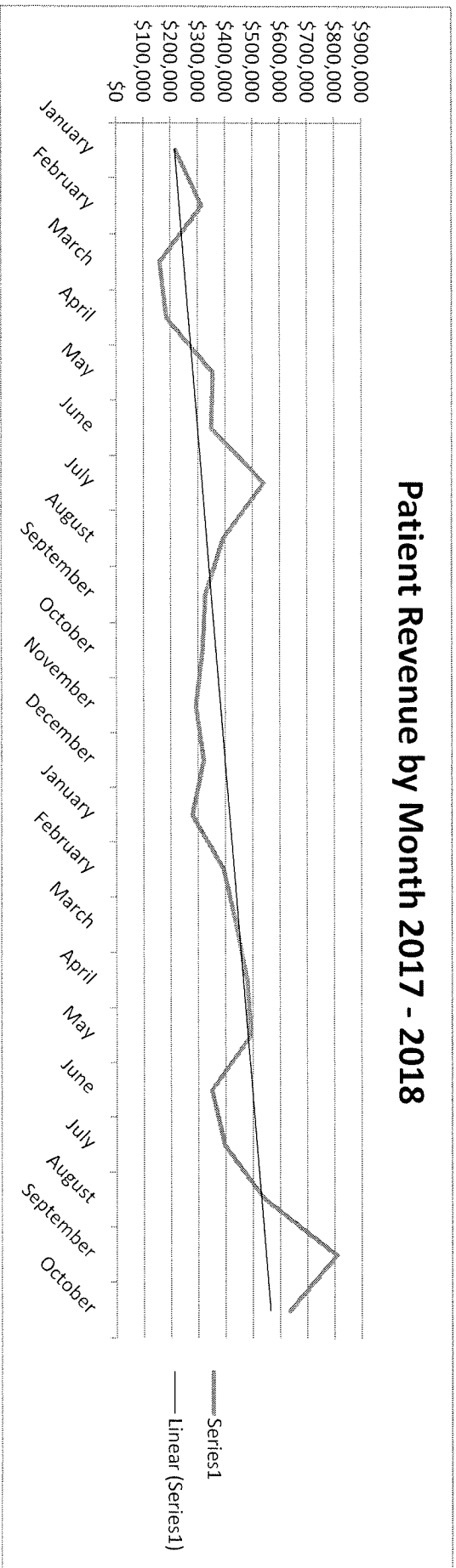
Patient Revenue - Cash in Bank Q3



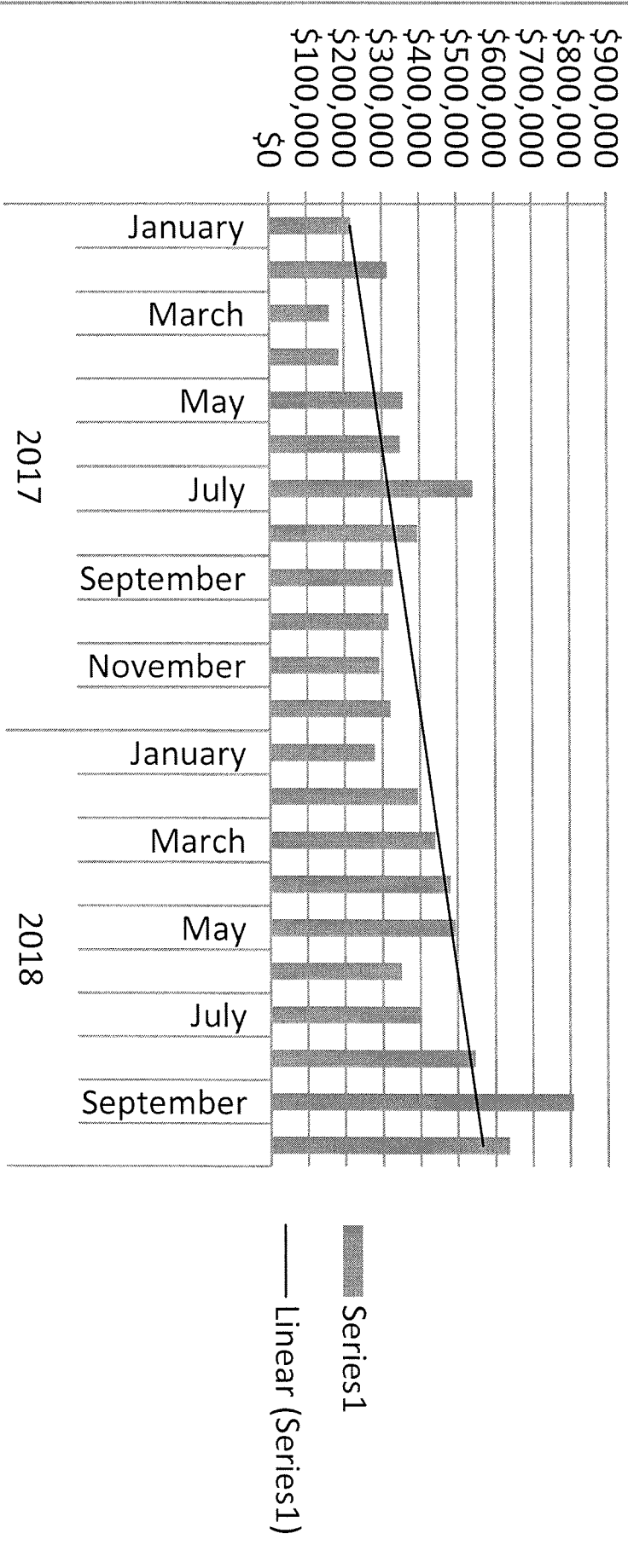
Patient Revenue - Cash in Bank YTD



Patient Revenue by Month 2017 - 2018



Patient Revenue by Month 2017 - 2018



SOUTHERN INYO HEALTHCARE DISTRICT

Special Meeting of the Board of Directors Minutes

Date: Monday, December 3, 2018

Time: 1:00 p.m.

Location: Southern Inyo Hospital Conference Room
501 East Locust St
Lone Pine, CA 93545

PRESENT

Jaque Hickman, President
Charles Carson, Treasurer
Richard Fedchenko, Director

ABSENT

Mark Lacey, Vice President
Carma Roper, Secretary

OTHERS

Vicki Torix, Medical Records

I. CALL TO ORDER

The meeting was called to order at 1:21 p.m.

Treasurer Carson moved to approve the agenda. Director Fedchenko seconded.
All Approved.

II. BUSINESS ITEMS

A. Consent Agenda

1. Approval of the Physician Privileges

- a. **Stephen Fine, LMFT**, One Year Extended Medical Staff Privileges
- b. **Edward Mescher, MD**, Two Year Extended Medical Staff Privileges

Vicki Torix gave a brief breakdown of the request for Medical Staff privileges for Stephen Fine. She does not believe that Stephen Fine needs Medical Staff Privileges because he is a therapist. Torix wants to move forward with the Medical Staff Privileges for Fine to avoid error. Torix will contact Compliance Officer to confirm.

Board of Directors:

Jaqueline Hickman
President

Mark Lacey
Vice President

Carma Roper
Secretary

Charles Carson
Treasurer

Richard Fedchenko
Director

Fine is an employee and is insured as a SIHD employee (Under umbrella). Human Resources would do the credentialing.

Director Fedchenko asked if there was any information in Bylaws. Torix stated that Bylaws are not in detail.

Torix mentioned that she will need to add categories on the Medical Staff Categories list due to Telemedicine.

Action: Director Fedchenko moved to break the Consent Agenda to Item II, 1 and 2. Director Fedchenko moved to give extended medical staff privileges to Stephen Fine, LMFT from 10/10/2018-12/12/2018. Medical Staff Privileges for Stephen Fine will need to be discussed at the next Regular Board Meeting.

Roll Call-
Director Fedchenko "AYE"
Treasurer Carson "AYE"
President Hickman "AYE"

All Approved.

Director Fedchenko moved to approve the two year extended medical staff privileges for Edward Mescher, MD. Treasurer Carson seconded. All approved.

III. **ADJOURNMENT**

The meeting was adjourned at 1:35 p.m.

Board of Directors:

Jaqueline Hickman
President

Mark Lacey
Vice President

Carma Roper
Secretary

Charles Carson
Treasurer

Richard Fedchenko
Director

NOTICE TO THE PUBLIC

PUBLIC COMMENT PERIOD FOR REGULAR MEETINGS

Members of the public may comment on any item on the agenda before the Board takes action on it. The public may also comment on items of interest to the public that is within the subject matter jurisdiction of the Board; provided, however, the Board may not take action on any item not appearing on the agenda unless the action is otherwise authorized by law. Any person addressing the Board will be limited to a maximum of three (3) minutes so that all interested parties have an opportunity to speak.

COPIES OF PUBLIC RECORDS

All writings, materials, and information provided to the Board for their consideration relating to any open session agenda item of the meeting are available for public inspection and copying during regular business hours at the Administration Office of the District at 501 E. Locust Street, Lone Pine, California.

COMPLIANCE WITH ADA

This agenda shall be made available upon request in alternative formats to persons with a disability, as required by the Americans with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (Cal. Gov't Cod. § 54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the Administrative Office during regular business hours by phone at (760) 876-5501, or in person at the District's Administrative Office at 501 E. Locust St., Lone Pine, California.

Board of Directors:

Jaqueline Hickman
President

Mark Lacey
Vice President

Carma Roper
Secretary

Charles Carson
Treasurer

Richard Fedchenko
Director

SOUTHERN INYO HEALTHCARE DISTRICT

Regular Meeting of the Board of Directors Minutes

Date: Tuesday, December 18, 2018

Time: 4:30 p.m.

Location: RCA Church

550 East Post St

Lone Pine, CA 93545

MEETING WAS NOT HELD DUE TO LACK OF A QUORUM.

I. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
- C. Approval of Agenda

II. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

III. BUSINESS ITEMS

A. Discussion regarding future of Southern Inyo Hospital facilities. (President)

B. Consent Agenda

1. Approval of Minutes

- a. Regular Board Meeting Minutes of November 13, 2018.
- b. Special Board Meeting Minutes of December 3, 2018.

2. Approval of Contracts recommended by the Finance Committee.

- a. American Business Machines w/ Revisions
- b. Telemedicine Contract with UC Davis w/ Revisions

C. Medical Staff Privileges for Stephen Fine (Medical Records Manager)

D. CompHealth Contract (CEO)

E. Revenue EFT Payments (Business Office Manager)

- a. Health Care LA, IPA Payspan Registry
- b. Blue Shield of CA Enroll Hub

Board of Directors:

Jaqueline Hickman
President

Mark Lacey
Vice President

Carma Roper
Secretary

Charles Carson
Treasurer

Richard Fedchenko
Director

- F. Holiday Pay Policy (HR Manager)
- G. Credit Card Proposal (CEO)
- H. Medasend Contract for HR and Compliance Training (CEO)
- I. Medasend Contract for Medical Waste Disposal (CEO)
- J. HIM Consulting Contract w/ Sally Emery (Financial Consultant)

IV. REPORTS

- A. Financial Report
- B. CEO Report
- C. Medical Staff Report

V. COMMENTS FROM THE BOARD OF DIRECTORS

VI. CLOSED SESSION

- A. Existing Litigation (Govt Code 54956.9): Chapter 9 Bankruptcy
- B. Employee Withdrawal of Funds (Govt Code 54957.10)
- C. Personnel Evaluation: CEO

VII. CLOSED SESSION REPORT

VIII. ADJOURNMENT

President or Secretary of the Board

Date

Board Minutes 12/18/2018 - No Quorum

Board of Directors:

Jaqueline Hickman
President

Mark Lacey
Vice President

Carma Roper
Secretary

Charles Carson
Treasurer

Richard Fedchenko
Director

STAFF MEMORANDUM

TO: Board of Directors

FROM: Chris Marks (IT Department)

SUBJECT: Altaware annual subscription with replacement of 1 wireless access point

MEETING DATE: 01.08.2019

Purpose:

Quote #: AWHQ9723-01 covers the annual subscription for the wireless access points located throughout the hospital and clinic. This subscription allows me to view the devices that are connecting to the network, as well as gather information that is needed for troubleshooting issues. This quote also is covering for a replacement new wireless access point located in the PT department. That wireless access point is failing, which is affecting Tonya's daily workflow.

Impacts:

Fiscal: Total cost is: \$2,735.76. The re-occurring annual subscription is \$2,030.00, while the one-time cost to replace the failing access point is \$655.00.

Regulatory: None.

Environmental: Env. study Yes / No

Legal Review: Reviewed by counsel Yes / No. Issues:

Recommended Action:

Approve quote # AWHQ9723-01 for \$2,735.76.



26522 La Alameda #180
Mission Viejo, CA 92691
www.altaware.com
sales@altaware.com
P: 866-833-4070
P: 949-468-0020

Quote Prepared For:

Chris Marks
Southern Inyo Healthcare District
501 E. Locust Street
Lone Pine, CA 93545

760-876-2201
cmarks@sihd.org

12/12/18 QUOTE # AWHQ9723-01

Terms * Prepay * Terms pending credit approval

Sales Rep Contact Information

Debbie Schmidt debbie@altaware.com 949-502-0308 Ext:

Place orders via Sales Rep, Email or FAX

Email: orders@altaware.com Fax: 714-242-1606

| Ln # | Qty | MFR | Part Number | Description | List Price | Unit Price | Extended Price | T |
|------|-----|----------|------------------|--|------------|------------|----------------|---|
| 1 | | | | Aerohive HMCS Renewals - 1 YR | | | | |
| 2 | 14 | Aerohive | AH-HMCS-SL-1-R | HiveManager Classic Public Cloud Subscription for one (1) Aerohive Device (AP, Router or Switch), includes 1 year Global Select Support: phone, software & Support Portal, Hardware Advanced Replacement. Start Date: 12/31/2018 End Date: 12/30/2019 | \$175.00 | \$145.00 | \$2,030.00 | N |
| 3 | | | | SubTotal | | | \$2,030.00 | |
| 4 | | | | Aerohive AP 250 - NEW | | | | |
| 5 | 1 | Aerohive | AH-AP-250-AC-FCC | AP250 Indoor plenum rated Access Point, 2 radio 3x3:3 802.11a/b/g/n/ac MU-MIMO, 2 10/100/1000 Ethernet ports, FCC regulatory domain, without power supply (Internal Antenna only). Includes HiveManager Connect & HiveCare Community. | \$759.00 | \$655.00 | \$655.00 | Y |
| 6 | | | | SubTotal | | | \$655.00 | |

Notes:

- (1) Professional Services are available at an additional cost.
- (2) Support & Maintenance Contracts are delivered by the manufacturer or vendor.

| | |
|----------------------------|-------------------|
| SubTotal | \$2,685.00 |
| Sales Tax 0.07750 % | \$50.76 |
| Shipping | \$0.00 |
| Total | \$2,735.76 |

PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES FOR EACH ACTIVITY INVOLVED - GENERALLY ALL HARDWARE COMPUTER COMPONENTS PROPOSED ABOVE HAVE LIMITED WARRANTIES WITH LIMITED DURATIONS, COVERING PARTS AND LABOR ON A DEPOT BASIS - WE SPECIFICALLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL MERCHANTABILITY OR FITNESS OF PURPOSE, DAMAGES RELATED TO THIS AGREEMENT. MINIMUM 15% RESTOCKING FEE WITH ORIGINAL UNOPENED AND UNDAMAGED PACKAGING. BILLABLE TIME IS NON-REFUNDABLE. ADVANCE PURCHASES OF TIME WILL EXPIRE ONE YEAR FROM DATE OF PURCHASE. QUOTE EXPIRES 30 DAYS FROM DATE OF QUOTE UNLESS OTHERWISE NOTED.

