

SOUTHERN INYO HEALTHCARE DISTRICT

Special Meeting of the Board of Directors Minutes

Date: Tuesday, October 18, 2022

Time: 4:30 p.m.

Due to the COVID-19 state of emergency, the Board of Directors will conduct this meeting via video and tele-conference. A physical location will not be available to the public. You may participate in the meeting by using the call-in number specified in this Notice of Meeting. If you wish to speak to an item on the agenda, please inform the Board Chair when he/she asks for public comment. The Board's normal rules for public comment apply speakers are limited to 3 minutes per item. You may also email comments to mperkins@sihd.org prior to the start of the meeting, and your comment(s) will be distributed to the directors at the meeting.

If you need special assistance to participate in the meeting, please contact Maritza Perkins at 760-876-2210, and the district will attempt to accommodate your need.

Join Zoom Meeting

<https://us06web.zoom.us/j/87448407889?pwd=NmJmb1RDWGxnL0J6UTR1WlU2WVlBdz09>

Meeting ID: 874 4840 7889

Passcode: 491793

One tap mobile

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PRESENT

Charles Carson, President

Carma Roper, Secretary (via zoom)

Mark Lacey, Treasurer (via zoom)

Jaquie Hickman, Director (via zoom)

ABSENT

Bruce Branson, Vice President

OTHERS

Peter Spiers, CEO

Maritza Perkins, Executive Assistant

Kelly Townsend, CNO

Genoveva Southery, HR Director

Daniel Spina, Director of Facilities

Scott Nave, Legal Counsel (via zoom)

Wes Thew, Financial Consultant (via zoom)

Board of Directors:

Charles Carson
President

Bruce Branson
Vice President

Carma Roper
Secretary

Mark Lacey
Treasurer

Jaquie Hickman
Director

I. CALL TO ORDER

The meeting was called to order at 4:33 p.m.

Secretary Carma moved to approve the October 18, 2022 special board agenda. Director Hickman seconded.

Roll Call

Carma Roper "AYE"
Jaque Hickman "AYE"
Charles Carson "AYE"

II. BUSINESS ITEMS

A. Consent Agenda: These items are considered routine and non-controversial and will be approved by one motion. If a member of the Board or public wishes to discuss an item, it will be removed from Consent and considered separately at the end of Business Items.

1. Approval of Board Minutes

- a. August 9, 2022 Regular Board Meeting Minutes
- b. August 16, 2022 Special Board Meeting Minutes

2. Approval of Medical Staff Privileges

- a. Todd Farrer, MD Two Years Extended Medical Staff Privileges
- b. Eva Wasef, MD, Pathologist Two Years Medical Staff Privileges
- c. Sandra Spiedel, NP Two Years Medical Staff Privileges
- d. Michael Blue, MD, Two Years Extended Medical Staff Privileges
- e. Chad Smith, MD, Two Years Extended Medical Staff Privileges
- f. Michael Phillips, Two Years Extended Medical Staff Privileges
- g. Janice Kezirian, Two Years Extended Medical Staff Privileges
- h. Rebeca Luna, NP-C, Two Years Extended Medical Staff Privileges
- i. Nicole Nocera, MD, Two Years Extended Medical Staff Privileges

ACTION: Director Hickman moved to approve the August 9, 2022 regular board minutes, August 16, 2022 special board minutes, two years of medical staff privileges for the following physicians: Todd Farrer, MD, Eva Wasef, MD, Sandra Spiedel, NP, Michael Blue, MD, Chad Smith, MD, Michael Phillips MD, Janice Kezirian, Rebeca Luna, NP-C, Nicole Nocera, MD. Secretary Roper seconded.

Roll Call

Carma Roper "AYE"
Jaque Hickman "AYE"
Charles Carson "AYE"

3. Approval of Policies & Procedures

- a. Notice of Privacy Practices and Acknowledgement
- b. Fire Monitoring System Outage
 1. Fire Watch Program
 2. Fire Watch Coversheet
 3. Floor Plan
 4. Daily Inspection Log

Board of Directors:

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c. Medical Staff Approved Clinical P&Ps-

