

SOUTHERN INYO HEALTHCARE DISTRICT

Regular Meeting of the Board of Directors Minutes

Date: Tuesday, August 10, 2021

Time: 4:30 p.m.

Due to the COVID-19 state of emergency, the Board of Directors will conduct this meeting via video and tele-conference. A physical location will not be available to the public. You may participate in the meeting by using the call-in number specified in this Notice of Meeting. If you wish to speak to an item on the agenda, please inform the Board Chair when he/she asks for public comment. The Board's normal rules for public comment apply speakers are limited to 3 minutes per item. You may also email comments to mperkins@sihd.org prior to the start of the meeting, and your comment(s) will be distributed to the directors at the meeting.

If you need special assistance to participate in the meeting, please contact Maritza Perkins at 760-876-2210, and the district will attempt to accommodate your need.

Participate by using the following:

Call-In # 310-747-3280

Access 4506953

PRESENT

Charles Carson, President
Bruce Branson, Vice President
Jaque Hickman, Director

ABSENT

Mark Lacey, Treasurer
Carma Roper, Secretary

OTHERS

Peter Spiers, CEO
Maritza Perkins, Executive Assistant
Anita Sonke, Controller
Genoveva Southey, HR
Barbara Southey, HR (via phone)
Scott Nave, Legal Counsel (via phone)
Jeff Sheffield, Director of Facilities
Bob Magonigal, Evident
Troy Rosser, Evident
Anonymous Caller

I. CALL TO ORDER

The meeting was called to order at 4:31 p.m.

Board of Directors:

Charles Carson
President

Bruce Branson
Vice President

Carma Roper
Secretary

Mark Lacey
Treasurer

Jaque Hickman
Director

Director Hickman moved to approve the agenda for the August 10, 2021, regular board meeting. Vice President Branson seconded. All approved.

II. BUSINESS ITEMS

A. Consent Agenda: These items are considered routine and non-controversial and will be approved by one motion. If a member of the Board or public wishes to discuss an item, it will be removed from Consent and considered separately at the end of Business Items.

1. Approval of Medical Staff Privileges

- a. Ronald A. Smith, MD Extended Two Years Medical Staff Privileges
- b. Eric Bradfield, NP Extended Two Years Medical Staff Privileges
- c. Lara B. Eisenberg, MD One Year Medical Staff Privileges
- d. Richard Alberts, MD One Year Medical Staff Privileges
- e. Stephen Fine, MD One Year Medical Staff Privileges

2. Approval of Minutes

- a. Regular Board Minutes of June 8, 2021
- b. Special Board Minutes of June 15, 2021
- c. Special Board Minutes for July 26, 2021
- d. Special Board Minutes for July 30, 2021

3. Approval of Policies and Procedures

a. Human Resources

1. Performance & Salary Reviews

b. HIM/Compliance

1. Protected Health Information-Privacy/Security/Compliance Related, and Disciplinary Action

ACTION: Director Hickman moved to approve the consent agenda which includes approval of medical staff privileges for Ronald Smith, Eric Bradfield, Lara Eisenberg, Richard Alberts, Stephen Fine, approval of June 8, 2021, June 15, 2021, July 26, 2021, July 30, 2021 minutes, approval of performance and salary review and protected health information policies and procedures. Vice President Branson seconded. All approved.

B. DCSD Parcel Tax Exemption (Board Member/Legal Counsel)

The board requested to remove DCSD parcel # 035-138-03 (249 Reddy Street, Darwin, CA 93522) from the 2021-2022 special assessment. A letter will be mailed out to notify DCSD. The county will need to be notified so they can make the correction to the 2021-2022 special assessment.

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ACTION: Director Hickman moved to approve the correction and removal of DCSD parcel # 035-138-03 (249 Reddy Street, Darwin, CA 93522) from the 2021-2022 special assessment. The Board acknowledges their tax-exempt status (not a residence). Vice President Branson seconded.

C. SIHD Parcel Tax Information for Website (Legal Counsel)

Scott Nave stated that at the last board meeting it was suggested to post on SIHD's website about the appeal process. The below tax information can be posted on the website. If need be, we can revise the information. A copy of the resolution should be available too.

SIHD PARCEL TAX INFORMATION

About the Tax. In 2005, voters approved the "Save Southern Inyo Hospital Parcel Tax." The tax is collected every year, and proceeds are used exclusively to fund:

- standby emergency services
- operation, maintenance, and repair of the hospital and grounds
- equipment and services for laboratory, X-ray, and physical therapy
- physician recruiting

Amount of Tax. The amount of the parcel tax is based on the following:

- Every parcel pays the base rate of \$50.00.
- Parcels with a residence(s) pay an additional \$100.00 per residence. (This does not apply to hotels/motels.) A parcel with one residence pays \$150.00, with two residences \$250.00, etc.
- Parcels with a commercial business or commercial improvements pay an additional \$500.00.
- Parcels with a residence and commercial business/improvements pay the commercial rate, not pay the residential rate, for a total of \$550.00.