STAFF MEMORANDUM

TO: Board of Directors

FROM: Chris Marks (IT Department)

SUBJECT: Altware annual subscription for licenses for the hardware firewall

MEETING DATE: 01.08.2019

Purpose:

This quote covers the annual subscription licenses for the hardware firewall for the hospital and clinic. These subscriptions assist the IT department to keep the District's network safe. The threat prevention subscription (Line #2) provides intrusion prevention, malware protection, command-and-control prevention, as well as antivirus protection. The PANDB URL filtering subscription (Line #3) provides the IT department the ability to block un-necessary and non-work-related browsing websites which could cause harm to the network. The GlobalProtect subscription (Line #4) provides checks for the remote employees to verify their personal laptop has adequate protection (Running an antivirus program, up to date on the updates, as well as their firewall is on). The Premium support subscription (Line #5) provides 24x7 tech support, and software maintenance.

Impacts:

Fiscal: The total cost is \$3,134.40

Regulatory: N/A

Environmental: Env. study Yes / No

Legal Review: Reviewed by counsel Yes / No. Issues:

Recommended Action:

Approve quote # AWHQ9742 for \$3,134.40.



26522 La Alameda #180
Mission Viejo, CA 92691

www.altaware.com
sales@altaware.com
866-833-4070
FAX: 714-242-1606

Quote To: Southern Inyo Healthcare District
Chris Marks
501 E. Locust Street
Lone Pine, CA 93545

Phone: 760-876-2201
Email: cmarks@sihd.org

RENEWAL QUOTE

| | |
|----------------------------------|---------------------|
| Date | Quote # |
| 12/12/18 | AWHQ9742 |
| Terms * | Prepay |
| * Terms pending credit approval | |
| Rep: | Debbie Schmidt |
| Email: | debbie@altaware.com |
| Phone: | 949-502-0308 |
| Email Order: orders@altaware.com | |
| Fax Order: 714-242-1606 | |

| Ln # | Qty | Description | Serial Number | Start | End | List Price | Ext. Price |
|------|-----|--|---------------|------------|------------|------------|------------|
| 1 | | Palo Alto Networks Renewals - Co-Termed | | | | | |
| 2 | 1 | Threat prevention subscription renewal, PA-500 | 0006C106887 | 03/23/2019 | 03/23/2020 | \$900.00 | \$720.00 |
| 3 | 1 | PANDB URL filtering subscription renewal, PA-500 | 0006C106887 | 03/23/2019 | 03/23/2020 | \$900.00 | \$720.00 |
| 4 | 1 | GlobalProtect subscription renewal, PA-500 | 0006C106887 | 01/22/2019 | 03/23/2020 | \$1,048.00 | \$838.40 |
| 5 | 1 | Premium support renewal, PA-500 Hardware advanced replacement, software maintenance, 24x7 tech support | 0006C106887 | 01/13/2019 | 03/23/2020 | \$856.00 | \$856.00 |

| | |
|----------------|-------------------|
| SubTotal | \$3,134.40 |
| Sales Tax | 0.00 |
| Shipping | 0.00 |
| Total * | \$3,134.40 |

PRICES SUBJECT TO CHANGE - PRICES BASED UPON TOTAL PURCHASE - ALL DELIVERY, TRAINING OR CONSULTING SERVICES TO BE BILLED AT PUBLISHED RATES FOR EACH ACTIVITY INVOLVED - GENERALLY ALL HARDWARE COMPUTER COMPONENTS PROPOSED ABOVE HAVE LIMITED WARRANTIES WITH LIMITED DURATIONS, COVERING PARTS AND LABOR ON A DEPOT BASIS - WE SPECIFICALLY DISCLAIM ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTIES OR WITH REGARD TO ANY LICENSED PRODUCTS. WE SHALL NOT BE LIABLE FOR ANY LOSS OF PROFITS, BUSINESS, GOODWILL, DATA, INTERRUPTION OF BUSINESS, NOR FOR INCIDENTAL OR CONSEQUENTIAL MERCHANTABILITY OR FITNESS OF PURPOSE, DAMAGES RELATED TO THIS AGREEMENT. MINIMUM 15% RESTOCKING FEE WITH ORIGINAL UNOPENED AND UNDAMAGED PACKAGING. BILLABLE TIME IS NON-REFUNDABLE. ADVANCE PURCHASES OF TIME WILL EXPIRE ONE YEAR FROM DATE OF PURCHASE.

STAFF MEMORANDUM

TO: Board of Directors

FROM: Chet Beedle

SUBJECT: Contract for Consulting RHIA

MEETING DATE: January 8, 2019

Purpose:

The purpose of creating a consulting contract with a Registered Health Information Administrator is to meet the hospital licensing requirements under Title 22 of the California Health and Safety Code which indicates that all licensed hospitals in the State of California will have a Registered Health Information Administrator supervising their health information services for at least 16 worked hours each month, but NTE 20 hours. Vicki Torrix will contact Sally when she needs RHIA services or Sally to audit the current system should that be indicated.

Impacts:

Fiscal: The costs for this RHIA service are \$45 per hour worked for a maximum of 20 hours (\$900) per month. These costs are not in the FY 2019 budget as there is no formal budget for FY 2019.

Regulatory: The regulatory impact is that SIHD could have its license to operate sanctioned or incur penalties if California DHCS finds it does not have the required RHIA oversight.

Environmental: N/A

Legal Review: Reviewed by counsel? Yes. Issues: None indicated.

Recommended Action:

Approve contract with Sally Emery for RHIA consulting services in the amount of \$45 per hour worked, NTE 20 hours/month, and authorize CEO to sign the contract.

CONSULTING SERVICES AGREEMENT

This Consulting Services Agreement ("Agreement") is entered into as of January 8, 2019, by Southern Inyo Healthcare District, a California special district ("Hospital"), and Sally Emery, RHIA, an individual ("Consultant"). Hospital and Consultant are sometimes referred to in this Agreement individually as a "Party" or, collectively, as the "Parties."

RECITALS

A. Hospital owns and operates an acute care hospital and clinic located in Lone Pine, California.

B. Hospital desires to engage Consultant as an independent contractor to provide certain services as set forth in this Agreement.

TERMS

ARTICLE I. CONSULTANT'S OBLIGATIONS

1.1 Services. Consultant shall provide to Hospital those consulting services specified in Attachment 1 (the "Services") on the terms and conditions set forth in this Agreement.

1.2 Time Commitment. Consultant shall devote appropriate time to effectively provide the Services, but shall not exceed 20 hours in a given month without the Hospital CEO's consent.

1.3 Personal Services. Consultant shall be solely responsible for performing the Services and fulfilling the terms of this Agreement.

1.4 Performance Standards. Consultant shall perform the Services in accordance with Hospital policies and rules.

1.5 Code of Conduct. Consultant hereby agrees to be subject to Hospital's Code of Conduct and ethics rules.

1.6 Use of Space. Consultant shall not use any part of the space of the Hospital as a private office, but only for the provision of the Services, as needed, or in an emergency or with Hospital's prior written consent. Hospital will provide Consultant with the temporary use of space when Consultant is on site and computer access both on site and remotely.

1.7 Representations and Warranties by Consultant. Consultant represents and warrants that Consultant has never been excluded or suspended from participation in, or sanctioned by, any Federal Health Care Program or state equivalent and Consultant has never been charged with or convicted of a felony, a misdemeanor involving fraud, dishonesty, controlled substances, or moral turpitude.

ARTICLE II. COMPENSATION

2.1 Compensation. In exchange for Consultant's provision of the Services, Hospital shall compensate Consultant forty-five dollars (\$45) per hour ("Compensation Due"), not to exceed \$900.00 per month with the Hospital CEO's express consent. Hospital shall pay the Compensation Due by the fifteenth (15th) business day of the following month.

2.2 IRS Form W-9, upon execution of this Agreement, Consultant shall furnish a completed and executed copy of IRS Form W-9 that identifies Consultant's taxpayer identification number.

ARTICLE III. INDEMNITY

3.1 Indemnification.

(a) Indemnification by Consultant. Consultant shall indemnify, defend and hold harmless Hospital, its affiliates and their respective directors, officers, employees or agents, from and against any and all claims, causes of action, liabilities, losses, damages, penalties, assessments, judgments, awards or costs, including reasonable attorneys' fees and costs, arising out of, resulting from, or relating to: (i) Consultant's failure to comply with the terms of this Agreement; (ii) the negligent operations, acts, or omissions of Consultant or Consultant's employees or agents; or (iii) wages, salaries, employee benefits, income taxes, FICA, FUTA, SDI and all other payroll, employment or other taxes, withholdings and charges payable by Hospital or any of its affiliates to, or on behalf of, Consultant or any other person employed by or contracted with Consultant.

(b) Indemnification by Hospital. Hospital shall indemnify, defend and hold harmless Consultant from and against any and all claims, causes of action, liabilities, losses, damages, penalties, assessments, judgments, awards or costs, including reasonable attorneys' fees and costs, arising out of, resulting from, or relating to: (i) Hospital's failure to comply with the terms of this Agreement or (ii) the negligent acts or omissions of Hospital or any employee or agent of Hospital in the performance of Hospital's obligations under this Agreement.

3.2 Survival of Obligations. The Parties obligations under Article III shall survive the expiration or termination of this Agreement for any reason.

ARTICLE IV. RELATIONSHIP BETWEEN THE PARTIES

4.1 Independent Contractor. Consultant is and shall at all times be an independent contractor, and nothing in this Agreement shall be construed to create an employer/employee, joint venture, partnership, lease or landlord/tenant relationship between Hospital and Consultant. Consultant shall function as the Registered Health Information Administrator and therefore be, an agent of Hospital, but shall not incur any contractual or financial obligation on behalf of Hospital without Hospital's prior written consent. Hospital shall have no obligation under this Agreement to compensate or pay applicable taxes for or provide employee benefits of any kind (including contributions to government mandated, employment-related insurance and similar programs) to, or on behalf of, Consultant or any other person employed or retained by Consultant.

4.2 Non-Solicitation. During the term of this Agreement and for a period of one (1) year thereafter, Consultant shall not solicit for employment or employ any employee of Hospital, or interfere with any relationship, contractual or otherwise, between Hospital and any of its employees.

ARTICLE V. TERM AND TERMINATION

5.1 Term. This Agreement shall become effective on January 8, 2019, (the "Effective Date"), and shall continue until December 31, 2019 (the "Expiration Date"), subject to the

termination provisions of this Agreement. Upon mutual consent, the Parties may renew this Agreement for two one-year extensions unless either Party gives the other Party written notice of its intention not to terminate this Agreement. Either Party may terminate this Agreement for any or no reason upon 30 days' written notice to the other Party.

5.2 Effect of Termination or Expiration. Upon any termination or expiration of this Agreement:

(a) all rights and obligations of the Parties shall cease except (i) those rights and obligations that have accrued and remain unsatisfied prior to the termination or expiration of this Agreement, and (ii) those rights and obligations which expressly survive termination or expiration of this Agreement;

(b) upon Hospital's request, Consultant shall immediately vacate the premises, removing all of Consultant's personal property, and Hospital may remove and store, at Consultant's expense, any personal property that Consultant has not so removed;

(c) Consultant shall immediately return to Hospital all of Hospital's property, including Hospital's equipment, supplies, furniture, furnishings and patient records, in Consultant's possession or under Consultant's control; and

(d) Consultant shall not do anything or cause any other person to do anything that interferes with Hospital's efforts to engage any other person or entity for the provision of HIM and/or Compliance consulting Services, or interferes in any way with any relationship between Hospital and any other person or entity who may be engaged to provide Administrative Services to Hospital.

ARTICLE VI. GENERAL PROVISIONS

6.1 Amendment. This Agreement may be modified or amended only by mutual written agreement of the Parties. Any such modification or amendment must be in writing, dated, signed by the Parties and explicitly indicate that such writing modifies or amends this Agreement.

6.2 Assignment. This Agreement is entered into by Hospital in reliance on the professional and administrative skills of Consultant. Consultant shall be solely responsible for providing the Services and otherwise fulfilling the terms of this Agreement, except as specifically set forth in this Agreement. Consultant may not assign any of Consultant's rights, interests, duties, or obligations under this Agreement without Hospital's prior written consent, which consent may be given, conditioned or withheld in Hospital's sole discretion. Any attempted or purported assignment by Consultant in violation of this Section shall be void. Hospital may, in its sole discretion, assign any or all of its rights, interests, duties, or obligations hereunder to any person or entity without the prior written consent of Consultant. Subject to the foregoing, this Agreement shall be binding on and shall inure to the benefit of the Parties and their respective heirs, successors, assigns and representatives.

