

# SOUTHERN INYO HEALTHCARE DISTRICT

## Special Meeting of the Board of Directors Minutes

Date: Thursday, July 9, 2020

Time: 9:00 am

Location: SIHD Conference Room

501 E. Locust Street

Lone Pine, CA 93545

Due to the COVID-19 state of emergency, the Board of Directors will conduct this meeting via tele-conference. A physical location will not be available to the public. You may participate in the meeting by using the call in number specified in this Notice of Meeting. If you wish to speak to an item on the agenda, please inform the Board Chair when she asks for public comment. The Board's normal rules for public comment apply: speakers are limited to 3 minutes per item. You may also email comments to [mperkins@sihd.org](mailto:mperkins@sihd.org) prior to the start of the meeting, and your comment(s) will be distributed to the directors at the meeting.

If you need special assistance to participate in the meeting, please contact Maritza Perkins at 760-876-2210, and the District will attempt to accommodate your need.

**CALL-IN #**

**310-747-3280**

**Access 4506953**

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### **PRESENT** (via phone)

Bruce Branson, Treasurer

Charles Carson, Vice President

Jaque Hickman, President

### **ABSENT**

Carma Roper, Secretary

Mark Lacey, Director

### **OTHERS**

Jeff Sheffield, Director of Facilities

Peter Spiers, CEO

Maritza Perkins, Executive Assistant

Scott Nave, Legal Counsel (via phone)

### **I. CALL TO ORDER**

The July 9, 2020 meeting was called to order at 9:05 am.

### **Present Roll Call-**

Charles Carson      AYE

#### Board of Directors:

Jaqueline Hickman  
President

Charles Carson  
Vice President

Carma Roper  
Secretary

Bruce Branson  
Treasurer

Mark Lacey  
Director

Bruce Branson            AYE  
Jaque Hickman           AYE

Treasurer Branson moved to approve the 07/09/2020 Special Meeting Agenda. Vice President Carson seconded. All approved.

**Roll Call-**

Charles Carson            AYE  
Bruce Branson            AYE  
Jaque Hickman            AYE

**II.     BUSINESS ITEMS**

**A. Award of Contract for SIHD Exterior Painting Project**

Currently SIHD has the quote/bid from Sullivan Commercial Painting and SIHD is awaiting for the bid package.

Scott Nave stated that July 7<sup>th</sup> was the cut off to receive bids. Jeff Sheffield, Director of Facilities received one bid electronically. Sullivan Commercial will be overnighting the bid package and SIHD should receive it by tomorrow July 10<sup>th</sup>.

The bid provided by Sullivan Commercial Painting Incorporated should conform to the bid package with all the line items with cost, payment bond, performance bond and other docs needed. The bid amount is 90k.

Treasurer Branson is okay with delegating Peter Spiers, CEO to approve if the bid conforms to the bid package. Vice President Carson agrees. Also, Legal Counsel will need to review before Peter Spiers signs. President Hickman agrees.

**Action:** Treasurer Branson moved to approve the Sullivan Commercial Painting Incorporated bid for 90k with Scott Nave's review before Peter Spiers, CEO signs. Vice President Carson seconded.

Roll call  
Charles Carson            AYE  
Bruce Branson            AYE  
Jaque Hickman            AYE

**III.    ADJOURNMENT**

The meeting adjourned at 9:14 am.

  
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Board Signature

9-9-2020  
Date

July 9, 2020 Special Board Meeting

Board of Directors:  
Jaqueline Hickman  
President

Charles Carson  
Vice President

Carma Roper  
Secretary

Bruce Branson  
Treasurer

Mark Lacey  
Director