

# SOUTHERN INYO HEALTHCARE DISTRICT

## Regular Meeting of the Board of Directors Minutes

Date: Tuesday, January 8, 2019

Time: 4:30 p.m.

Location: RCA Church

550 East Post St

Lone Pine, CA 93545

Richard Fedchenko will be participating via phone.

1093 Shahar Ave.

Lone Pine, CA 93545

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### PRESENT

Jaque Hickman, President

Mark Lacey, Vice President

Charles Carson, Treasurer

Richard Fedchenko, Director (via phone)

### ABSENT

Carma Roper, Secretary

### OTHERS

Brian Cotter, CEO

Chet Beedle, Financial Consultant

Scott Nave, Attorney (via phone)

Ashley McDow, Attorney (via phone)

Shannon Jimerson, CNO

Chris Marks, IT

### I. CALL TO ORDER

The meeting was called to order at 4:30 pm.

Treasurer Carson moved to approve the agenda. Director Fedchenko seconded. All Approved.

Roll Call-

Richard Fedchenko "AYE"

Charles Carson "AYE"

Jaque Hickman "AYE"

**Note:** Vice President Lacey was not able to participate during the approval of the agenda due to not being present at that time.

### II. BUSINESS ITEMS

A. Discussion regarding future of Southern Inyo Hospital facilities. (President)

Attorney McDow- There is a scheduled status conference in the next couple weeks. At this time, McDow is preparing the status reports. The judge will set a briefing schedule related to motion with HCCA and other related entities.

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SIHD reached a settlement agreement with one of the creditors, in the amount of 55k. SIHD should receive the monies within 30 days.

Attorney Nave- Court ordered that the tax proceeds (not including special parcel tax) be held by Inyo County, until the court makes a determination on the districts motion to cancel/terminate the contract with VI Financial and HCCA. The hearing will be on April 24<sup>th</sup>.

Why is there a delay?

Will be discussed during the Closed Session.

**Note:** Vice President Lacey was not able to participate during the approval of the agenda due to not being present at that time.

**B. Consent Agenda:** These items are considered routine and non-controversial and will be approved by one motion. If a member of the Board or public wishes to discuss an item, it will be removed from Consent and considered separately at the end of Business Items.

1. Approval of Minutes

- a. Regular Board Meeting Minutes of November 13, 2018.
- b. Special Board Meeting Minutes of December 3, 2018.
- c. Regular Board Meeting Minutes of December 18, 2018.

2. Contract Approvals/Renewals

- a. Altaware Wireless Access Contract (IT)
- b. Altaware Hardware Firewall Contract (IT)
- c. HIM/Compliance Consulting Contract (CEO)

3. Approval of Medical Staff Privileges

- a. Erica Rotondo, D.O., Clinic Provider, One Year Medical Staff Privileges

**Action:** Treasurer Carson moved to approve Item B. Consent Agenda, 1. Approval of Minutes, 2. Contract Approvals/Renewals and 3. Approval of Medical Staff Privileges. Director Fedchenko seconded.

Roll Call-

Richard Fedchenko "AYE"

Charles Carson "AYE"

Jaquie Hickman "AYE"

**Note:** Vice President Lacey was not able to participate during the approval of the consent agenda due to not being present at that time.

**C. SIHD Email addresses for Board Members (Legal Counsel)**

Attorney Nave stated that the Board Members have a SIHD email address set up and he encourages the board members to use the emails. All emails are public records. This is a CA Public Records Act Law. Need to make sure that the district is maintaining its public records which will include district related communications from directors.

Chris Marks, IT mentioned MDM (Mobile Device Management) is a security to allow IT to wipe account from phone or remotely wipe out the phone completely. Chris checked with Microsoft to see if we can remove the MDM.

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IT can bypass the MDM or have Admin/Board to allow wipe. Chris Marks does not suggest that the MDM be removed.

Tom Grove, security expert with Medsphere was introduced. Per Tom Grove, due to HPPA, need to have everything encrypted and MDM is needed. Health and Human Services published a technical guidance document for cyber security practices. MDM was on the list has one the most useful in protection on devices.