6.3 Choice of Law. This Agreement shall be construed in accordance with and governed by the laws of the State, without giving effect to any choice of law or conflict of law rules or provisions that would cause the application of the laws of any jurisdiction other than the State.

6.4 Compliance with HIPAA. Consultant shall comply with the obligations under the Health Insurance Portability and Accountability Act of 1996 (42 U.S.C. § 1320d et seq.), as

amended by the Health Information Technology for Economic and Clinical Health Act of 2009, and all rules and regulations promulgated thereunder (collectively, "HIPAA the obligations collectively referred to herein as "HIPAA Obligations"), as set forth in Exhibit 6.4. The HIPAA Obligations shall survive the expiration or termination of this Agreement for any reason.

6.5 Compliance with Laws and Accreditation.

(a) Consultant shall comply with all applicable laws, ordinances, codes and regulations of federal, state and local governments (collectively, "Laws") applicable to Consultant, the provision of the HIM and Compliance consulting Services, or the obligations of Consultant under this Agreement, including without limitation laws that require Consultant to disclose any economic interest or relationship with Hospital.

(b) Consultant shall take actions necessary to ensure that the Hospital is operated in accordance with: all requirements of a nationally recognized accrediting organization that Hospital designates from time to time, all applicable licensing requirements, and all other relevant requirements promulgated by any federal, state or local agency.

6.6 Compliance with Medicare Rules. To the extent required by law or regulation, Consultant shall make available, upon written request from Hospital, the Secretary of Health and Human Services, the Comptroller General of the United States, or any duly authorized agent or representative of the foregoing, a copy of this Agreement and Consultant's books, documents and records. Consultant shall preserve and make available such books, documents and records for a period that is the longer of ten (10) years after the end of the term of this Agreement, or the length of time required by state or federal law. If Consultant is requested to disclose books, documents or records pursuant to this Section for any purpose, Consultant shall notify Hospital of the nature and scope of such request, and Consultant shall make available, upon written request of Hospital, all such books, documents or records. Consultant shall indemnify and hold harmless Hospital if any amount of reimbursement is denied or disallowed because of Consultant's failure to comply with the obligations set forth in this Section. Such indemnity shall include, but not be limited to, the amount of reimbursement denied, plus any interest, penalties and legal costs.

6.7 Confidential Information.

(a) During the term of this Agreement, Consultant may have access to and become acquainted with Trade Secrets and Confidential Information of Hospital. Confidential Information shall be and remain the sole property of Hospital. Consultant shall not use any Confidential Information for any purpose not expressly permitted by this Agreement, or disclose any Confidential Information to any person or entity, without the prior written consent of Hospital. Consultant shall protect the Confidential Information from unauthorized use, access, or disclosure in the same manner as Consultant protects his or her own confidential or proprietary information of a similar nature and with no less than reasonable care. All documents that Consultant prepares, or Confidential Information that might be given to Consultant while providing HIM and Compliance consulting Services under this Agreement, are the exclusive property of Hospital, and, without the prior written consent of Hospital, shall not be removed from Hospital's premises.

(b) Consultant shall return to Hospital all Confidential Information and all copies thereof in Consultant's possession or control, and permanently erase all electronic copies of such Confidential Information, promptly upon the written request of Hospital, or the

termination or expiration of this Agreement. Consultant shall not copy, duplicate or reproduce any Confidential Information without the prior written consent of Hospital.

(c) This Section shall survive the expiration or termination of this Agreement.

6.8 Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute one and the same instrument.

6.9 Entire Agreement. This Agreement is the entire understanding and agreement of the Parties regarding its subject matter, and supersedes any prior oral or written agreements, representations, understandings or discussions between the Parties with respect to such subject matter. No other understanding between the Parties shall be binding on them unless set forth in writing, signed and attached to this Agreement.

6.10 Attachments. The attachment forms an integral part of this Agreement and is incorporated by reference into this Agreement.

6.11 Force Majeure. Neither Party shall be liable for nonperformance or defective or late performance of any of its obligations under this Agreement to the extent and for such periods of time as such nonperformance, defective performance or late performance is due to reasons outside such Party's control, including acts of God, war (declared or undeclared), terrorism, action of any governmental authority, civil disturbances, riots, revolutions, vandalism, accidents, fire, floods, explosions, sabotage, nuclear incidents, lightning, weather, earthquakes, storms, sinkholes, epidemics, failure of transportation infrastructure, disruption of public utilities, supply chain interruptions, information systems interruptions or failures, breakdown of machinery or strikes (or similar nonperformance, defective performance or late performance of employees, suppliers or subcontractors); provided, however, that in any such event, each Party shall use its good faith efforts to perform its duties and obligations under this Agreement.

6.12 Headings. The headings in this Agreement are intended solely for convenience of reference and shall be given no effect in the construction or interpretation of this Agreement.

6.13 Non-Discrimination. Consultant shall not differentiate or discriminate in the provision of services on the basis of race, color, national origin, ancestry, religion, sex, marital status, sexual orientation, age, genetics, evidence of insurability, or claims history, in violation of any applicable state, federal or local law or regulation, or Hospital Rules, including, without limitation, the Age Discrimination Act of 1975, the Americans with Disabilities Act and all regulations issued pursuant thereto and as may be amended from time to time. Consultant and Hospital shall be in full compliance with Section 504 of the Rehabilitation Act of 1973, Titles VI and VII of the 1964 Civil Rights Act, and all regulations issued pursuant thereto and as may be amended from time to time.

6.14 No Third-Party Beneficiary Rights. This Agreement shall not confer or be construed to confer any rights or benefits to any person or entity other than the Parties.

6.15 Representations. Each Party represents with respect to itself that: (a) no representation or promise not expressly contained in this Agreement has been made by any other Party or by any Parties' agents, employees, representatives or attorneys; (b) this Agreement is not being entered into on the basis of, or in reliance on, any promise or representation, expressed or implied, other than such as are set forth expressly in this Agreement; and (c) Party has been

represented by legal counsel of Party's own choice or has elected not to be represented by legal counsel in this matter.

6.16 Severability. If any provision of this Agreement, in whole or in part, or the application of any provision, in whole or in part, is determined to be illegal, invalid or unenforceable by a court of competent jurisdiction and such provision can be severed without substantially changing the bargain reached by the Parties, such provision or part of such provision shall be severed from this Agreement, and such severance shall have no effect upon the enforceability, performance or obligations of the remainder of this Agreement, including the remainder of such provision not determined to be illegal, invalid or unenforceable.

6.17 Waiver. No delay or failure to require performance of any provision of this Agreement shall constitute a waiver of that provision as to that or any other instance. Any waiver granted by a Party must be in writing to be effective and shall apply solely to the specific instance expressly stated.

The Parties have executed this Agreement on the date first above written and signify their agreement with duly authorized signatures.

Southern Inyo Healthcare District

Jacque Hickman, President
501 E. Locust St.
Lone Pine, CA 93545

CONSULTANT

Sally Emery, RHIA
135 Todd Court
Bodfish, CA 92105

ATTACHMENT 1

Scope of Services

- Provide assistance and function as a resource to the facility on health information, corporate compliance, privacy laws, regulatory requirements (both State and Federal), professional practice standards, documentation, disease coding, etc.
- Assist with overseeing the supervision of the HIM department in a cost-effective manner by utilizing current management techniques, maximizing human resources and evaluating the manner in which services are delivered.
- Be available to address situational concerns via email, phone, on-site visits.

BUSINESS ASSOCIATE AGREEMENT

This BUSINESS ASSOCIATE AGREEMENT (this "BAA") is made by and between Southern Inyo Healthcare District ("Covered Entity" or "CE") and Sally Emery, an individual ("Business Associate" or "BA"), and is effective as of January 8, 2019 (the "BAA Effective Date").

RECITALS

- A. BA provides certain services for or on behalf of CE ("Services"), pursuant to an agreement or arrangement (the "Underlying Agreement"), and, in the performance of the Services, BA creates, receives, maintains or transmits Protected Health Information ("PHI").
- B. CE and BA intend to protect the privacy and provide for the security of the PHI created, received, maintained, or transmitted by BA in compliance with the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 ("HIPAA"), the Health Information Technology for Economic and Clinical Health Act, Public Law 111-005 (the "HITECH Act"), and the implementation regulations promulgated thereunder by the U.S. Department of Health and Human Services (the "HIPAA Regulations") and other applicable laws.
- C. The HIPAA Regulations require CE to enter into an agreement containing specific requirements with BA prior to the disclosure of PHI, as set forth in this BAA.

In consideration of the mutual promises below and the exchange of information pursuant to this BAA, the parties agree as follows:

1. Definitions.

- a. General Definitions. Unless otherwise provided in this BAA, all capitalized terms that are used in this BAA will have the same meaning as defined under HIPAA, the HITECH Act, and the HIPAA Regulations.
- b. "Offshore" means outside of the United States of America.
- c. "Privacy Rule" means the HIPAA Regulations that are codified at 45 C.F.R. Part 160 and Part 164, Subparts A and E.
- d. "Protected Health Information" or "PHI" has the same meaning as "protected health information" at 45 C.F.R. § 160.103, limited only to the information provided by CE to BA or created or received by BA on CE's behalf.
- e. "Security Rule" means the HIPAA Regulations that are codified at 45 C.F.R. Part 160 and Part 164, Subparts A and C.

2. Obligations of BA.

- a. Permitted Uses. BA may not use PHI except for the purpose of performing the Services, or as otherwise explicitly permitted by this BAA or as required by Law. Further, BA may not use PHI in any manner that would constitute a violation of the Privacy Rule or the HITECH Act if so used by CE. However, BA may use PHI: (i) for the proper management and administration of BA, (ii) to carry out the legal responsibilities of BA; and (iii) for Data Aggregation purposes for the Health Care Operations of CE.
- b. Permitted Disclosures. BA may not disclose PHI except for the purpose of performing the Services, or as otherwise explicitly permitted by this BAA or as required by Law. BA may not disclose PHI in any manner that would constitute a violation of the Privacy Rule

or the HITECH Act if so disclosed by CE. However, BA may disclose PHI: (i) for the proper management and administration of BA; (ii) to carry out the legal responsibilities of BA; or (iii) for Data Aggregation purposes for the Health Care Operations of CE. If BA discloses PHI to a third party for BA's proper management and administration or to carry out BA's legal responsibilities, the disclosure must be Required By Law, or prior to making any such disclosure, BA must obtain (i) reasonable written assurances from such third party that such PHI will be held confidentially and only used or further disclosed as Required By Law or for the purposes for which it was disclosed to such third party; and (ii) a written agreement from such third party to immediately notify BA of any breach of its confidentiality obligations of which it becomes aware.

- c. **Appropriate Safeguards.** BA must comply with all applicable requirements of the Security Rule to the same extent the Security Rule applies to CE. BA will implement appropriate administrative, physical and technical safeguards as are necessary to prevent the improper use or disclosure of PHI other than as permitted by this BAA. Without limiting the foregoing, BA may not (i) transmit PHI over a network that is not protected by Encryption technology, such as the Internet (i.e., a virtual private network must be used), or (ii) maintain PHI on a laptop or other portable electronic media, unless such PHI has been secured by the use of Encryption technology. BA will not (a) store any decryption key on the same device as encrypted PHI, or (b) transmit any decryption key over an open network. Any Encryption technologies utilized in complying with this Section must at a minimum meet the Federal Information Processing Standard ("FIPS") 140-2 encryption standard and any of its successor security standards. BA represents and warrants that all of its Workforce members who may have access to PHI have been appropriately trained on their obligations under the HIPAA Regulations.
- d. **Mitigation.** BA agrees to mitigate, to the maximum extent practicable, any harmful effect that is known to BA of a use or disclosure of PHI in violation of this BAA.
- e. **Reporting of Improper Access, Use or Disclosure.** BA will notify CE in writing of any access to, use or disclosure of PHI not permitted by this BAA, including any Breach of Unsecured PHI and Security Incident, without unreasonable delay and no later than five business days after discovery. Such notifications must include the following: A description of the impermissible access, use or disclosure of PHI;
 - Identification of each Individual whose Unsecured PHI has been or is reasonably believed by BA to have been impermissibly accessed, used or disclosed;
 - The date the incident occurred and the date the incident was discovered;
 - A description of the type(s) and amount of PHI involved in the incident;
 - A description of the investigation process to determine the cause and extent of the incident;
 - A description of the actions BA is taking to mitigate and protect against further impermissible uses or disclosures and losses;
 - A description of any steps individuals should take to protect themselves from potential harm resulting from the impermissible use or disclosure of PHI; and
 - Any other information related to the incident that is reasonably requested by CE.

Notwithstanding the foregoing, BA and CE acknowledge the ongoing existence and occurrence of attempted but unsuccessful Security Incidents that are trivial in nature, such as pings and port scans, and CE acknowledges and agrees that no additional notification to CE of such unsuccessful Security Incidents is necessary. However, to the extent that BA becomes aware of an unusually high number of such unsuccessful Security Incidents due to the repeated acts of a single party, BA shall notify CE of these attempts and provide the name, if available, of said party.

BA will reimburse CE for (i) all reasonably incurred costs related to notifying Individuals of an impermissible access, use or disclosure of PHI by BA or its Subcontractors, and (ii) all reasonably incurred expenses related to mitigating harm to the affected Individuals, such as credit monitoring services.

- f. BA's Agents and Subcontractors. BA will ensure that any Subcontractors that create, receive, maintain or transmit PHI on behalf of BA agree in writing to the same restrictions and conditions that apply to BA with respect to such PHI. BA will implement and maintain sanctions against Subcontractors that violate such restrictions and conditions and shall mitigate the effects of any such violation. BA will be legally responsible to CE for the actions and conduct of its Subcontractors involving PHI.
- g. Access to PHI. BA will make PHI it maintains in Designated Record Sets available to CE for inspection and copying within five days of a request by CE in a manner that enables CE to fulfill its obligations under 45 C.F.R. § 164.524. If any Individual asks to inspect or access his or her PHI directly from BA, BA will notify CE in writing of the request within five days of the request. Any approval or denial of an Individual's request to access or inspect his or her PHI is the responsibility of CE.