Collection of the Tax. The District has contracted with Inyo County to collect the parcel tax with the County's annual *ad valorem* property tax. Each year the District submits to the County the information needed to collect the tax, which the County includes on its property tax bill.

Tax Appeals. Parcel owners may appeal the parcel tax to the District's Board of Directors. The procedure for an appeal is:

- The appeal must be made within 30 days of the date the County's property tax bill is mailed (usually, in October). Appeals submitted/postmarked after the 30 day period will not be heard for that tax year.
- The 30-day appeal period is determined by the postmark on appeals that are mailed, the delivery date of appeals emailed, or the date of receipt by the District for appeals delivered personally.
- The appeal must be in writing (an email is sufficient) and submitted to the District's CEO.
- The appeal must state why the tax should not be imposed, or why it should not be imposed in the amount on the tax bill.
- The Board of Directors will set the appeal for an open and public hearing within 60 days of receipt of the appeal.
- The District will give the person submitting the appeal at least 30-days notice of the date of the hearing.

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- The Board of Directors will give its decision regarding the appeal within 15 days of the hearing.
- The parcel tax must be paid even if it is appealed. If the Board of Directors approves the appeal, the District will refund the amount paid after both installments have been paid but not prior to May 1st.
- If the parcel tax is increased as a result of the hearing, the person must pay the full amount within 30 days of the date of the Board of Director's decision.

Annual Report. Each year, a report is presented to the District's Board of Directors no later than January 1 stating the amount of parcel tax funds collected and expended and the status of projects funded by the parcel tax. A copy of this report may be obtained by contacting the office of the CEO.

Peter Spiers will have Chris Marks post this information on the website.

D. Blue Shield Employee Health Insurance Reimbursement

Scott Nave stated that under the affordable care act health insurers are required to provide refunds if they use less of the amount of premiums that they collect. A letter is sent out annually on how much you use and if there is a refund. It is up to the board of directors on how to apply the premium. There are a couple options like refunding the employees who were enrolled in the health plan. Or apply the refund to the next withholding to the employees.

Vice President Branson is in favor to delegate Peter Spiers to review and take care of the refunds.

ACTION: Director Hickman moved to approve that Peter Spiers be responsible of the Blue Shield Employee Health Insurance Reimbursement and will appropriately distributed to the employees as soon as possible. Vice President Brandon seconded.

E. Board Personnel Committee (Legal Counsel)

Scott Nave stated that HR/Personnel constantly changing and evolving. There needs to be an on-going board oversight and there should be a Ad Hoc standing committee. It should include the CEO, HR Director and two board members.

ACTION: Vice President Branson moved to approve the Ad Hoc standing meeting. Director Hickman seconded.

III. REPORTS

A. CEO Report & Hospital Operations Update

1. QI/Compliance Report - Denise Lauffer, RN, Director, QI
2. CEO Report – Peter Spiers, CEO

The Director of QI and the CEO reviewed their reports. *(Reports will be provided at the end of these minutes.)*

3. Evident Presentation

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Troy Rosser, Senior VP of Evident gave a brief background on himself and provided a presentation about Evident. *(Presentation will be provided at the end of these minutes.)*

B. Employee of the Month- August 2021

Traci Gilmore, Accounting is the August 2021 Employee of the Month.

IV. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Director Hickman mentioned that her neighbor (Stephanie Von Meeteren) is looking for ways to partner with SIHD for the wellness of our residents. Peter Spiers will connect with Stephanie.

V. BOARD OF DIRECTORS COMMENTS ON ITEMS NOT ON THE AGENDA

None.

VI. CLOSED SESSION

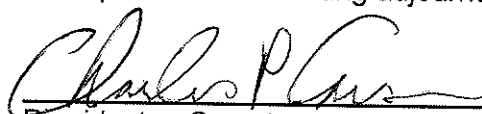
A. Existing Litigation (Govt Code 54956.9): Chapter 9 Bankruptcy

VII. CLOSED SESSION REPORT

In closed session, the Board discussed the status of the chapter 9 case. No other items were discussed.

VIII. ADJOURNMENT

The open session meeting adjourned at 6:20 p.m.



President or Secretary

August 10, 2021 Regular Board Minutes

11-9-21
Date

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