Brian Cotter wanted to confirm that just the work email would be wiped out and not personal items on the phone.

Per Tom Grove, This would happen if the Board or Admin agree to wipe the whole device. We can select that just the hospital email address can be wiped from device. An individual can approve to have the whole device, if for any reason the device was lost or stolen. Tom's recommendation would be to set a policy which says that we reserve the right to do, but simply don't approve it.

Tom Grove will provide the documentations from Health and Human Services. Tom will also provide a draft policy referring to the Health and Human Services documents. Per Brian Cotter, SIHD will need a revision on the cell phone policy as well. The policies can be discussed at the next Regular Board Meeting.

Chris Marks stated that all emails from sihd.org to a sihd.org email address are already encrypted.

The Board of Directors will need to get with Chris Marks on setting their emails.

Business Item C is a discussion item only.

**D. Parcel Tax Appeal Hamblin's Plumbing (Board Member)**

The property is zoned commercial. Treasurer Carson spoke with Rick Jackson and they want to leave as commercial. This will be a withdrawal of the tax appeal.

**Reconvened the Special Meeting at 5:12pm.**

**Adjourned Special Meeting and Reconvened the Regular Board Meeting at 5:42pm.**

**III. REPORTS**

**A. Financial Report**

Chet Beedle, Financial Consultant reviewed the financial reports and cash flow reports that were presented at the Finance Committee meeting January 3, 2019.

Attorney McDow mentioned that SIHD reached a settlement with Premier Physicians for 55k.

**B. CEO Report**

Brian Cotter, CEO-Parcel Tax monies was carved out from the VI Financial loan. The district still gets the monies. The property taxes is being held by Inyo County. Parcel tax monies will be wired to SIHD in the amount of 190k, once paperwork is filled out for Inyo County.

PRIME-SIHD received a short term loan for PRIME. SIHD wired 386k to the state. SIHD will receive double the monies in about 3 weeks from state. SIHD will repay the loan as soon as the funds are received.

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HIM/Compliance Consulting- now that the contract with Salley Emery has been approved by the Board, she will be working with Vicki Torix in Medical Records (16 hours per month).

Brian Cotter reviewed the graphs that were presented at the Finance committee meeting on January 3, 2019. Also review the monthly numbers.

Swing Bed License-Shannon Jimerson, CNO has been in contact with state. The application has been submitted. Due to the government shut down, there will be a delay on acceptance of the application.

Intro to Dr. Bennett Pafford. Bennett gave a brief intro to himself. Bennett is a retired Navy. Has a Master in Public Health. Bennett works with internal medicine for adults with complicated issues and over 50 years of age patients. Bennett has ideas for the clinic.

C. Medical Staff Report  
Nothing to report at this time.

IV. **PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

LeRoy Kritz mentioned that about a year ago he asked about CNA classes. Shannon Jimerson, CNO mentioned that Gina Symons, DON for Skilled Nursing received a grant from DHCS. Jay Hinek, DSD is working on getting the certification to do class. Shannon Jimerson will keep the Board of Directors updated.

V. **BOARD OF DIRECTORS COMMENTS ON ITEMS NOT ON THE AGENDA**

Vice President Lacey gave thanks to Chet Beedle, Financial Consultant and the Business Office.

Treasurer Carson is happy to hear the potential of more medical staff at the clinic.

President Hickman gave thanks to the staff and wished a Happy New Year to all. SIHD is working through the financials.

VI. **CLOSED SESSION**


- A. Existing Litigation (Govt Code 54956.9): Chapter 9 Bankruptcy
- B. Personnel Evaluation: CEO

VII. **CLOSED SESSION REPORT**

The Board and Legal Team discussed Item A & B under Closed Session. No action.

VIII. **ADJOURNMENT**

The meeting adjourned at 6:39 pm.

  
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President of Board or Secretary

1-12-19  
Date

01/08/2019 Regular Board Meeting Minutes

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