FORMS-PRECEDEMA5730.28

- h. Amendment of PHI. Within ten days of the receipt of a request from CE for an amendment to PHI that is maintained in a Designated Record Set by BA, BA will make the PHI available to CE for amendment in such a manner so as to enable CE to fulfill its obligations under 45 C.F.R. § 164.526. If any Individual requests an amendment of PHI directly from BA, BA must notify CE in writing of the request within five days of the request. Any approval or denial of an amendment of PHI maintained by BA is the responsibility of CE.
- i. Accounting Rights. BA will maintain a record of all disclosures of PHI that BA makes, if CE would be required to provide an accounting to an Individual of such Disclosures under 45 C.F.R. § 164.528. Within ten days of notice by CE of a request for an accounting of disclosures of PHI, BA will make available to CE all information related to disclosures by BA and its Subcontractors necessary for CE to fulfill its obligations under 45 C.F.R. § 164.528. BA agrees to implement a process that allows for an accounting to be collected and maintained by BA for at least six years. At a minimum the information collected and maintained will include: (i) the date of disclosure; (ii) the name of the person who received the PHI and, if known, the address of the person; (iii) a brief description of PHI disclosed; and (iv) a brief statement of purpose of the disclosure that reasonably informs the Individual of the basis for the disclosure, or a copy of the Individual's authorization, or a copy of the written request for disclosure. In the event that the request for an accounting is delivered directly to BA, BA will, within five days of a request, forward it to CE in

writing. It is CE's responsibility to prepare and deliver any such accounting requested, and BA will not provide an accounting directly to an Individual.

- j. Delegations of Obligations. To the extent that BA carries out CE's obligations under the Privacy Rule, BA shall comply with the requirements of the Privacy Rule that apply to CE in the performance of such obligations.
 - k. Access to Records. BA will make its internal practices, books and records relating to the use and disclosure of PHI available, upon request, to CE and the Secretary for purposes of determining CE's and BA's compliance with the Privacy Rule and this BAA.
 - l. Minimum Necessary. BA will request, use and disclose only the minimum amount of PHI necessary to accomplish the purpose of the request, use or disclosure. BA understands and agrees that the definition of "minimum necessary" is in flux, and BA will keep itself informed of guidance issued by the Secretary with respect to what constitutes "minimum necessary."
 - m. Data Ownership. Unless otherwise explicitly addressed in the Underlying Agreement, BA acknowledges that BA has no ownership rights in the PHI.
3. Term and Termination.
- a. Term. The Term of this BAA is concurrent with that of the Underlying Agreement.
 - b. Material Breach. A breach by BA of any provision of this BAA, as determined by CE, will constitute a material breach of the Underlying Agreement and provide grounds for immediate termination of both this BAA and the Underlying Agreement, despite any contrary term in the Underlying Agreement. CE may choose to provide BA with an opportunity to cure any breach of this BAA, and CE may terminate this BAA if BA fails to cure the breach within the time period specified in the notice of the breach.
 - c. Judicial or Administrative Proceedings. CE may terminate this BAA and the Underlying Agreement, despite any contrary term in the Underlying Agreement, effective immediately, if (i) BA is named as a defendant in a criminal proceeding for a violation of HIPAA, the HITECH Act, the HIPAA Regulations or other security or privacy laws, or (ii) a finding or stipulation that BA has violated any standard or requirement of HIPAA, the HITECH Act, the HIPAA Regulations or other security or privacy laws is made in any administrative or civil proceeding in which CE has been joined.
 - d. Effect of Termination. Upon termination of this BAA for any reason, BA will, at the option of CE, return or destroy all PHI that BA still maintains in any form, and will not retain any copies of such PHI. If return or destruction is not feasible as determined by CE, BA will provide CE with written notice setting forth the circumstances that BA believes make the return or destruction of the PHI infeasible and continue to extend the protections of this BAA to such information and limit further use of such PHI to those purposes that make the return or destruction of such PHI infeasible. If CE elects destruction of the PHI, BA, will certify in writing to CE that such PHI has been destroyed. BA will be responsible for returning or destroying any PHI in the possession of its Subcontractors consistent with the requirements of this Section related to return and destruction of PHI.
4. Disclaimer. CE makes no warranty or representation that compliance by BA with this BAA, HIPAA, the HITECH Act or the HIPAA Regulations will be adequate or satisfactory for

BA's own purposes. BA is solely responsible for all decisions made by BA regarding the safeguarding of PHI.

5. Amendment to Comply with Law. The parties acknowledge that state and federal laws relating to data security and privacy are rapidly evolving and that amendment of this BAA may be required to provide for procedures to ensure compliance with such developments. The parties specifically agree to take such action as is necessary to implement the standards and requirements of HIPAA, the HITECH Act, the Privacy Rule, the Security Rule and other applicable laws relating to the security or confidentiality of PHI. Upon the request of either party, the other party agrees to promptly enter into negotiations concerning the terms of an amendment to this BAA embodying written assurances consistent with the standards and requirements of HIPAA, the HITECH Act, the Privacy Rule, the Security Rule or other applicable laws. Despite any contrary term in the Underlying Agreement, CE may terminate the Underlying Agreement and this BAA upon 30 days written notice in the event (i) BA does not promptly enter into negotiations to amend this BAA when requested by CE pursuant to this Section, or (ii) BA does not enter into an amendment to this BAA providing assurances regarding the safeguarding of PHI that CE, in its sole discretion, deems sufficient to satisfy the standards and requirements of applicable laws.
6. Assistance in Litigation or Administrative Proceedings. BA shall make itself, and any Subcontractors, employees or agents assisting BA in the performance of its obligations under this BAA available to CE, at no cost to CE, to testify as witnesses, or otherwise, in the event of litigation or administrative proceedings being commenced against CE, its directors, officers or employees based upon a claimed violation of HIPAA, the HITECH Act, the Privacy Rule, the Security Rule, or other laws relating to security and privacy by BA, except where BA or its Subcontractor, employee or agent is a named adverse party.
7. Indemnification. BA will indemnify, defend and hold CE and its employees, agents, officers, directors, members, subsidiaries, and affiliates harmless from and against any claim, cost, lawsuit, injury, loss, damage or liability arising from (i) any breach by BA of its obligations under this BAA, or (ii) any impermissible use or disclosure of PHI by BA or its Subcontractors, however caused. CE will indemnify, defend and hold BA and its employees, agents, officers, directors, shareholders, members, subsidiaries, and affiliates harmless from and against any claim, cost, lawsuit, injury, loss, damage or liability arising from a breach of this BAA by CE. The indemnification rights and obligations set forth in this Section are not subject to any limitation of liability provision contained in the Underlying Agreement.
8. No Third-Party Beneficiaries. Nothing express or implied in this BAA is intended to confer, nor shall anything herein confer, upon any person other than CE, BA and their respective successors or assigns, any rights, remedies, obligations or liabilities whatsoever.
9. Interpretation. The provisions of this BAA prevail over any provisions in the Underlying Agreement that may conflict or appear inconsistent with any provision in this BAA, provided that any terms in the Underlying Agreement that may provide greater protections to the privacy and security of PHI than are set forth in this BAA govern. This BAA and the Underlying Agreement shall be interpreted as broadly as necessary to implement and comply with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule. The parties agree that any ambiguity in this BAA will be resolved in favor of a meaning that complies and is consistent with HIPAA, the HITECH Act, the Privacy Rule and the Security Rule.

10. Survival. The rights and obligation under Sections 2.i., 3.d., 6 and 7 expressly survive termination of this BAA.
11. Insurance. BA must carry cyber liability coverage with minimum limits of \$3,000,000, including coverage for data reconstruction, financial damages resulting from the unauthorized disclosure of or general corruption or loss of personal data (including but not limited to PHI), identity theft monitoring services for Individuals whose PHI was compromised, costs of incident response, investigation and follow-up, coverage for actions of rogue employees and the costs of defending or responding to (including damages and fines) any investigations or informational requests from any regulatory agency or other governmental or quasi-governmental agency responsible for the control and use of PHI.
12. Offshoring Prohibition. BA may not transmit or make PHI accessible to any offshore recipient without CE's prior written consent. BIX's requests for permission to send PHA Offshore must be submitted in writing to CE's privacy officer. The request must include details sufficient to identify the offshore entity, the specific PHI to be transmitted or accessed by the offshore entity, and the purpose for which the PHI will be used or accessed by the offshore entity. CE reserves the right to request and, upon that request BA must provide, additional documentation and evidence of offshore entity's compliance with the terms of this BAA. BA shall ensure that representatives of CE and of Medicare plans in which CE participates have the right to audit any Offshore entity receiving PHI; provided, however, that such audits will be limited to the use and disclosure of PHI by the Offshore entity and the administrative, physical, technical and organizational privacy and security safeguards, and policies, procedures and documentation addressing the privacy and security of PHI.

IN WITNESS WHEREOF, the parties hereto have duly executed this BAA as of the BAA Effective Date.

COVERED ENTITY

BUSINESS ASSOCIATE

By _____
 Jaque Hickman, President
 Southern Inyo Healthcare District

 Sally Emery, RHIA



SOUTHERN INYO
HEALTHCARE DISTRICT

Southern Inyo Hospital

501 E. LOCUST STREET
P.O. BOX 1009
LONE PINE, CALIFORNIA 93545

Telephone
(760) 876-5501
FAX (760) 876-4388
Admin. FAX (760) 876-2268

January 8, 2019

Board of Directors
Southern Inyo Hospital
P.O. Box 1009
Lone Pine, CA 93545

It is requested that Provisional Medical Staff Privileges be granted to Erica Rotondo, D.O., Clinic Provider for a period of one year, January 8, 2019 to January 8, 2020 by the Board of Directors of Southern Inyo Healthcare District, in accordance with the Medical Staff Bylaws of Southern Inyo Healthcare District.

Respectfully,

Vickie Torix
Medical Staff Secretary

Approved: _____
Brian Cotter, CEO Date

Approved: _____
Jaque Hickman, Board President Date

Approved: _____
Todd Farrer, Medical Director/COS Date

Southern Inyo Healthcare District

501 E. Locust St. P.O. Box 1009 Lone Pine, CA 93545
Phone: 760-876-5501 Fax: 760-264-4292

STAFF MEMORANDUM

TO: Board of Directors
FROM: Scott Nave
SUBJECT: Director email accounts
MEETING DATE: Jan. 8, 2019

Purpose:

All District-related communications by directors are considered public records and are “owned” by the District. The District has an interest in ensuring it retains all its records, and directors have an interest in keeping their private communications and accounts separate from the public sphere. IT has created “sihd.org” email accounts for each director, and can help set them up on any devices used for communicating District business. Directors are encouraged to set up an Outlook app dedicated solely for District communications.

Impacts:

Fiscal: None

Regulatory: None.

Environmental: Env. study Yes / No

Legal Review: Reviewed by counsel Yes / ~~No~~. Issues:

Recommended Action:

No action is required.

STAFF MEMORANDUM

TO: Board of Directors

FROM: Scott Nave

SUBJECT: Hamblin Plumbing Parcel Tax Appeal

MEETING DATE: Jan. 8, 2019

Purpose:

Hamblin Plumbing has appealed the levy of the parcel tax on its property. Hamblin has stated the property is zoned commercial, and they intend to keep that designation, presumably so the property can be used for commercial purposes.

Impacts:

Fiscal: \$500 annual special tax levy for commercial property.

Regulatory: None.

Environmental: Env. study ~~Yes~~ / No

Legal Review: Reviewed by counsel Yes / ~~No~~. Issues:

Recommended Action:

Deny appeal to eliminate commercial tax rate.

Re: Re:

KATHY JACKSON <kathyjackson293@gmail.com>

Reply all |

Fri 12/28, 3:48 PM

Maritza Perkins

Inbox

You replied on 12/31/2018 8:15 AM.

I reaffirmed today that our property in question is zoned commercial. That is why the tax is the higher rate of \$550.00. My husband wants to keep the zoning commercial. If the property tax is generated by zoning and not by ownership than this may be a closed issue.

Kathy

On Wed, Dec 26, 2018 at 1:37 PM Maritza Perkins <mperkins@sihd.org> wrote:

Yes, it will be.

*Maritza "Ritz" Perkins**Administrative Assistant-Payroll**Southern Inyo Healthcare District*

760-876-2210



From: KATHY JACKSON <kathyjackson293@gmail.com>**Sent:** Wednesday, December 26, 2018 11:37:38 AM**To:** Maritza Perkins**Subject:** Re:

Great. I'm assuming my property tax issue is on the agenda?

October 27, 2017

Southern Inyo Hospital

Attn: Administration/CFO

RE: NOTICE OF BUSINESS CLOSURE FOR TAX

PURPOSES - PARCEL #005-103-09

This is to notify you that effective 10/1/2017 Hamblins Plumbing has closed and is no longer conducting a business on our property at 210 S Brewery Street in Lone Pine. Please change our SIH parcel tax amount from \$550.00 to \$150.00.

Contact me if you require any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Jackson" with a stylized flourish at the end.

Kathleen and Vic Jackson

760-920-2984

County of Inyo

PO BOX "J"
INDEPENDENCE, CA 93526
(760) 878-0302
InyoAssessor@inyocounty.us
www.inyocounty.us/Assessor



Dave Stottlemyre, Assessor

Monday, October 22, 2018

Ref: 059002-036
PO Box 403
Lone Pine, CA 93545

To whom it may concern:

Our records show that "Hamblin's Plumbing", a business owned by Vic & Kathleen Jackson ceased doing business on October 1, 2017.