1. 2008 - Hepatitis B Vaccine Program
2. 2008.2 - Hepatitis B Vaccine Program
3. 2009 - Informed Consent for Hepatitis B Vaccine Form
4. 2010 - Hepatitis B Vaccine Declination Form
5. 2011.2 - Employee TB Screening
6. 2012.1 - Health Questionnaire for Positive Tuberculosis Skin Test Reactions
7. 2013 - Baseline and Follow-up Testing for M. Tuberculosis Infection
8. 2014.1 - Influenza Vaccination Program for Healthcare Personnel
9. 2015 - Influenza Immunization Program for Healthcare Personnel - Monthly Implementation Checklist
10. 2017 - Infection Control Considerations for Pregnant Employees
11. 3002.1 - Sharps Injury Protection Plan
12. 3003.1 - Sharps Injury Log Form
13. 3010.1 - Definition of Biohazardous Waste
14. 3011.1 - Handling of Biohazardous Waste
15. 4024 - Workplace Injury Illness or Fatality Reporting HR Revisions
16. 1001.1- Definitions.21
17. 1002.1_Infection Prevention and Control Plan.21
18. 1004.1 - Infection Control Committee - Organization and Function.21
19. 1005.1 - Infection Control Committee - Authority.21
20. 1009.1 - Infection Control Incident Log Procedure.21 (1)
21. 1011.1 - Department-Specific Infection Control Responsibilities.21
22. 1012.1 - Sanitary Environment Policy.21
23. 1020.1 - Surveillance Plan.21 (4)
24. 1021.1 - Methods of Surveillance.21
25. 1025.1- Environmental Culturing.21
26. 1026.1 - Components of a Protective Environment.21
27. 1027.1 - Response to an Influx of Infectious Patients.21
28. 1305.1 - Personal Protective Equipment
29. 1306.1 - Personal Protective Equipment – Training
30. 1307.1 - Personal Protective Equipment - Donning and Doffing
31. 2161- Sepsis
32. Order Sets- chest pain, sepsis, head injury, covid, and stroke protocol

Scott Nave, Legal counsel asked if the board already created the Infection control committee. Per Kelly Townsend, CNO, the committee has not been approved by the board of directors. Members should be the CNO, Infection Control Nurse, and the Medical Director.

ACTION: Director Hickman moved to approve the notice of privacy practices and acknowledgment, fire monitoring system outage and the clinical policy and procedures. Also, giving the authorization to create the infection control committee. Secretary Roper seconded.

Roll Call

Carma Roper	"AYE"
Jaque Hickman	"AYE"
Charles Carson	"AYE"
Mark Lacey	"AYE"

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B. Resolution 22-12 Authorizing Remote Meetings During State of Emergency (Legal Counsel)

The executive order encouraging social distancing is still in effect even though the mask mandate is not widespread. The temporary suspension of the Brown Act is in effect.

This will continue each month until further notice from legal counsel. This started in October 2021.

ACTION: Director Hickman moved to approve Resolution 22-12 Authorized Remote During State of Emergency. Treasurer Lacey seconded.

Roll Call

Carma Roper	"AYE"
Jaque Hickman	"AYE"
Mark Lacey	"AYE"
Charles Carson	"AYE"

C. Staff & Board Meeting locations (CEO)

Maritza Perkins spoke with the RCA Church, and they are ok with SIHD having board meetings at their location. Peter Spiers stated that he will find out from CDPH if we are able to have public meeting. President Carson is looking forward to getting back to a bigger forum.

D. SIHD Rural Health Clinic Sign (CEO)

SIHD will be doing a renovation of the rural health clinic in 2023. SIHD has the outside frame of the sign posted. SIHD will be posting the new sign. The name of the sign will be "The Rural Health Clinic at Southern Inyo Hospital".

E. Bernie's Landscaping Agreement (Director of Facilities)

Daniel Spina, Director of Facilities stated SIHD is moving forward with updating SIHD's image. SIHD is requiring a professional level of services for our grounds keeping. Bernie's completed the Christenson and rural health clinic landscaping. Daniel Spina did a cost analysis for grounds keeping for the facility. To employ an individual, it would cost approx. 60k a year including supplies, equipment, and maintenance. Bernie's annualize cost would be 45k.

Scott Nave, Legal Counsel reviewed the agreement. Nave reviewed this agreement and stated that the competitive bidding process does not apply due it being a "routine" landscaping.

ACTION: Director Hickman moved to approve the Bernie's Landscaping agreement. Treasurer Lacey seconded.

Roll Call

Mark Lacey	"AYE"
Carma Roper	"AYE"
Jaque Hickman	"AYE"
Charles Carson	"AYE"

III. REPORTS

A. CEO Report & Hospital Operations Update

1. Financials - Wes Thew, Financial Consultant
2. CEO Report- Peter Spiers, CEO

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The Financial Consultant and the CEO reviewed their report. *(Reports will be provided at the end of these minutes.)*

IV. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

V. BOARD OF DIRECTORS COMMENTS ON ITEMS NOT ON THE AGENDA

Director Hickman gave everyone thanks on the film festival parade. Daniel Smith and James Young helped with the screen for the event.

Treasurer Lacey asked if there were any developments with the outreach with the State Treasurer. Peter stated that yes and that they can do low interest loans. No grant work.

President Carson and Treasurer Lacey gave thanks to Peter Spiers, CEO.

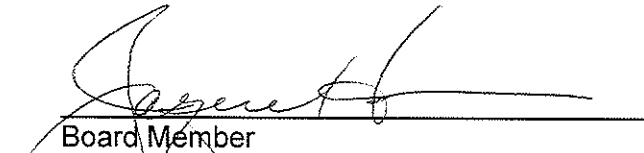
VI CLOSED SESSION: Public Employee Discipline

VII. CLOSED SESSION REPORT

The board of directors and legal counsel discussed the public employee discipline. No other items discussed.

VIII. ADJOURNMENT

The open session meeting adjourned at 6:07 p.m.


Board Member

2-16-2023
Date

October 18, 2022 Special Board Minutes

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