Cordially,

Dave

Dave Stottlemyre



SOUTHERN INYO HEALTHCARE DISTRICT

EXECUTIVE FINANCIAL SUMMARY

Four Months Ended October 31, 2018

BALANCE SHEET

| | 10/31/2018 | 6/30/2018 |
|---|--------------------|--------------------|
| ASSETS | | |
| Current Assets | \$4,598,112 | \$4,695,628 |
| Assets Whose Use is Limited | 13,260 | 22,595 |
| Property, Plant and Equipment (Net) | 66,804 | (0) |
| Other Assets | 0 | 0 |
| Total Unrestricted Assets | 4,678,175 | 4,718,224 |
| Restricted Assets | 0 | 0 |
| Total Assets | \$4,678,175 | \$4,718,224 |
| LIABILITIES AND NET ASSETS | | |
| Current Liabilities | \$4,483,209 | \$4,285,809 |
| Long-Term Debt | 18,109 | 0 |
| Other Long-Term Liabilities | 78,217 | 85,069 |
| Total Liabilities | 4,579,535 | 4,370,878 |
| Net Assets | 98,641 | 347,346 |
| Total Liabilities and Net Assets | \$4,678,175 | \$4,718,224 |

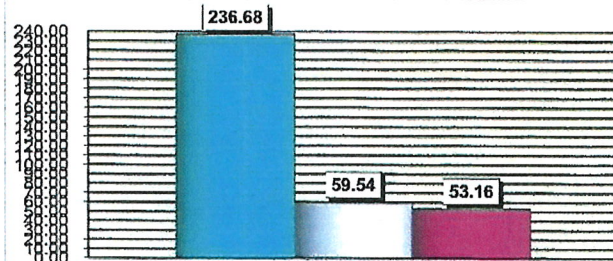
STATEMENT OF REVENUE AND EXPENSES - YTD

| | ACTUAL | BUDGET |
|-------------------------------------|-------------------|--------------------|
| Revenue: | | |
| Gross Patient Revenues | \$4,085,048 | \$3,777,486 |
| Deductions From Revenue | (1,219,558) | (1,916,696) |
| Net Patient Revenues | 2,865,490 | 1,860,789 |
| Other Operating Revenue | 218,354 | 106,252 |
| Total Operating Revenues | 3,083,844 | 1,967,041 |
| Expenses: | | |
| Salaries, Benefits & Contract Labor | 1,938,542 | 1,582,750 |
| Purchased Services & Physician Fees | 480,502 | 267,912 |
| Supply Expenses | 142,578 | 111,783 |
| Other Operating Expenses | 758,097 | 319,740 |
| Bad Debt Expense | 0 | 0 |
| Depreciation & Interest Expense | 56,909 | 85,900 |
| Total Expenses | 3,376,627 | 2,368,085 |
| NET OPERATING SURPLUS | (292,783) | (401,043) |
| Non-Operating Revenue/(Expenses) | 239,971 | 102,607 |
| TOTAL NET SURPLUS | (\$52,812) | (\$298,436) |

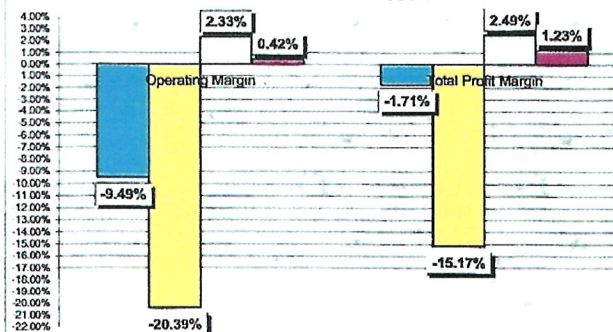
KEY STATISTICS AND RATIOS - YTD

| | ACTUAL | BUDGET |
|----------------------------------|--------|---------|
| Total Acute Patient Days | 51 | 12 |
| Average Acute Length of Stay | 1.7 | 0.8 |
| Total Emergency Room Visits | 533 | 454 |
| Outpatient Visits | 1,084 | 1,020 |
| Total Surgeries | 0 | 0 |
| Total Worked FTE's | 102.11 | 95.20 |
| Total Paid FTE's | 111.26 | 113.59 |
| Productivity Index | 0.9323 | 1.0000 |
| EBITDA - YTD | -8.35% | -16.97% |
| Current Ratio | 1.03 | |
| Days Expense in Accounts Payable | 224.53 | |

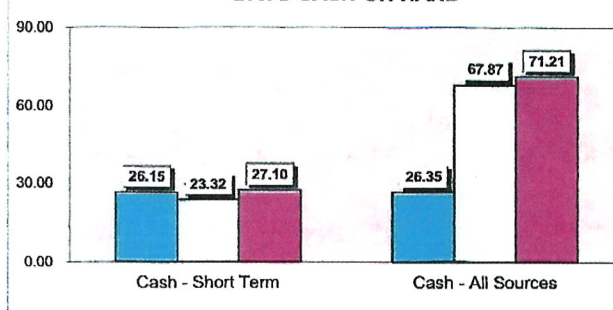
NET DAYS IN ACCOUNTS RECEIVABLE



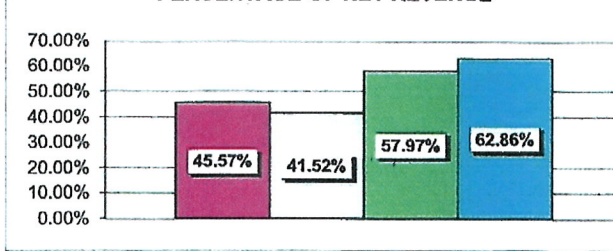
HOSPITAL MARGINS



DAYS CASH ON HAND



SALARY AND BENEFIT EXPENSE AS A PERCENTAGE OF NET REVENUE



| | |
|--|-----------|
| ■ SOUTHERN INYO HEALTHCARE DISTRICT | |
| ■ Budget | 10/31/18 |
| ■ California | Hospitals |
| ■ CAH Hospitals | Rural |
| ■ Prior Fiscal Year End | 06/30/18 |

| | | |
|-----------------------------------|------------------------|---------------|
| FINANCIAL STRENGTH INDEX - | | (1.75) |
| Excellent - Greater than 3.0 | Good - 3.0 to 0.0 | |
| Fair - 0.0 to (2.0) | Poor - Less than (2.0) | |

Southern Inyo Healthcare District
 Monthly Cash Flow Projection FY 2019

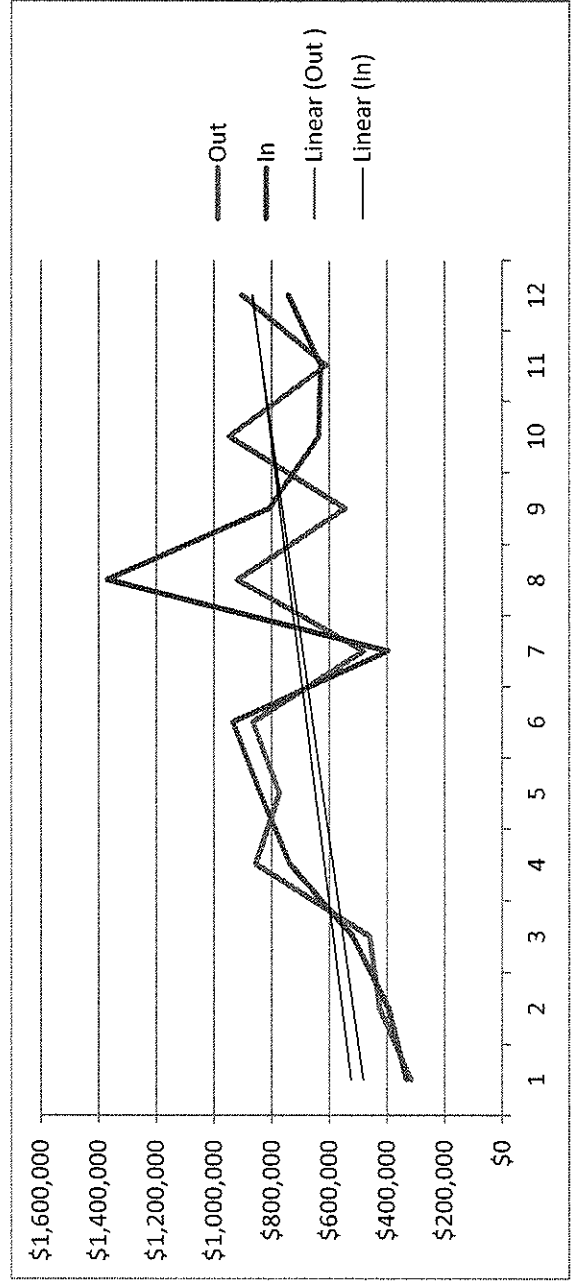
| | <i>Actual</i> | <i>Proj</i> |
|------------------------------------|----------------|----------------|
| Month of NOV 2018 | <i>Nov-18</i> | <i>Nov-18</i> |
| Average Daily Census | | |
| Acute Care | 1.1 | 0.00 |
| Swing | 0.4 | 0.00 |
| SNF | 23.3 | 0.00 |
| Beginning Balance | 759,257 | 729,079 |
| Cash Receipts | | |
| Medicare | 270,827 | 48,061 |
| Medi-Cal | 145,299 | 112,550 |
| Insurance | 70,506 | 67,250 |
| Managed Care | 89,536 | 10,095 |
| Credit Card Payments | 14,913 | 5,509 |
| Private Pay | 30,842 | 26,168 |
| Rebates & Refunds/Taxes/IGT | 0 | 0 |
| Miscellaneous Cash | 73,237 | 90,949 |
| Unapplied | 0 | 55,324 |
| Total Cash Received | 695,159 | 415,907 |
| Salaries | 361,000 | 366,321 |
| Professional Fees | 125,512 | 87,291 |
| Supplies | 46,762 | 36,240 |
| Other | 192,063 | 39,855 |
| Inyo County Treasury Repayment | 0 | 50,000 |
| IGT Matching/Hosp Lic. | 0 | 0 |
| TOTAL EXPENSE | 725,337 | 579,707 |
| Return of Medicare/Cal Overpayment | 0 | 0 |
| Investment Account | 0 | 0 |
| Ad Valorem Tax Reserve | 0 | 0 |
| Total Payments | 725,337 | 579,707 |
| | 0 | |
| Cash Over/(Under) | 729,079 | 565,280 |
| Sweep & Prop. Tax Acct | 0 | 63 |
| Reserve Add or Transfer | 11,503 | 0 |
| Medicare Overpayment Reserve | 0 | 0 |
| Reserve Add or Transfer | 0 | 0 |
| Net Cash Balance | <u>740,582</u> | <u>565,343</u> |

Southern Inyo Healthcare District
Operational Cash Flow Actual w/Projections
Budget 2019

| | Actual | Proj | | | | | | | | | | | | FY TOTAL | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| | | Jul-18 | Aug-18 | Sep-18 | Oct-18 | Nov-18 | Dec-18 | Jan-19 | Feb-19 | Mar-19 | Apr-19 | May-19 | Jun-19 | | | | | | |
| Average Daily Census | | | | | | | | | | | | | | | | | | | |
| Acute Care | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Swing | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| SNF | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Beginning Balance | -78,791 | -509,207 | -341,080 | -511,242 | -687,121 | -800,921 | -858,850 | -894,030 | -1,061,532 | -1,218,261 | -1,420,961 | -1,452,332 | -1,452,332 | -1,452,332 | -1,452,332 | -1,452,332 | -1,452,332 | -1,452,332 | -78,791 |
| Cash Receipts | | | | | | | | | | | | | | | | | | | |
| Medicare | 55,305 | 482,752 | 55,532 | 56,057 | 48,061 | 67,508 | 109,575 | 59,219 | 56,466 | 57,230 | 55,243 | 51,320 | 51,320 | 51,320 | 51,320 | 51,320 | 51,320 | 51,320 | 1,154,268 |
| Medi-Cal | 178,834 | 97,986 | 122,667 | 108,775 | 112,550 | 134,470 | 101,852 | 99,867 | 118,820 | 123,240 | 121,652 | 112,243 | 112,243 | 112,243 | 112,243 | 112,243 | 112,243 | 112,243 | 1,432,955 |
| Insurance | 116,252 | 112,334 | 109,087 | 98,676 | 67,250 | 45,731 | 59,191 | 70,664 | 99,552 | 96,325 | 97,320 | 94,121 | 94,121 | 94,121 | 94,121 | 94,121 | 94,121 | 94,121 | 1,066,503 |
| Bad Debt Recovery | 9,035 | 9,511 | 7,268 | 3,258 | 10,095 | 5,508 | 4,446 | 7,941 | 6,326 | 5,521 | 6,291 | 4,231 | 4,231 | 4,231 | 4,231 | 4,231 | 4,231 | 4,231 | 79,431 |
| Credit Card Payments | 3,947 | 7,992 | 4,971 | 2,974 | 5,509 | 3,490 | 9,538 | 9,867 | 5,353 | 4,796 | 4,833 | 5,121 | 5,121 | 5,121 | 5,121 | 5,121 | 5,121 | 5,121 | 68,392 |
| Private Pay | 18,061 | 14,097 | 12,531 | 16,425 | 26,168 | 36,943 | 28,537 | 21,892 | 54,017 | 35,740 | 39,420 | 36,240 | 36,240 | 36,240 | 36,240 | 36,240 | 36,240 | 36,240 | 340,071 |
| Rebates & Refunds/Taxes/IGT | 0 | 49,422 | 0 | 0 | 0 | 285,228 | 43,474 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 728,124 |
| Miscellaneous Cash | 375,887 | 12,818 | 90,875 | 12,284 | 90,949 | 1,099 | 80,900 | 34,773 | 81,572 | 68,320 | 39,240 | 31,258 | 31,258 | 31,258 | 31,258 | 31,258 | 31,258 | 31,258 | 919,974 |
| Unapplied/Growth | 83,201 | 888 | 44,817 | 50,000 | 55,324 | 51,026 | 52,340 | 53,420 | 54,320 | 58,456 | 67,079 | 55,581 | 55,581 | 55,581 | 55,581 | 55,581 | 55,581 | 55,581 | 626,451 |
| Total Cash Received | 840,522 | 787,798 | 447,748 | 348,449 | 415,907 | 631,003 | 489,853 | 357,643 | 476,426 | 449,628 | 731,078 | 440,115 | 440,115 | 440,115 | 440,115 | 440,115 | 440,115 | 440,115 | 6,416,170 |
| Salaries | 362,000 | 367,282 | 364,641 | 365,282 | 366,321 | 543,050 | 362,031 | 363,240 | 351,865 | 313,000 | 318,000 | 341,000 | 341,000 | 341,000 | 341,000 | 341,000 | 341,000 | 341,000 | 4,417,712 |
| Professional Fees | 93,164 | 85,070 | 89,117 | 88,240 | 87,291 | 86,050 | 87,420 | 85,430 | 120,844 | 89,596 | 86,959 | 99,981 | 99,981 | 99,981 | 99,981 | 99,981 | 99,981 | 99,981 | 1,099,162 |
| Supplies | 38,334 | 35,443 | 36,889 | 37,400 | 36,240 | 35,420 | 35,223 | 35,235 | 24,234 | 31,589 | 41,090 | 54,200 | 54,200 | 54,200 | 54,200 | 54,200 | 54,200 | 54,200 | 441,287 |
| Other | 223,205 | 131,320 | 127,263 | 33,406 | 39,855 | 24,412 | 40,359 | 41,240 | 136,212 | 218,143 | 219,098 | 35,112 | 35,112 | 35,112 | 35,112 | 35,112 | 35,112 | 35,112 | 1,269,625 |
| Inyo County Treasury Repayment | 554,235 | 556 | 0 | 0 | 0 | -285,228 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 498,865 |
| IGT Matching | 0 | 0 | 0 | 0 | 0 | 285,228 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 285,228 |
| TOTAL EXPENSE | 1,270,938 | 619,671 | 617,910 | 524,328 | 529,707 | 688,932 | 525,033 | 525,145 | 633,155 | 652,328 | 762,449 | 662,293 | 662,293 | 662,293 | 662,293 | 662,293 | 662,293 | 662,293 | 8,011,889 |
| Return of Medicare/Cal Overpmt. Investment Account | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total Payments | 1,270,938 | 619,671 | 617,910 | 524,328 | 529,707 | 688,932 | 525,033 | 525,145 | 633,155 | 652,328 | 762,449 | 662,293 | 662,293 | 662,293 | 662,293 | 662,293 | 662,293 | 662,293 | 8,011,889 |
| Cash Over/(Under) | (509,207) | (341,080) | (511,242) | (687,121) | (800,921) | (858,850) | (894,030) | (1,061,532) | (1,218,261) | (1,420,961) | (1,452,332) | (1,674,510) | (1,674,510) | (1,674,510) | (1,674,510) | (1,674,510) | (1,674,510) | (1,674,510) | (1,674,510) |
| Operating Reserve Property Tax Fund | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Med Ovpmt./IGT/Grants Reserve Add or Transfer | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Net Cash Balance | (342,128) | (174,001) | (344,163) | (520,042) | (633,842) | (691,771) | (726,951) | (894,453) | (1,051,182) | (1,253,882) | (1,285,253) | (1,507,431) | (1,507,431) | (1,507,431) | (1,507,431) | (1,507,431) | (1,507,431) | (1,507,431) | (1,507,431) |

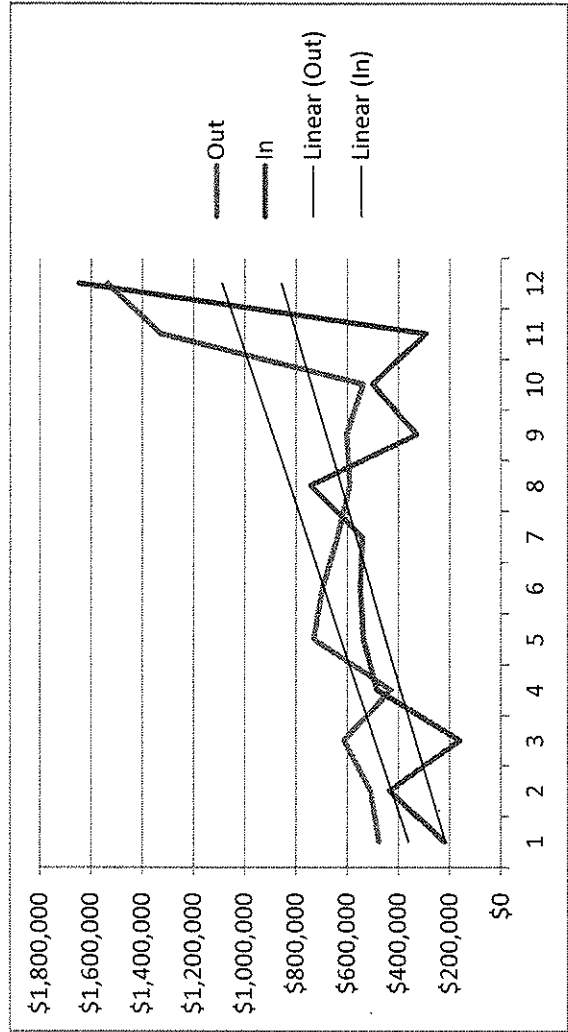
Calendar Year 2018 Revenue versus Expense from El Dorado Bank Statements

| Month | Out | In | Variance |
|---------------|-------------|-------------|------------|
| January | \$317,536 | \$332,781 | \$15,245 |
| February | \$426,049 | \$395,019 | -\$31,030 |
| March | \$460,422 | \$519,190 | \$58,768 |
| April | \$855,654 | \$738,592 | -\$117,062 |
| May | \$774,279 | \$840,176 | \$65,897 |
| June | \$865,755 | \$934,762 | \$69,007 |
| July | \$481,547 | \$397,697 | -\$83,850 |
| August | \$919,194 | \$1,369,716 | \$450,522 |
| September | \$545,545 | \$809,298 | \$263,753 |
| October | \$948,227 | \$637,583 | -\$310,644 |
| November | \$611,855 | \$629,401 | \$17,546 |
| December | \$903,443 | \$742,519 | -\$160,923 |
| Total YTD | \$8,109,506 | \$8,346,734 | \$237,229 |
| Avg per month | \$675,792 | \$695,561 | \$19,769 |



Calendar Year 2017 Revenue versus Expense from El Dorado Bank Statements

| Month | Out | In | Variance |
|---------------|-------------|-------------|--------------|
| January | \$476,828 | \$220,057 | -\$256,771 |
| February | \$510,559 | \$436,521 | -\$74,038 |
| March | \$613,992 | \$161,595 | -\$452,397 |
| April | \$428,689 | \$483,870 | \$55,181 |
| May | \$731,026 | \$536,961 | -\$194,065 |
| June | \$697,022 | \$549,697 | -\$147,325 |
| July | \$638,898 | \$542,926 | -\$95,972 |
| August | \$591,725 | \$743,975 | \$152,250 |
| September | \$604,046 | \$329,209 | -\$274,837 |
| October | \$538,715 | \$502,823 | -\$35,892 |
| November | \$1,329,108 | \$292,577 | -\$1,036,531 |
| December | \$1,535,963 | \$1,647,896 | \$111,933 |
| Total YTD | \$8,696,571 | \$6,448,107 | -\$2,248,464 |
| Avg per month | \$724,714 | \$537,342 | -\$187,372 |



Data taken from El Dorado Savings Bank General Account CY 2017

| Jan-17 | |
|-------------------------|-----------|
| Dollars in | \$531,160 |
| Dollars out | \$476,828 |
| Patient related revenue | \$220,057 |
| HCCA related revenue | \$310,000 |
| IGT related revenue | \$0 |

| Jun-17 | |
|-------------------------|-----------|
| Dollars in | \$700,310 |
| Dollars out | \$697,023 |
| Patient related revenue | \$349,697 |
| HCCA related revenue | \$150,000 |
| IGT related revenue | \$200,000 |

| November 2017 | |
|-------------------------|-------------|
| Dollars in | \$942,577 |
| Dollars out | \$1,329,108 |
| Patient related revenue | \$292,577 |
| HCCA related revenue | \$0 |
| IGT related revenue | \$0 |

| Feb-18 | |
|-------------------------|-----------|
| Dollars in | \$496,521 |
| Dollars out | \$510,559 |
| Patient related revenue | \$316,236 |
| HCCA related revenue | \$60,000 |
| IGT related revenue | \$120,285 |

| Jul-17 | |
|-------------------------|-----------|
| Dollars in | \$572,926 |
| Dollars out | \$638,898 |
| Patient related revenue | \$542,926 |
| HCCA related revenue | \$0 |
| IGT related revenue | \$0 |

| Dec-17 | |
|-------------------------|-------------|
| Dollars in | \$1,647,896 |
| Dollars out | \$1,535,963 |
| Patient related revenue | \$321,896 |
| HCCA related revenue | \$0 |
| IGT related revenue | \$951,000 |
| Other Transfers | \$375,000 |

| Mar-17 | |
|-------------------------|-----------|
| Dollars in | \$491,595 |
| Dollars out | \$613,992 |
| Patient related revenue | \$161,595 |
| HCCA related revenue | \$330,000 |
| IGT related revenue | \$0 |

| Aug-17 | |
|-------------------------|-----------|
| Dollars in | \$743,975 |
| Dollars out | \$591,725 |
| Patient related revenue | \$393,975 |
| HCCA related revenue | \$0 |
| IGT related revenue | \$350,000 |

| Jan-18 | |
|-------------------------|-----------|
| Dollars in | \$332,781 |
| Dollars out | \$317,536 |
| Patient related revenue | \$280,936 |
| HCCA related revenue | \$0 |
| IGT related revenue | \$0 |
| Other Transfers | \$36,600 |

| Apr-17 | |
|-------------------------|-----------|
| Dollars in | \$704,870 |
| Dollars out | \$428,689 |
| Patient related revenue | \$186,870 |
| HCCA related revenue | \$90,000 |
| IGT related revenue | \$297,000 |

| Sep-17 | |
|-------------------------|-----------|
| Dollars in | \$579,209 |
| Dollars out | \$604,046 |
| Patient related revenue | \$329,209 |
| HCCA related revenue | \$250,000 |
| IGT related revenue | \$0 |

| May-17 | |
|-------------------------|-----------|
| Dollars in | \$546,961 |
| Dollars out | \$731,027 |
| Patient related revenue | \$356,961 |
| HCCA related revenue | \$10,000 |
| IGT related revenue | \$180,000 |

| Oct-17 | |
|-------------------------|-----------|
| Dollars in | \$820,823 |
| Dollars out | \$538,715 |
| Patient related revenue | \$502,823 |
| HCCA related revenue | \$0 |
| IGT related revenue | \$0 |

BOARD OF DIRECTORS MEETING

January 8, 2019

Southern Inyo Healthcare District



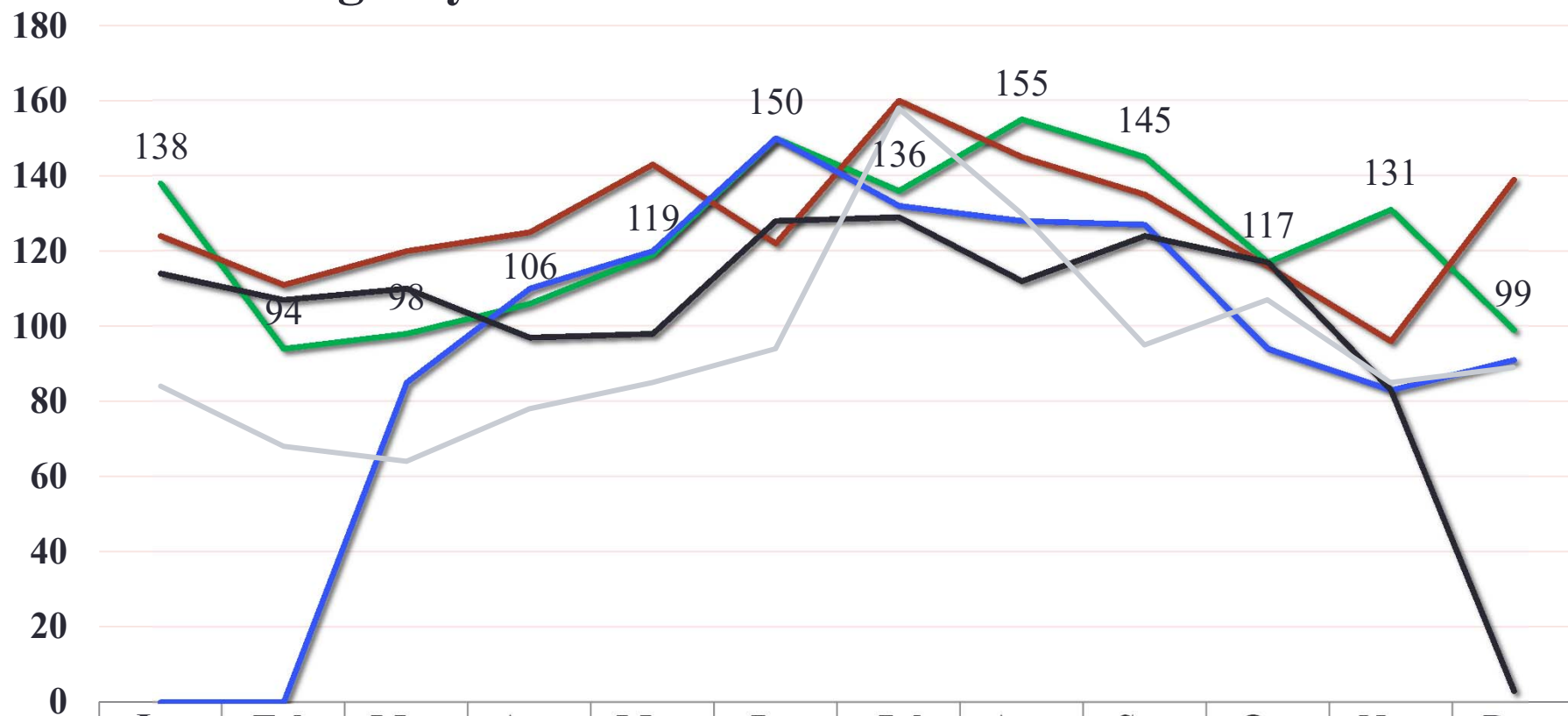
Emergency Room Volume

Average Visits Per Day

| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-------------|-------------|-------------|-------------|-------------|-------------|----------|-------------|----------|-------------|-------------|-------------|----------|
| 2018 | 4.46 | 3.36 | 3.17 | 3.54 | 3.84 | 5 | 4.39 | 5 | 4.83 | 3.78 | 4.37 | 4 |
| 2017 | 4.4 | 3.9 | 3.8 | 4.2 | 4.6 | 4.1 | 5.2 | 4.7 | 4.5 | 3.7 | 3.2 | 4.49 |
| 2016 | - | - | 2.7 | 3.7 | 3.9 | 5.0 | 4.3 | 4.1 | 4.1 | 3.0 | 2.8 | 2.9 |
| 2015 | 3.7 | 3.8 | 3.5 | 3.2 | 3.2 | 4.3 | 4.2 | 3.6 | 4.1 | 3.8 | 2.8 | 0.1 |
| 2014 | 2.7 | 2.4 | 2.1 | 2.6 | 2.7 | 3.1 | 5.1 | 4.2 | 3.2 | 3.5 | 2.8 | 2.9 |
| 2013 | 2.9 | 2.4 | 2.5 | 2.2 | 2.8 | 3.3 | 3.4 | 3.0 | 3.3 | 2.0 | 2.3 | 2.1 |
| 2012 | 2.7 | 2.9 | 2.7 | 3.5 | 3.2 | 4.2 | 3.8 | 3.9 | 3.2 | 3.0 | 2.7 | 2.9 |



Emergency Room Volume – Visits Per Month



| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| —2018 | 138 | 94 | 98 | 106 | 119 | 150 | 136 | 155 | 145 | 117 | 131 | 99 |
| —2017 | 124 | 111 | 120 | 125 | 143 | 122 | 160 | 145 | 135 | 116 | 96 | 139 |
| —2016 | - | - | 85 | 110 | 120 | 150 | 132 | 128 | 127 | 94 | 83 | 91 |
| —2015 | 114 | 107 | 110 | 97 | 98 | 128 | 129 | 112 | 124 | 117 | 83 | 3 |
| —2014 | 84 | 68 | 64 | 78 | 85 | 94 | 158 | 130 | 95 | 107 | 85 | 89 |

—2018
 —2017
 —2016
 —2015
 —2014



Acute & Swing Room – Patients Per Month

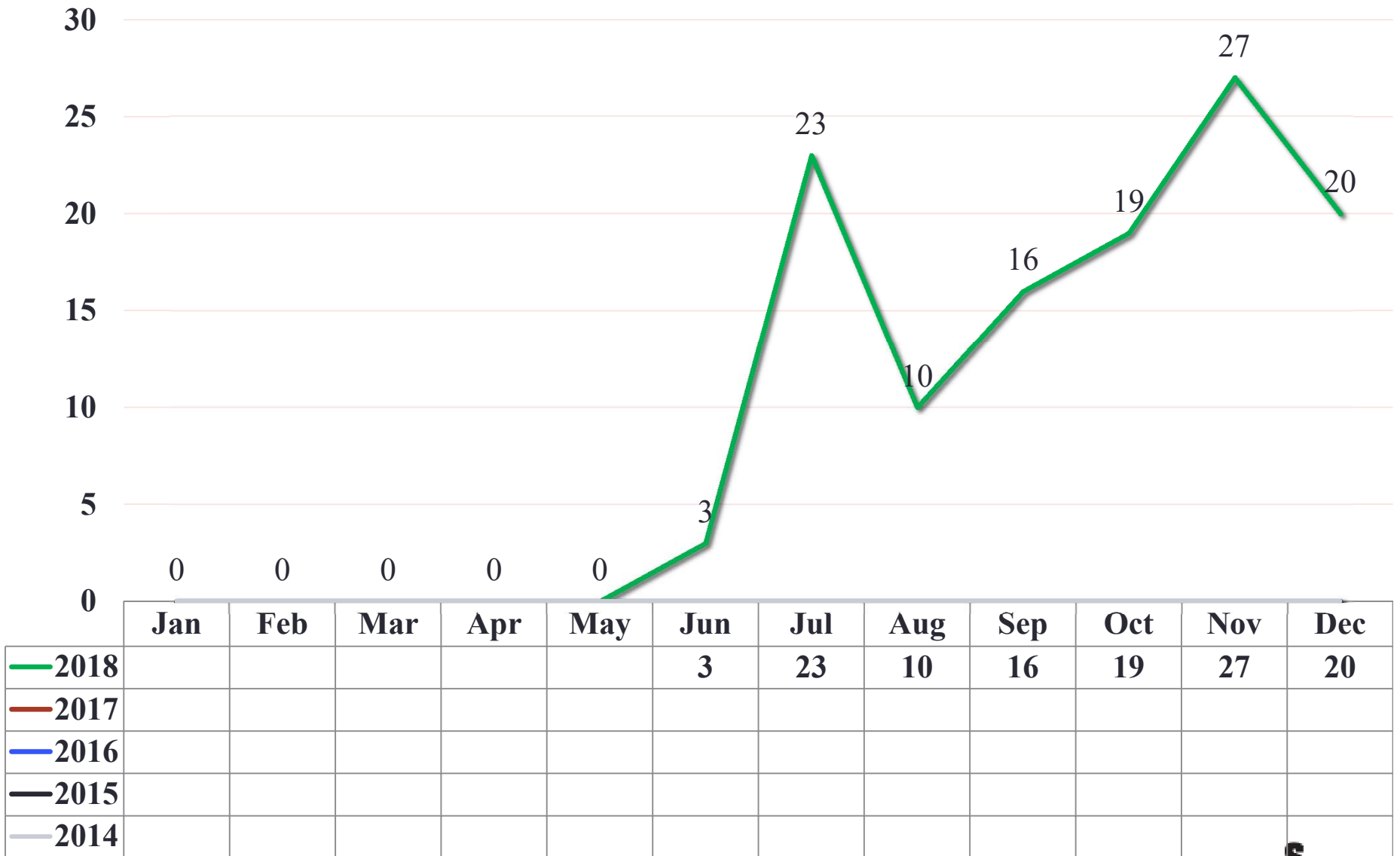


| |
|--------|
| — 2018 |
| — 2017 |
| — 2016 |
| — 2015 |
| — 2014 |

— 2018
 — 2017
 — 2016
 — 2015
 — 2014



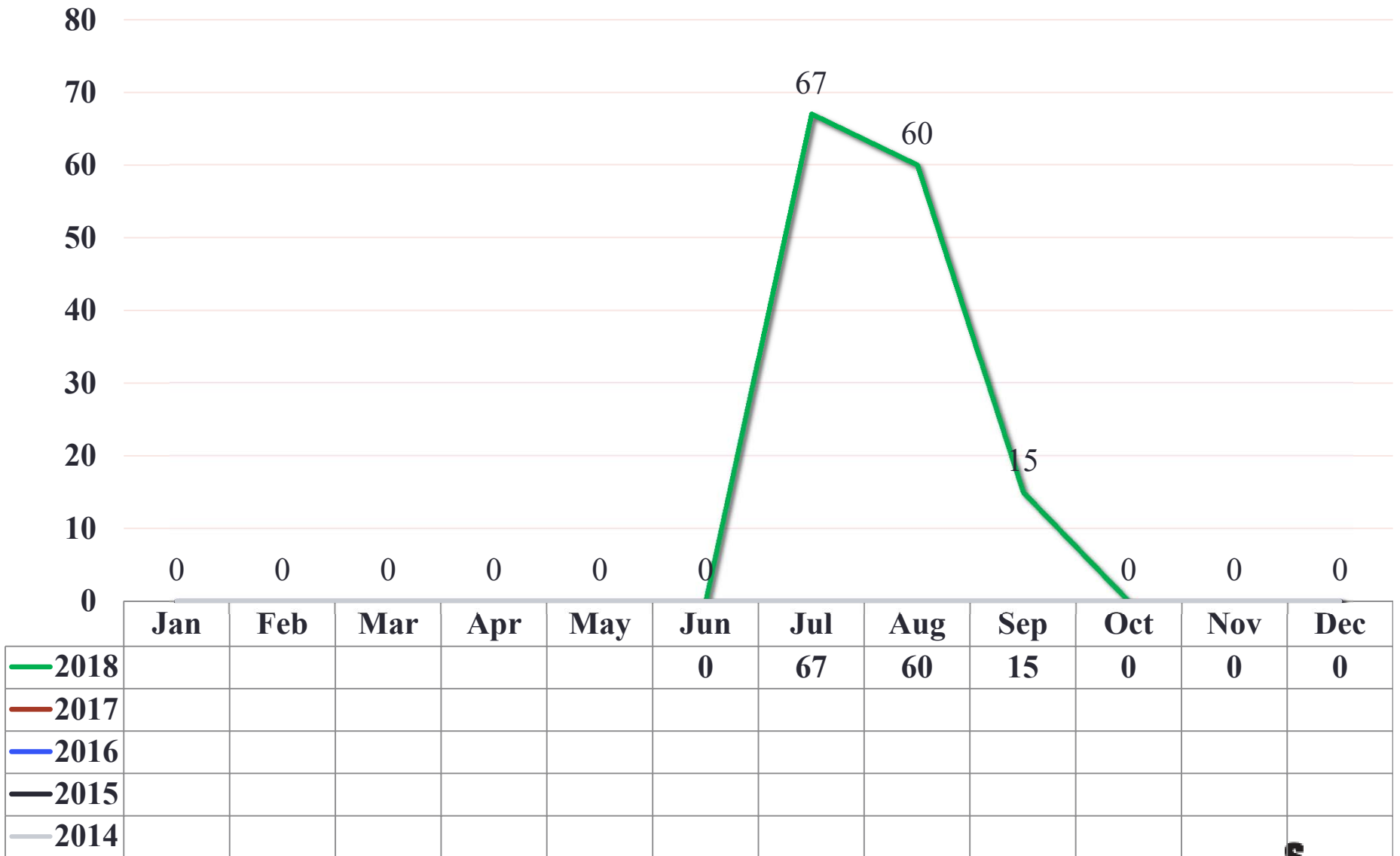
Acute Room – Total Days in Acute



— 2018
 — 2017
 — 2016
 — 2015
 — 2014



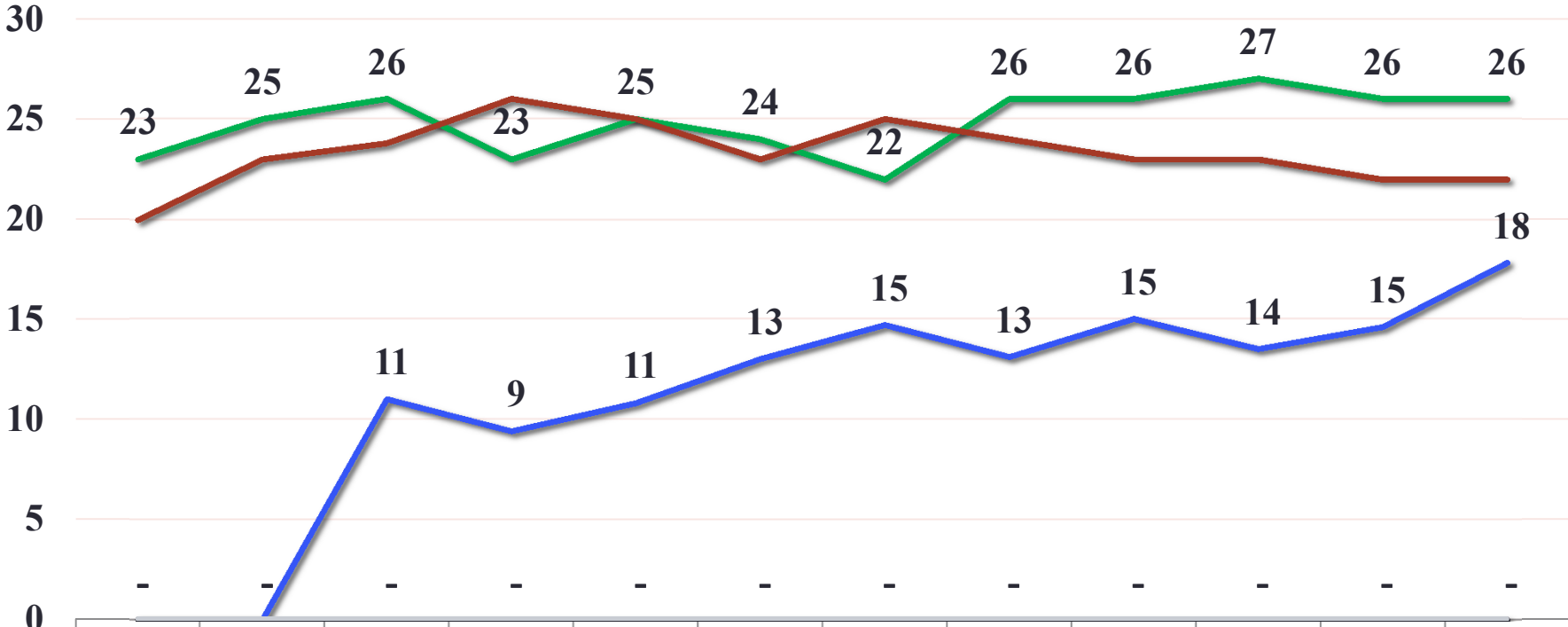
Swing Bed Room – Total Days in Swing Bed



— 2018
 — 2017
 — 2016
 — 2015
 — 2014



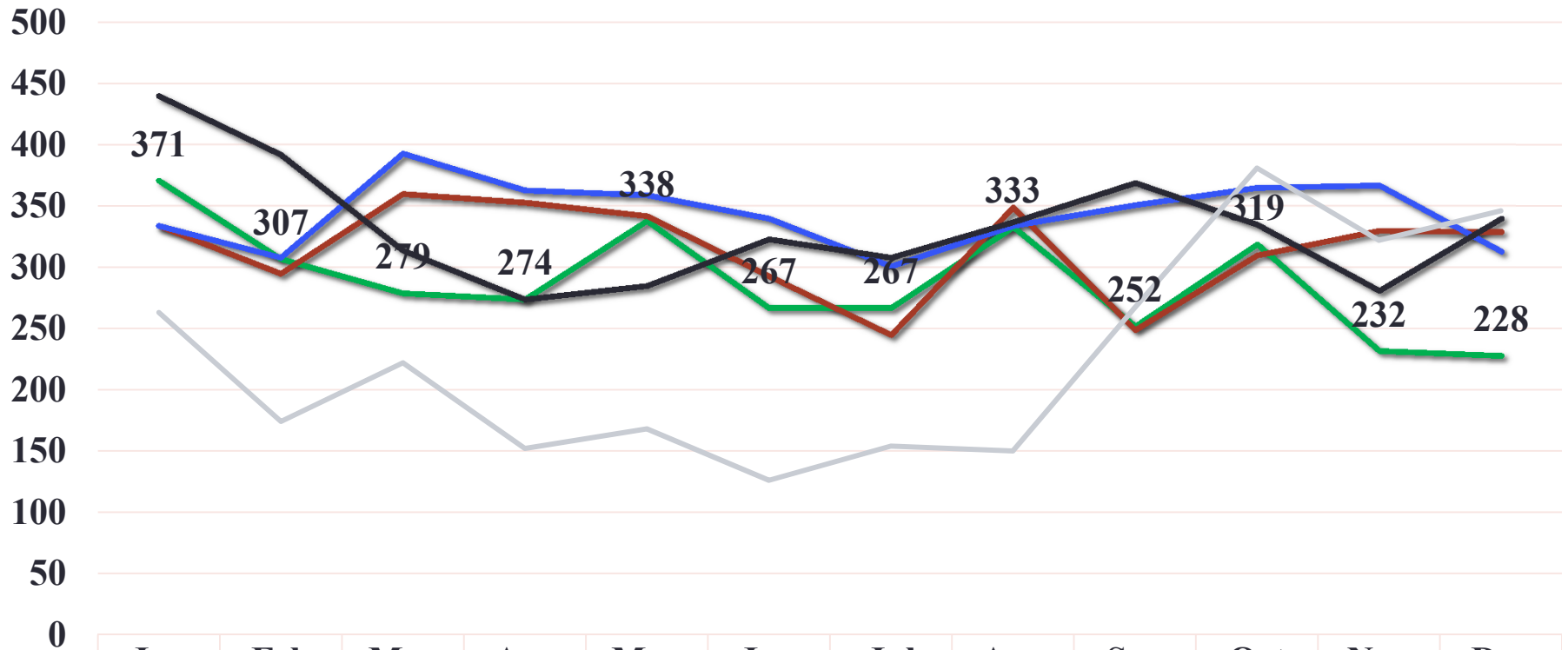
Skilled Nursing Facility Volumes – Monthly Census



| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| 2018 | 23 | 25 | 26 | 23 | 25 | 24 | 22 | 26 | 26 | 27 | 26 | 26 |
| 2017 | 20 | 23 | 24 | 26 | 25 | 23 | 25 | 24 | 23 | 23 | 22 | 22 |
| 2016 | - | - | 11 | 9 | 11 | 13 | 15 | 13 | 15 | 14 | 15 | 18 |
| 2015 | - | - | - | - | - | - | - | - | - | - | - | - |
| 2014 | - | - | - | - | - | - | - | - | - | - | - | - |



SIHD Rural Clinic Volumes – Visits Per Month

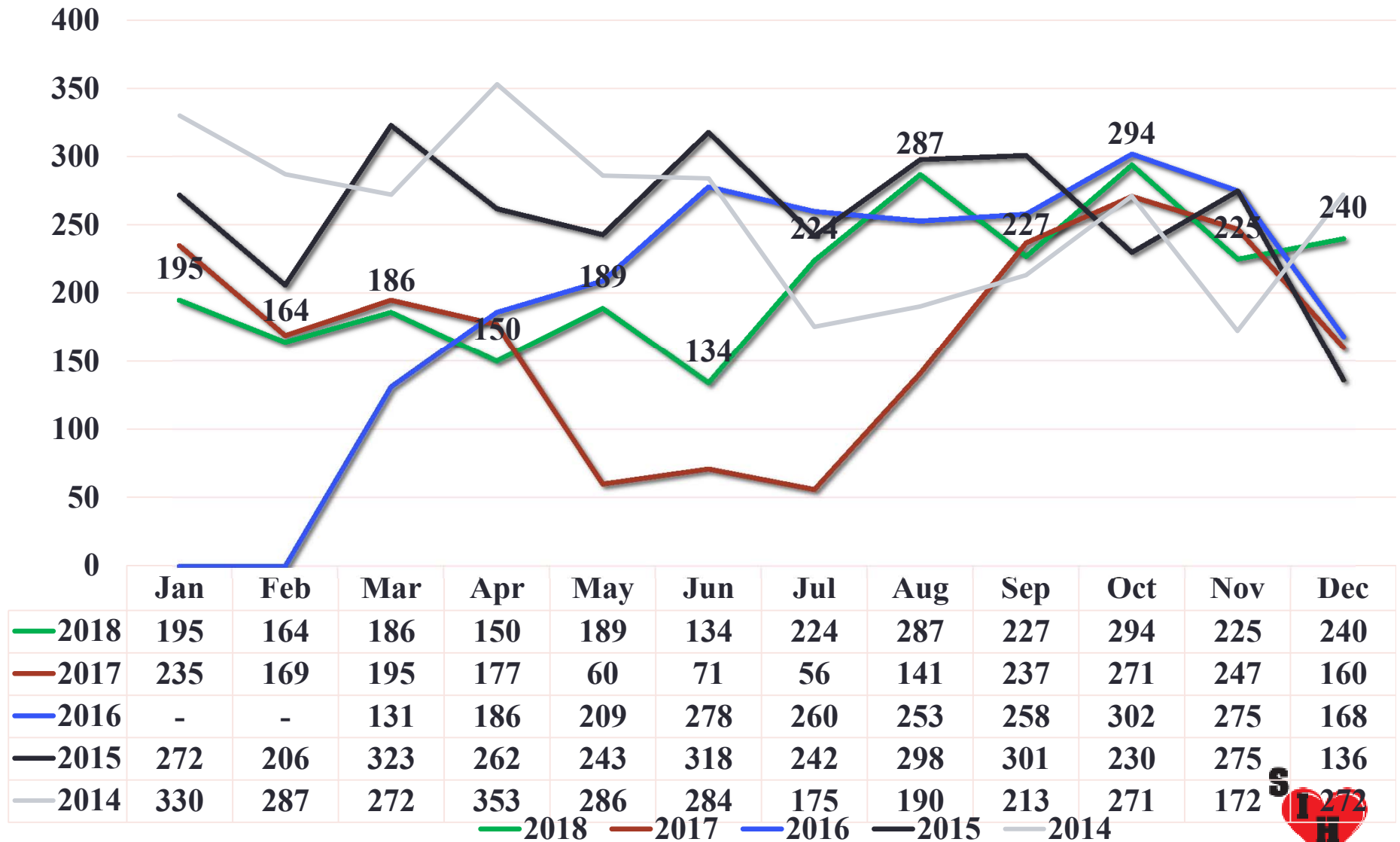


| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| —2018 | 371 | 307 | 279 | 274 | 338 | 267 | 267 | 333 | 252 | 319 | 232 | 228 |
| —2017 | 334 | 295 | 360 | 353 | 342 | 293 | 245 | 349 | 249 | 310 | 330 | 329 |
| —2016 | 334 | 308 | 393 | 363 | 359 | 340 | 301 | 334 | 351 | 365 | 367 | 313 |
| —2015 | 440 | 392 | 314 | 274 | 285 | 323 | 308 | 337 | 369 | 335 | 281 | 340 |
| —2014 | 263 | 174 | 222 | 152 | 168 | 126 | 154 | 150 | 267 | 381 | 322 | 346 |

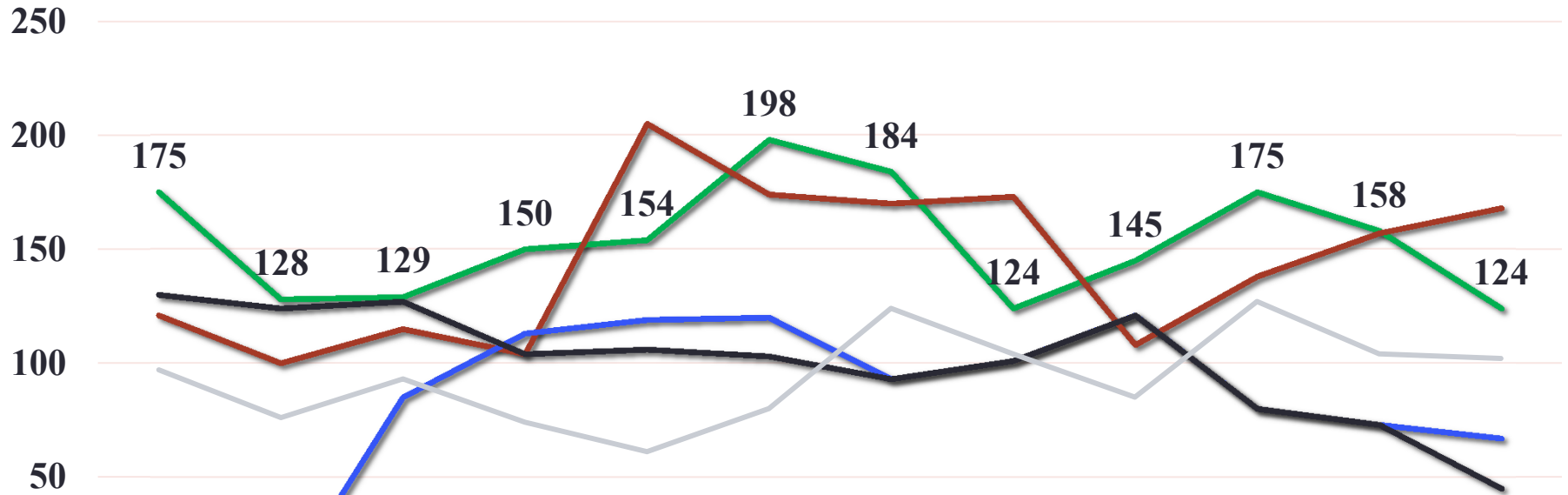
—2018 —2017 —2016 —2015 —2014



Physical Therapy Volumes



X Ray Volumes – Visits-Exams Per Month

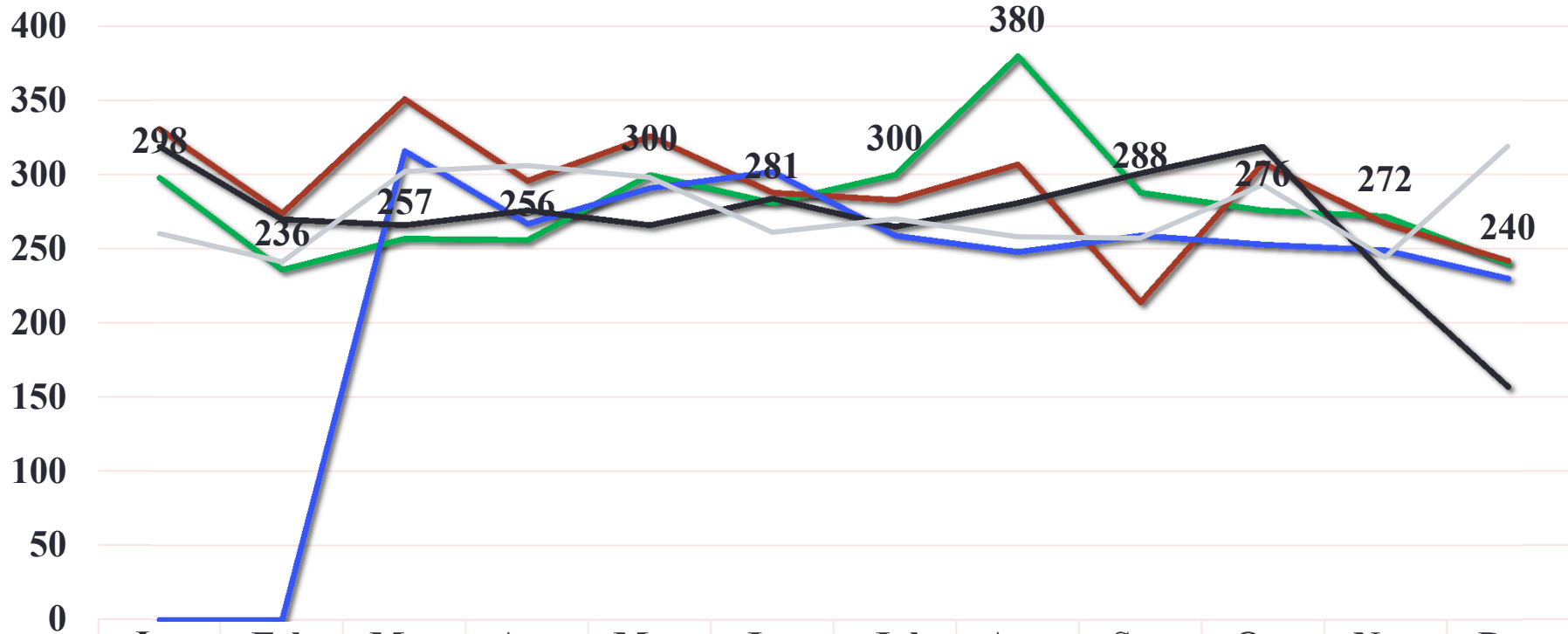


| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| —2018 | 175 | 128 | 129 | 150 | 154 | 198 | 184 | 124 | 145 | 175 | 158 | 124 |
| —2017 | 121 | 100 | 115 | 104 | 205 | 174 | 170 | 173 | 108 | 138 | 157 | 168 |
| —2016 | - | - | 85 | 113 | 119 | 120 | 93 | 101 | 121 | 80 | 73 | 67 |
| —2015 | 130 | 124 | 127 | 104 | 106 | 103 | 93 | 101 | 121 | 80 | 73 | 45 |
| —2014 | 97 | 76 | 93 | 74 | 61 | 80 | 124 | 104 | 85 | 127 | 104 | 102 |

—2018
 —2017
 —2016
 —2015
 —2014



Laboratory Volumes



| | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| —2018 | 298 | 236 | 257 | 256 | 300 | 281 | 300 | 380 | 288 | 276 | 272 | 240 |
| —2017 | 331 | 274 | 351 | 296 | 326 | 288 | 283 | 307 | 214 | 308 | 267 | 242 |
| —2016 | - | - | 316 | 267 | 291 | 302 | 259 | 248 | 259 | 253 | 249 | 230 |
| —2015 | 319 | 270 | 266 | 276 | 266 | 284 | 265 | 281 | 301 | 319 | 232 | 157 |
| —2014 | 260 | 241 | 302 | 306 | 298 | 261 | 270 | 258 | 257 | 293 | 244 | 319 |

—2018 —2017 —2016 —2015 —2014

